SUBSISTENCE CALCULATOR
Millersville University

Name:

Per Diem Table	$55	$56	$61	$66	$71	$76
Breakfast	13	13	14	16	17	18
Lunch	14	15	16	17	18	19
Dinner	23	23	26	28	31	34
Incidentals	5	5	5	5	5	5

STEPS

Table	
0 minutes to less than 3 hours	No Reimbursement
3 hours to less than 6 hours	25%
6 hours to less than 15 hours	62.50%
15 hours to less than 24 hours	100%

1   Dates Traveled

2   (Number of Days) × (Per Diem Rate Total)

	days	×	$55	=	
	days	X	$56		
	days	X	$61		
	days	X	$66		
	days	X	$71		
	days	X	$76		

3   Leave Time & Return Time

Lv	Ret					
		=		hours	=	
	per diem	=				

4

	# Provided	PD Amt	Total
Breakfast			
Lunch			
Dinner			
Incidental			

5

	$	
+	$	
	$	Total PD Rate
−	$	Meal Advance
	$	Allowable Subsistence