PERMISSION TO ENROLL IN A CLASS

Use this form to receive permission from the faculty to enroll in a course that has restrictions; such as permission required, prerequisites, limited to majors or class level (Jr., Sr., etc.).

Student ID: ___________________________ Student Name: ___________________________ (PLEASE PRINT)

Course Requested:

<table>
<thead>
<tr>
<th>TERM</th>
<th>CRN</th>
<th>SUBJECT</th>
<th>COURSE #</th>
<th>SECTION #</th>
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I understand that this student was not able to register for this course for one or more of the reasons checked below. I am authorizing the student to register in the course only if the class has not reached the maximum.

- [ ] Course requires written permission
- [ ] Student has not met prerequisites
- [ ] Course is restricted to majors only
- [ ] Course is restricted to students at a certain class level (senior, junior, etc.)

_________________________ Signature of faculty ___________________________ Date

I understand that this section is closed; however, you may increase the maximum class size by one to add this student. Signature of department chairperson required.

_________________________ Signature of department chairperson ___________________________ Date

Please give completed form to the department secretary or chairperson for processing.

NOTE:
- Departments cannot register students. Students must register for the approved class via MAX.
- “Check your Registration Status” on MAX to see if the override was granted (available under the Registration menu).
- The permission(s) granted by this form also allow(s) a student to waitlist for a course currently restricted from them.

02/25/11