

WELCOME TO MY MARAUDIT (Degree Audits)!

You will Access My MarAUDIT through MAX, the same way you have previously accessed degree audits.

Millersville University

Personal Information Student Services **Faculty Services** Financial Aid

Search [Go](#) [RETURN TO MENU](#) | [SITE MAP](#) | [HELP](#) | [EXIT](#)

FACULTY SERVICES

Advisor Menu

View a student's degree audit report; view your list of advisees; view a student class schedule; view a student's transcript.

Instructor Menu

For teaching faculty only: view your own class schedule and class lists, enter final grades. [Web Class Schedule Search](#).

Student Menu

Display student information; View a student's schedule; View a student's address & phone.

Attendance Issue Reporting

Report Fall 2021 Attendance to the Registrar [here](#) or directly email the Registrar's Office.

Administrative Menu

Administrative Tools that includes [Department Web Schedule Search](#)

Registration Overrides

Course Catalog Search

Search the course catalog

Professional Education Unit Menu

Assessment Data Entry, Dispositions (notice, remediation, assessment), PEU Assessment Definitions, PEU Reports, PEU System Administration

Release: 8.11

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Search

Go

[RETURN TO MENU](#) | [SITE MAP](#) | [HELP](#) | [EXIT](#)

FACULTY & ADVISORS

[My MarAUDIT](#)

View students' degree audit report. Process What-if degree audits for different major/minor.

[List your Advisees](#)

List your Advisees who are currently registered or simply eligible to register. The list will include TAPs, Holds, Test Scores, Academic Standing, Transcript and Degree Audits.

[Web Class Schedule](#)

Search the available classes.

[Term Selection](#)

Select Term.

[ID Selection](#)

Select Student ID.

[Student Class Schedule](#)

View a student's class schedule by term.

[Student Academic Transcript](#)

View a student's Banner transcript of courses, credits, and GPA by term.

[Request Exception to Graduation Requirements](#)

Submit an electronic request to have an exception added to a student's degree audit.

Release: 8.11


You will type in a Student ID to search for a specific student, or you can use “Advanced Search” to search by name or any number of criteria you choose (Major, Minor, Concentration, Department, etc) :

Millersville University

MY MARAUDIT EXCEPTIONS PLANS ADMIN LINKS

Megan Jones

My MarAUDIT

Student ID 

[Advanced search](#)

[Search by Student ID number.](#)

My MarAU

Find Students



Student ID	First/middle name	Last name
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Curriculum



Degree	Level	Classification
Catalog Term	Degree source	Major (0/96)
Minor (0/88)	Concentration (0/99)	Student type (0/6)

Custom



Academic Standing (0/11)	Student Attribute (0/20)	Admit Type (0/20)
Academic Department (0/28)	College (0/5)	Student Status (0/14)

Clear

CANCEL

SEARCH

Student ID

Advanced search

FOR ADVISORS:

You can access and advisee's audit by looking them up per above, or you can click the link directly to their audit within your advisee listing page:

Millersville University

Personal Information | Student Services | **Faculty Services** | Financial Aid

Search [Go](#) [RETURN TO MENU](#) | [SITE MAP](#) | [HELP](#) | [EXIT](#)

ADVISEE LISTING

Spring 2024
Apr 16, 2024 03:32 pm

* At the bottom of this screen the button 'Display Email List' will bring back a list of all advisee email addresses to copy/paste into your email application. The list will appear at the bottom of the screen.
* This list include currently registered as well as students who are eligible to register.

Advisee Listing

Photo	Student Name	Student Status	ID	Level	Advisor Type	TAP	Holds	Test Scores	Transcript	My MarAUDIT	Exception for Graduation	Academic Status	Cum GPA	Total Number of Credits Earned	Most Recent Semester QPA	PEU Assessments
				U	Major 1 Middle Level Education - Math Grade 4-8		View Holds	View Test Scores	View Transcript	View Audit	Request Exception	Good Standing as of Fall 2023	2.16	18	Fall 2023 2.16	View

[Display Email List](#)

A total of 1 records returned.

CLICK HERE on your Advisee listing page to go directly to and advisee's MarAUDIT.

Release: 8.7.1

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How to READ and USE My MarAUDIT

- There is a LEGEND at the bottom of the audit to help with determining what different icons on the audit mean:

Legend

- | | | | |
|-----|-------------------------------------|---|-------------------------------|
| ✔ | Complete | ○ | Not complete |
| ◐ | Complete (with classes in-progress) | ⚠ | Nearly complete - see advisor |
| ☑ | Prerequisite | @ | Any course number |
| (R) | Repeated class | | |

- Requirements that are met will appear with a green check mark.
- Requirements that are in-progress will appear with a half blue, half white circle.
- Requirements that are incomplete will appear as an unmarked red circle.

Degree in Bachelor of Science

INCOMPLETE

Credits required: 120 Credits applied: 107 Catalog year: SPRING 2023

- | | | | |
|---|---|----------------------|--|
| ○ | Minimum of 120 credits required for your degree. | Still needed: | 120 credits are required. You currently have 107, you still need 13 more credits. This total includes courses you currently have in-progress or are registered for. Courses in 'other electives' do count toward this total. This minimum must be met. Please note that developmental courses count in your transcript total credits, but do NOT apply toward your degree. |
| ✔ | Millersville Residency Requirement | | |
| ◐ | 30 of the last 60 credits at Millersville. | | |
| ✔ | You meet the minimum GPA requirement | Complete | |
| ✔ | Business Foundations | | |
| ○ | Major Requirements | Still needed: | See Major in Accounting section
See Sport Administration section |
| ◐ | Required Related | In-progress | |
| ✔ | Sport Administration, Required Second Major has been declared | | |
| ◐ | General Education Requirements | | |

- Blue Links throughout the audit indicate you can click to take an action.
- For example, in the Degree Block the blue links will allow you to skip to that section of the audit.

Degree in Bachelor of Science in Education

INCOMPLETE

Credits required: 120 Credits applied: 52 Catalog year: FALL 2023

Minimum of 120 credits required for your degree. **Still needed:** 120 credits are required. You currently have 52, you still need 68 more credits. This total includes courses you currently have in-progress or are registered for. This minimum must be met. Please note that developmental courses count in your transcript total credits, but do NOT apply toward your degree.

Millersville Residency Requirement

30 of the last 60 credits at Millersville.

Your GPA is below 3.0 - please see your advisor

If you are given the 2.8 GPA Exception for graduation and you graduate with a GPA lower than 3.0, you must have higher certification test scores in order to meet PA state certification requirements.

Major Requirements **Still needed:** See [Major in Middle Level Education, BSE section](#)

Professional Education **Still needed:** See [Professional Education- Middle Level section](#)

Concentration Requirements **Still needed:** See [MDLV Major Concentration - Mathematics section](#)

Required Related **Still needed:** See [Required Related for Middle Level Education section](#)

Advanced Professional Studies (APS) Status **Still needed:** See [Advanced Professional Studies, BSE section](#)

General Education Requirements **Still needed:** See [General Education section](#)

- COURSE LINK Allows you to click on a course still needed to view that course listing in the catalog which includes course description, Prerequisites and any currently scheduled sections!
- A clipboard with a checkmark after a course indicates there is a pre-requisite for that course.

○ Human Resource Management

Still needed: 1 Class in BUAD 352 

Course Information ✕

BUAD 352 - 3 Credits - Human Resource Management

Survey course familiarizes students with the human resource function. Topics include recruitment, orientation, training, compensation, safety, performance evaluation and labor relations. Offered in fall, spring. Prereq: C- or higher in BUAD 251.
DL Format Approved 5/28/2010 - Web/Online

Prerequisites:
BUAD 251 with a minimum grade of C-

Sections:

Term	CRN	Section	Seats open	Meeting times
SUM 1 2024	1021	50A	2 (out of 25)	To be announced
FALL 2024	12606	01	1 (out of 30)	M 06:00pm - 09:00pm
FALL 2024	4908	02	0 (out of 30)	Tu 06:00pm - 09:00pm
FALL 2024	4391	50Z	-4 (out of 10)	To be announced

- HEADERS include information about the student's Catalog Term, GPA for that block (i.e. Degree, Major, Minor), and the number of credits required and number of credits applied.
- **Credits Applied includes any in- progress** courses included on the audit.

Degree in Bachelor of Science

INCOMPLETE

Credits required: 120 Credits applied: 107 Catalog year: SPRING 2023



Major in Accounting

INCOMPLETE


Credits required: 57 Credits applied: 36 Catalog year: SPRING 2023 GPA: 3.24



Unmet conditions for this set of requirements:

57 credits are required. You currently have 36, you still need 21 more credits.

- EXCEPTIONS will appear in line with the requirement the exception is fulfilling. A full list of exceptions will appear in their own block at the bottom of the audit.

①	REQUIRED CAPSTONE EXPERIENCE	ACFN 300	Co-Op Ed Exp in Acct/Fin	IP	(3)	SUM 1 2024
			Exception by: Olweiler, Nathan	On: 04/03/2024	Substitute:	Replace WSSD 400 with ACFN 300

Exceptions ^

Type	Description	Created on	Created by	Block	Enforced
Substitute	Replace WSSD 400 with ACFN 300	04/03/2024	Olweiler, Nathan	Sport Administration	Yes

- TRANSFER COURSES appear with the Millersville Transfer Equivalency and a second line that notes the original institution and course number from the original transcript. Transfer courses do not affect GPA.

	Course	Title	Grade	Credits	Term	Repeated
② BUSINESS FOUNDATIONS BLOCK						
③	Introduction to Financial Accounting (C- minimum)	BUAD 161	Intro to Financial Accounting	AT	3	FALL 2023
		Satisfied by:	ACC201 - Prin of Acctg 1 - West Chester University PA			
④	Introduction to Managerial Accounting (C- minimum)	BUAD 162	Intro to Managerial Accounting	B+	3	FALL 2023
⑤	The Legal Environment of Business (C- minimum)	BUAD 202	Legal Environment of Business	AT	3	FALL 2023
		Satisfied by:	BLA201 - Legal Envr Bsns - West Chester University PA			

- NOTES may be added by advisor(s) onto the audit. These notes can be accessed by clicking the three dot menu at the top right of the audit and selecting “Notes.”

My MarAUDIT

Data refreshed 04/16/2024 11:32 AM

Degree Bachelor of Arts

[Advanced search](#)

Level Undergraduate **Classification** Senior **Major** Social Work **College** College of Education and Human Services **Student Status** Active

Academic Standing Good Standing **Total Transfer Credits** 130 **Total Credits Earned** 173 **Academic Department** Social Work

Major Advisor Leonora Foels Effective Fall 2021

GPA Calculator
Class History
Notes

Notes

Created on 04/16/2024

By Jones, Megan

Student was advised 120 credits needed for graduation, not just fulfillment of degree requirements. Student plans to take summer/Winter courses to graduate on time. Student and advisor discussed student's career plans. Student was advised for upcoming registration term.

- “FALLTHROUGH CATEGORIES” are a number of categories at the bottom of the audit which a student may or may not have depending on whether or not they have courses that fall here.
 - **Other Electives** – these are courses which DO count toward the total number of credits required for the degree, however, they are not being used in a specific requirement on the audit. Courses that fall here may not pass “Course Program of Study” for financial aid and should be reviewed to determine if they are necessary for the student to reach 120 credits or if other course options would be a better fit.

Other Electives

Credits applied: 7 Classes applied: 3

Course	Title	Grade	Credits	Term	Repeated
ECON 101	Principles of Economics 1	DT	3	FALL 2020	
Satisfied by: ECON201 - Principles of Econ 1/Macro - Harrisburg Area Cmty College					
EDFN 241	Psyc Foundation of Teaching	C+	3	SPRING 2021	
WELL 16X	Basic Fitness 1	CT	1	FALL 2020	
Satisfied by: PE138 - Basic Fitness I - Harrisburg Area Cmty College					

- **Insufficient** – these are courses which are insufficient and DO NOT count toward the credits earned for degree. These are generally courses that have been withdrawn from, repeated or failed.

Insufficient

Course	Title	Grade	Credits	Term	Repeated
BIOL 100	General Biology	W	0	FALL 2022	
BIOL 100	General Biology	D+	0	SPRING 2023	(R)
BIOL 100	General Biology	D+	3	FALL 2023	(R)
HIST 216	Vikings	F	0	FALL 2023	
MATH 160	Precalculus	F	0	FALL 2023	

- **In-progress** – this is a list of all courses that are presently in-progress. They are also applied to the blocks of the audit where appropriate.

In-progress

Credits applied: 15 Classes applied: 5

Course	Title	Grade	Credits	Term	Repeated
HIST 334	Victorian England	IP	(3)	SPRING 2024	
HIST 355	Civil War and Reconstruction	IP	(3)	SPRING 2024	
ENGL 233	Early British Literature	IP	(3)	FALL 2024	
HIST 222	Modern Britain	IP	(3)	FALL 2024	
WELL 175	Wellness: Personal Fitness	IP	(3)	FALL 2024	

- **Not Counted Towards Degree Requirements** – these are developmental courses, which **DO NOT apply to the 120 credits needed for a student's degree**. However, they are included in the total earned credits on a student's transcript.

Not Counted Towards Degree

Course	Title	Reason	Grade	Credits	Term	Repeated
MATH 090	Basic Mathematics		IP	(3)	SUM 1 2024	

- REPEATED Courses. On the audit, courses that have been repeated will be indicated with an (R).
- Note: If a student has registered (in-progress) with repeating a course, the course which is in-progress will be applied to the requirement in the audit block(s) and the original instance of the course will fall into the Insufficient block. The originally earned credits are still applying (to earned credits and to GPA) until the in-progress course has been graded and processed.

Insufficient

Course	Title	Grade	Credits	Term	Repeated
ART 100	Art in Culture		0	FALL 2023	
COMM 100	Fundamentals of Speech	D	0	FALL 2022	(R)
COMM 101	Introduction to Communication	D-	3	SPRING 2023	(R)

This course has been repeated. The D grade with 0 credits is no longer impacting GPA.

✓	FUNDAMENTALS OF SPEECH						
✓	Fundamentals of Speech (C- or better required)	COMM 100	Fundamentals of Speech	C+	3	FALL 2023	(R)

This is the COMM 100 that is counting in credits and GPA.

Insufficient

Course	Title	Grade	Credits	Term	Repeated
ART 100	Art in Culture	F	0	FALL 2023	
COMM 100	Fundamentals of Speech		0	FALL 2022	(R)
COMM 101	Introduction to Communication	D-	3	SPRING 2023	(R)

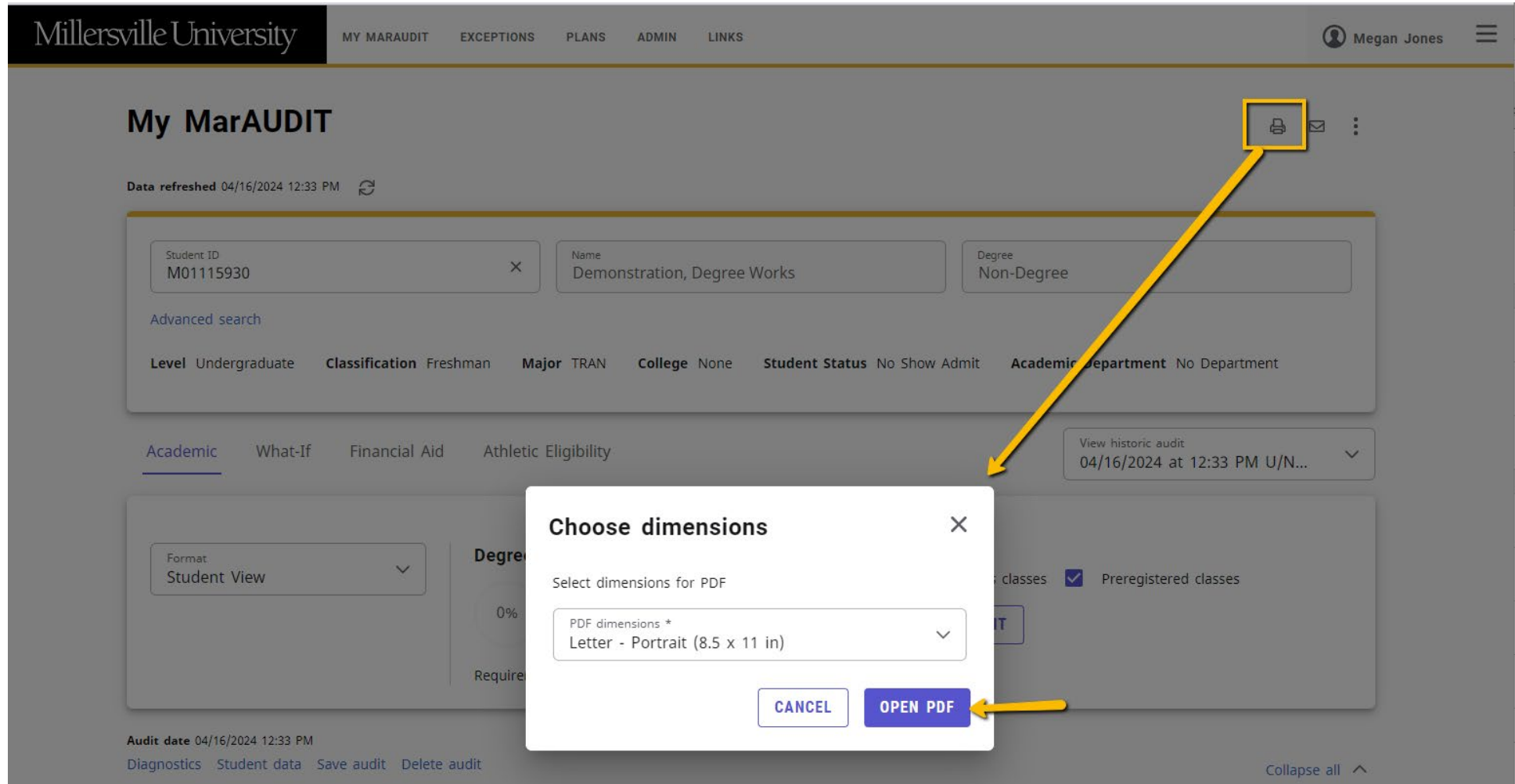
This course is being repeated. The D- grade and 3 credits are still counting in credits and in GPA until the "IP" course is completed.

○	CORE REQUIREMENTS (C- or better required)						
ⓘ	Introduction to Communication (C- or better)	COMM 101	Introduction to Communication	IP	(3)	SPRING 2024	(R)

This is the COMM 101 that will count once it has been completed.

OTHER Features of the Degree Audit

- PRINT AS PDF - In efforts to save paper resources, avoid printing the audit as much as possible. The new audit is intended as an online and interactive way to track a student's progress to degree. If you do wish to save a .pdf version of the audit in order to print or save for your records, please click on the printer icon to view a printer friendly PDF version of the audit. Printing the audit directly as it appears on your web browser will not give you an optimal view.



- REGISTRATION CHECKLIST - To view a simplified version of the audit which will show only

unfulfilled course requirements, you can select "REGISTRATION CHECKLIST" in the Format menu.

Academic What-If Financial Aid Athletic Eligibility

View historic audit
04/16/2024 at 12:37 PM U/BS

Format
Registration Checklist

Degree progress

92% 100% Overall GPA
Requirements Credits 3.29

In-progress classes Preregistered classes

REFRESH AUDIT

Major in Finance INCOMPLETE

Credits required: 57 Credits applied: 51 Catalog year: FALL 2022 GPA: 3.31

Completed courses and inprogress courses are removed, so only the "still needed" incomplete items are displayed.

<input checked="" type="checkbox"/> Introduction to Financial Accounting (C-minimum)		
<input checked="" type="checkbox"/> Introduction to Managerial Accounting (C-minimum)		
<input checked="" type="checkbox"/> The Legal Environment of Business (C-minimum)		
<input checked="" type="checkbox"/> Business Research Methods		
<input checked="" type="checkbox"/> Principles of Marketing		
<input checked="" type="checkbox"/> Principles of Management		
<input checked="" type="checkbox"/> Management Information Systems		
<input checked="" type="checkbox"/> Managerial Finance I		
<input checked="" type="checkbox"/> Human Resource Management		
<input type="checkbox"/> Management Science		
<input type="checkbox"/> Strategy and Policy		
<input type="checkbox"/> Managerial Finance II		
<input type="checkbox"/> Cases in Finance	Still needed:	1 Class in FIN 447
<input type="checkbox"/> Internship in Finance	Still needed:	3 Credits in ACFN 300
<input type="checkbox"/> Finance Electives		
<input checked="" type="checkbox"/> More Than 1 Major -- Departmental Electives Waived		

- CLASS HISTORY gives you a listing of courses taken and in-progress in chronological order. This is similar to a transcript view.

Millersville University MY MARAUDIT EXCEPTIONS PLANS ADMIN LINKS Megan Jones

My MarAUDIT

Data refreshed 04/16/2024 12:53 PM

Student ID: M01115930 Name: Demonstration, Degree Works Degree: Non-Degree

Advanced search

Level Undergraduate Classification Freshman Major TRAN College None Student Status No Show Admit Academic Department No Department

Print, Email, Menu (Class History selected)

Class History

FALL 2023				
Course	Title	Grade	Credits	Section
BIOL 100	General Biology	D	3	Insufficient
ECON 101	Principles of Macroeconomics	C-	3	
ENGL 110	English Composition	C-	3	
MATH 104	Fundamentals of Math 1	A-	3	
PSYC 100	General Psychology	PT	3	
Satisfied by: APEXAMPSYCH - Psychology - Advanced Placement				
PSYC 227	Development Child and Adolescent	B-	3	
WINTER 2024				
Course	Title	Grade	Credits	Section
MATH 101	College Algebra	A	3	
WELL 175	Wellness/Stress Management	B+	3	
SPRING 2024				
Course	Title	Grade	Credits	Section
BIOL 100	General Biology	IP	3	
COMM 100	Fundamentals of Speech	IP	3	
GOVT 111	Intro to American Government	IP	3	
HIST 200	Reimagining Holidays & Heroes	IP	3	
MATH 160	Precalculus	IP	4	
FALL 2024				
Course	Title	Grade	Credits	Section
ART 100	Art in Culture	IP	3	
COMM 101	Introduction to Communication	IP	3	
ECON 102	Principles of Microeconomics	IP	3	
ESCI 107	The Atmosphere	IP	3	
MATH 235	Survey of Statistics	IP	3	

- What-If Current Curriculum (formerly called LOOK AHEAD) – Add specific courses to the degree audit to see how they would fit into the student’s program. Courses appear on the audit as PLANNED after you add courses and click “Process.” To do only a “look ahead” be sure to click on the “Use current curriculum box.”

Academic **What-If** Financial Aid Athletic Eligibility View historic what-if audit 04/16/2024 at 1:02 PM U/BS

What-If Analysis

Use current curriculum
 In-progress classes
 Preregistered classes

Future classes

Subject: BUAD Number: 202 **ADD**

BUAD 161 ✕ BUAD 162 ✕

RESET **PROCESS**

Courses you add that you wish to see applied on your audit will appear here.

BUSINESS FOUNDATIONS BLOCK						
Introduction to Financial Accounting (C- minimum)	BUAD 161	Intro to Financial Accounting	PLAN	(3)	PLANNED	
Introduction to Managerial Accounting (C- minimum)	BUAD 162	Intro to Managerial Accounting	PLAN	(3)	PLANNED	
The Legal Environment of Business (C- minimum)	BUAD 202	Legal Environment of Business	PLAN	(3)	PLANNED	

- *WHAT IF* AUDIT – Shows how existing coursework apply if a student decides to change programs. Once you have entered the criteria you wish to view, you can click on “Process” to view it on screen, then you can choose the printer icon in the upper right, if you wish to save a PDF copy of this scenario. You may also enter courses into “Future Classes” to see how they would apply to the What If audit.
- You MUST choose a catalog year, Degree and Major to run a What if. If the major has associated concentrations that are required, you will also need to choose that for an audit to generate properly.
- If you want to run a What-If for a minor, you will need to SELECT the current degree, major, etc. to also add that minor in the What-if view.
- Note: What If audits are most effective for single majors. If you run a What If audit for two majors, be aware that when the two majors are officially added to the record, the requirements may vary slightly due to requirement programming which adjusts for students with multiple majors (i.e. General Education requirements are waived for a second major under a different degree program, or a requirement for a set of electives or a minor may be waived if two majors are declared.)
- Note: Processing as What If does not guarantee that you have selected a valid combination of curriculum. Please ensure you are selecting a valid combination of Major/Concentration and/or Minor.

What-If Analysis

Use current curriculum In-progress classes Preregistered classes

Program

Catalog year *
SPRING 2024

Degree *
Bachelor of Science

Level *
Undergraduate

Areas of study

Major *
Business Administration

Major catalog year

Minor

Minor catalog year

Concentration
BUAD-General Business

Concentration catalog year

Additional areas of study

If the major you are choosing for What-If has a concentration, you will have to choose that or else the audit will not generate requirements properly.

Future classes

Subject

Number

ADD

RESET

PROCESS

- GPA CALCULATOR – Use this to see how many hours would it take to reach a desired GPA or what grades would be needed in specific courses in order to reach a desired GPA. **Note: the GPA Calculator is NOT able to account for repeated courses** (i.e. if a student failed MATH 100 and enters in a new grade for MATH 100 into the GPA calculator, it will add the new grade to the GPA, it will not replace the failed grade.)
- There are three different Calculators: Graduation Calculator, Term Calculator and Advice Calculator.

Millersville University

MY MARAUDIT EXCEPTIONS PLANS ADMIN LINKS

Megan Jones

My MarAUDIT

Data refreshed 04/16/2024 1:16 PM

Student ID: M01115930

Name: Demonstration, Degree Works

Degree: Non-Degree

Advanced search

Level Undergraduate Classification Freshman Major TRAN College None Student Status No Show Admit Academic Department No Department

GPA Calculator

Class History

Notes

GPA Calculator



Graduation Calculator Term Calculator Advice Calculator



Enter your desired GPA at graduation to calculate the average GPA you need to maintain in your remaining terms to achieve that goal.

Current GPA *
2.59

Credits remaining *
68

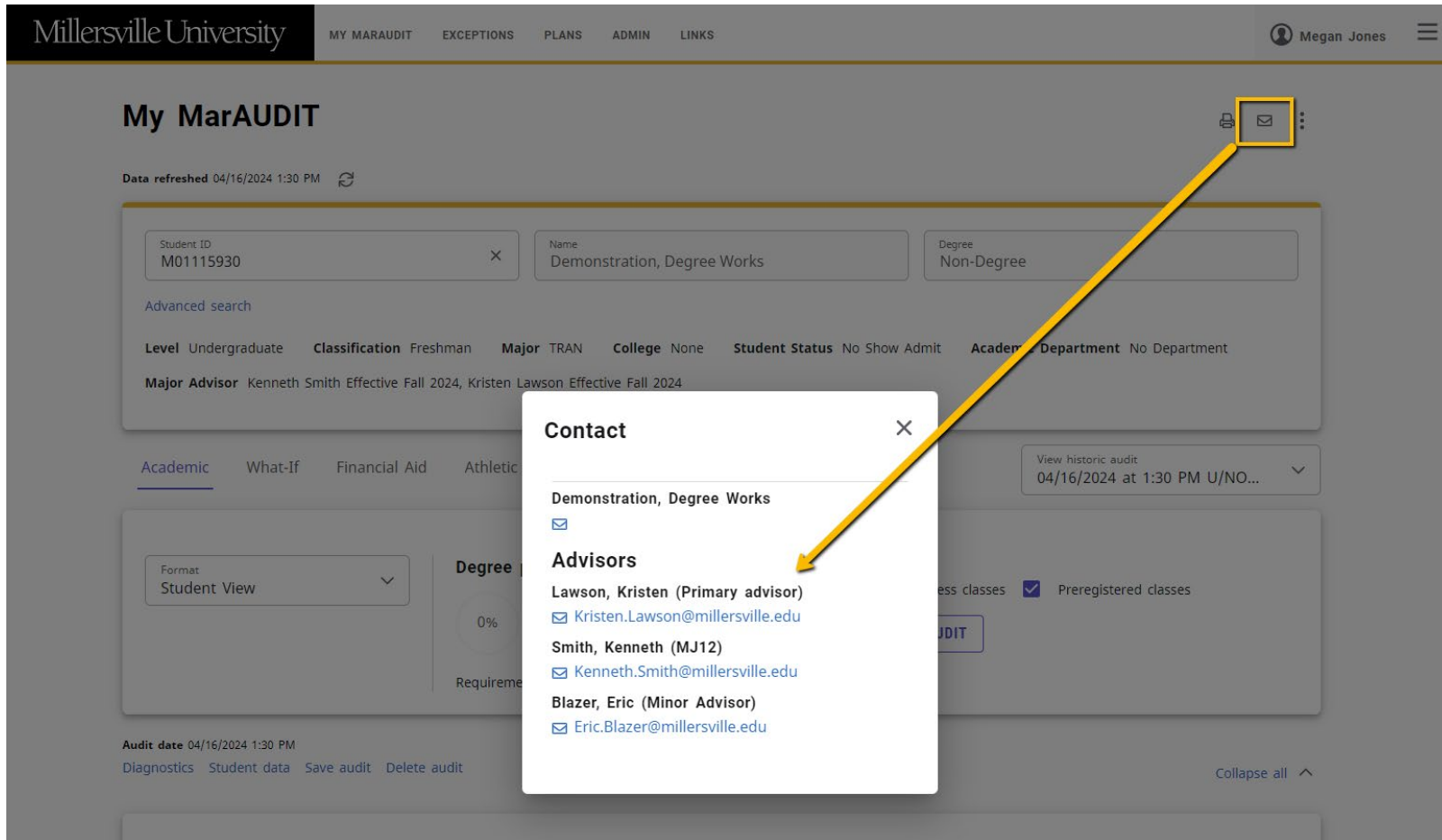
Credits required *
120

Desired GPA *

CALCULATE

QUESTIONS ?

The “contact” envelope icon on the audit includes a student’s contact email and advisor (or advisors if the student has multiple).



The screenshot displays the My MarAUDIT interface for student M01115930. The interface includes a header with the Millersville University logo and navigation links (MY MARAUDIT, EXCEPTIONS, PLANS, ADMIN, LINKS). The user is identified as Megan Jones. The main content area shows the student's name (Demonstration, Degree Works) and degree (Non-Degree). A yellow box highlights an envelope icon in the top right corner, with a yellow arrow pointing to a contact popup window. The popup window, titled "Contact", lists the student's name and degree, and provides a list of advisors with their names and email addresses: Lawson, Kristen (Primary advisor) at Kristen.Lawson@millersville.edu, Smith, Kenneth (MJ12) at Kenneth.Smith@millersville.edu, and Blazer, Eric (Minor Advisor) at Eric.Blazer@millersville.edu. The popup also includes a close button (X) and a "View historic audit" button.

As it is developed HELP Documentation and FAQs on My MarAUDIT will be available on the Registrar’s website at <http://www.millersville.edu/registrar/degreeaudit/index.php>.

General questions about technical issues, interpreting or using audits can be directed to degreeaudit@millersville.edu.