

Millersville University

CENTER FOR ACADEMIC EXCELLENCE

## Types of CAE Sessions

The Center for Academic Excellence offers many different types of programs throughout the academic year. We are always looking for new topic suggestions and presenters. Please contact Dr. Oliver Dreon, Director of the Center for Academic Excellence (oliver.dreon@millersville.edu) if you have any recommendations.

### Brown Bag Discussions

The Center occasionally hosts an informal Brown Bag Discussion. Faculty are invited to join their colleagues in the McNairy Library and Learning Forum (or another location), bring a lunch, and participate in a discussion about a topic of interest. These discussions may focus on general topics such as curriculum approval processes, learner-centered teaching, or grant opportunities. The conversations at Brown Bag Discussions are informal, dynamic, and informative. This is a great way to meet new colleagues and learn about a variety of topics.

### Instructional Technology Workshops & Sessions

The Instructional & Technology Support Team offers a large number of hands-on workshops throughout the academic year to help faculty members develop their skills and expertise with various online tools and resources. In addition to helping to promote these workshops, the Center for Academic Excellence offers new sessions to help faculty see how their colleagues in other Departments are using these tools and techniques. These application-oriented sessions are a great way to see how these important tools and resources can be used to enhance the teaching and learning process in many different settings.

### Monday Morning Mentors

Monday Morning Mentors are online sessions offered through the Teaching Professor. Monday Morning Mentors can be accessed Mondays at 10 AM but are available on demand for a week after the published date. Mentors can be accessed online at: <http://9nL.pw/MUMentors> but will require a password available through the CAE email distribution list (see below).

Want to receive periodic updates on CAE happenings? Opt into the CAE email distribution list at: <http://tinyurl.com/CAEmails>

<p>January 28, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: What Can I Do to Manage and Reduce Academic Job Stress?</b> Stephanie Delaney, JD, PhD Dean, South Seattle College Faculty face a number of challenging and emotionally draining conditions in their work—troubled or angry students, reduced funding and cutbacks, and political conflict on campus to name a few. Explore ways that faculty (and others) can take care of themselves so that they can continue to do their work effectively.</p>
<p>February 4, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: What Behavioral Changes Can I Make to Inspire Enthusiasm in My Classroom?</b> Flower Darby, Senior Instructional Designer, Northern Arizona University Most faculty have known instructors who are deeply inspiring. By contrast, it is easy to think of professors who seem to have so little interest in their own lectures that they deaden enthusiasm for learning just by their lackluster presentation methods. Explore the phenomena of emotional contagion and affective crossover, both rooted in the emerging science of emotion, to develop techniques that enable faculty to inspire students, foster enthusiasm, and motivate learning.</p>
<p>February 5, 2019 12:00 – 2:00 PM Lehr Dining Room in the Bolger Conference Center of Gordinier Hall</p>	<p><b>Spring Faculty Colloquium: Supporting Student Success Through Open Educational Resources</b> As the cost of education continues to rise, faculty can help offset the increasing costs by adopting quality open textbooks. In addition to the financial impacts to students, open textbooks have been shown to have a positive impact on student success with Pell eligible, underserved, and part-time students. This colloquium will share some strategies for adopting open textbooks to support student success.</p>
<p>February 11, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: What Brain-Based Techniques Can I Use to Engage Students During Class?</b> Sarah Lovern, PhD, Associate Professor, Concordia University &amp; Thomas Saleska, PhD, Professor, Concordia University This program demonstrates several techniques to engage student brains in learning. All can be incorporated into either a traditional 50-minute or a longer class period. Since each student's brain is unique and may learn in different ways, the presenters offer specific techniques that help vary the learning experience during a typical classroom timeframe.</p>
<p>February 18, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: How Can I Effectively Supervise Teaching and Research Assistants?</b> Kenneth Alford, PhD, Professor, Brigham Young University This program helps faculty identify ways to effectively supervise and mentor student teaching and research assistants. The presenter guides viewers through the pitfalls of good intentions and through seven tips that create relationships with student assistants that are mutually beneficial.</p>

<p>February 19, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 118</p>	<p><b>Brown Bag Discussion: Title IX Obligations</b> Elizabeth Swantek, Title IX Coordinator During this session we will discuss your obligations under the newly revised sexual misconduct policy as well as work through what a compassionate and effective Title IX disclosure response looks like.</p>
<p>February 19, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 502</p>	<p><b>Brown Bag Discussion: Making Accessible PDFs</b> Dr. Oliver Dreon, Director, Center for Academic Excellence In this session, we will examine how to make our instructional content more accessible to students and strategies for increasing access for all students. This session will be especially beneficial to faculty who teach blended and online classes.</p>
<p>February 22, 2019 8:30 AM – 4:30 PM PA College of Health Sciences</p>	<p><b>Lancaster Learns</b> This day-long conference was borne from a county-wide partnership involving all of the institutions of higher education in Lancaster. This year's keynote speaker is Julie Smith, M.S. and professor of Media Literacy at Webster University in St. Louis. Attendees can also choose from over 24 peer-reviewed sessions focused on teaching and learning. To register, visit: <a href="http://www.lancasterlearns.com">www.lancasterlearns.com</a></p>
<p>February 25, 2019 On demand at <a href="http://9nL.pw/MUMentors">http://9nL.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: What are 10 Tips to Collaborate with Colleagues?</b> Kenneth Alford, PhD, Professor, Brigham Young University This program helps faculty consider different ways to improve the way they collaborate with their colleagues. From teaching to scholarship to citizenship, consider suggestions that make collaboration more worthwhile and effective, and explore ways to use collaboration to master new assignments and break out of academic ruts, increase productivity, and improve results.</p>
<p>February 26, 2019 12:00 PM - 1:30 PM Lehr Room in Gordinier Conference Center</p>	<p><b>Library Liaison Luncheon: Supporting Learner-Centered Undergraduate Research</b> Organized in conjunction with McNairy Library, this luncheon highlights initiatives across campus that leverage undergraduate research as a High Impact Practice for student success.</p>
<p>February 28, 2019 Thursday Common Hour (12:05 – 1:10 PM) McNairy 502</p>	<p><b>Brown Bag Discussion: Develop and Lead an MU-Guided Study Abroad Program</b> Dr. Jason Petula, Faculty Coordinator of Internationalization and Dr. Patrice Campbell, Director of International Programs Interested in taking students abroad! Learn about ways to design and lead a successful short-term study abroad experience. You will have the opportunity to discuss the process and gain insight into program leader responsibilities, choosing a location, risk assessment, and budget and administrative matters.</p>

<p>March 1, 2019 10:00 AM - 2:00 PM University Room in Gordinier Conference Center</p>	<p><b>Advising Boot Camp</b> Designed for both beginning and experienced advisors, this Boot Camp will discuss ways to better support advisees and examine strategies to make the advising process run more smoothly.</p>
<p>March 4, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: Why is Intercultural Competence Important and How Can it Improve my Teaching?</b> Kate Sweeney, Lecturer, Columbia University This program is designed to teach learners what intercultural competence is, why it's important, and how to build it in both faculty and students. Explore some of the cultural differences instructors are likely to face in the classroom along with myths surrounding intercultural competence.</p>
<p>March 5, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 502</p>	<p><b>Brown Bag Discussion: Using FlipGrid for Authentic Out-of-Class Discussion</b> Dr. Janet Josephson, EMEE &amp; Dr. DJ Johnson, Social Work Do you hate discussion boards? Are you looking for a way to increase student engagement and discussion outside of your class sessions or within your online courses? Meet FlipGrid. Learn how faculty have successfully integrated FlipGrid into Social Work and Education coursework. Helpful tips and success stories will be shared.</p>
<p>March 5, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 118</p>	<p><b>Positive Energy Award Program</b> Chris Steuer, Sustainability Manager Learn about Millersville's new Positive Energy Award Program, which provides funding for faculty, staff and students to complete projects that contribute positively to local communities using the Global Goals framework. The Global Goals are seventeen broad yet interdependent goals that reflect a collective ambition to work together as a global community to solve the grand challenges of our time, such as poverty, hunger and climate change. The Positive Energy Award Program seeks to accelerate local solutions to those challenges in Lancaster County through the work of Millersville University faculty, staff and students.</p>
<p>March 7, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 104</p>	<p><b>Brown Bag Discussion: Mentoring Undergraduate Researchers: What works?</b> Panel organized by Tatiana Pashkova-Balkenhol, Undergraduate Research and Instruction Librarian Are you wondering about aligning your teaching practices with undergraduate research opportunities available at Millersville? Are you interested in learning about successful experiences faculty and staff have had mentoring undergraduate students through the various stages of the research and the scholarly process? Join Millersville Faculty (Kerrie Farkas, Leonora Foels,</p>

	<p>Becky McDonah, René Muñoz, Beth Powers, Edward Rajaseelan, Michele Santamaria) for a discussion about cultivating undergraduate students' research skills, engaging students in high-quality inquiry, and supporting students' entry into a discipline-based research community.</p>
<p>March 11, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: What are Five Methods that Help Students Become More Effective Learners?</b> Maryellen Weimer, PhD, Professor Emerita, Penn State Berks Effective and ineffective learners can be seen as opposite sides of a continuum, with the majority of our students falling somewhere in the middle. How can we move students closer to the "effective side" of our continuum? This program showcases the characteristics of effective learners and focuses on instructional strategies teachers can use to help students develop the learning skills they need to succeed in college and in life.</p>
<p>March 18, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: How Can Improving Student Feedback Improve the Quality of Each Educational Encounter?</b> Lolita Paff, PhD, Associate Professor, Penn State Berks When it comes to feedback about course quality, students and teachers aren't necessarily using the same yardstick. "How hard is it to get a good grade?" That's typically the student concern, whereas faculty are more concerned about developing critical thinking skills. Faculty know learning takes time and considerable effort, while students may be more focused on grades than learning. This presentation explores alternative interpretations, questions, and lenses for evaluating student feedback.</p>
<p>March 19, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 502</p>	<p><b>IT Session - Closed Captioning: The Benefits For All Students</b> Matthew Fox, Instructional Designer, Online Programs Research continues to confirm the power of video content to impact student learning. Beyond meeting accessibility needs, closed captioned video can allow all students to watch anytime, anywhere and even increase viewer focus. In this session we will explore how to develop a script, record and share a video from our MU Video platform, and attach closed captions to that video to promote student success.</p>
<p><del>March 19, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 118 Session canceled.</del></p>	<p><del><b>Critical thinking, Information literacy, and Writing Assessment Results of First-Year Students</b> Dr. Lynn Marquez, General Education Coordinator, Dr. Caleb Corkery, English and Michele Santamaria, Learning Design Librarian How do Millersville's First-Year students perform on General Education assessments? In this session, Dr. Lynn Marquez will share results from a comprehensive assessment project where student artifacts were examined.</del></p>

<p>March 25, 2019 On demand at <a href="http://9nL.pw/MUMentors">http://9nL.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: How Can I Leverage Force Multipliers in the Classroom?</b> James S. May, EdD, Professor, Valencia College Do you ever feel you need to clone yourself to get everything done, especially for your students? Although human cloning is still science fiction, there are a number of free high-tech tools you can access and use immediately to be a more effective educator. Find out what they are, how you can use them, and what they'll do for your teaching.</p>
<p>March 26, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 118</p>	<p><b>Brown Bag Discussion: Climate Reality Leadership</b> Dr. Timothy Mahoney, Educational Foundations Tim is a trained member of The Climate Reality Leadership Corps (<a href="https://www.climaterealityproject.org">https://www.climaterealityproject.org</a>), a global network of activists committed to spreading awareness of the climate crisis and working for solutions to the greatest challenge of our time. Tim will share slides representing the latest research on political, economic, cultural, and scientific dimensions of climate change. The presentation will be a mix between explanation of slides and discussion.</p>
<p>March 28, 2019 11:30 AM - 1:00 PM Lehr Room in Gordinier Conference Center</p>	<p><b>State of Assessment luncheon</b> Organized in conjunction with the Academic Outcomes and Assessment Committee (AOAC) &amp; Planning, Assessment and Analysis Join us for lunch as we discuss ongoing assessment activities on campus and share data from recent surveys.</p>
<p>April 1, 2019 On demand at <a href="http://9nL.pw/MUMentors">http://9nL.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: How Do I Promote Civil and Thoughtful Engagement in the Classroom?</b> Christy Price, EdD, Professor of Psychology, Dalton State College In these days of apps for everything and multi-tasking virtually as a lifestyle, promoting civil and thoughtful engagement in the classroom might seem like an old-fashioned pipe dream. Instead of focusing on problems with incivility and not following rules, this session looks at which behaviors are conducive to learning and which ones aren't. It will show you how to curb problematic student behaviors, such as texting during class, and leave yourself the flexibility to address legitimate student issues.</p>
<p>April 2, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 118</p>	<p><b>An Introduction to MU's Student Success &amp; Enrollment Dashboards</b> Kyle Verbosh, Director of Institutional Research This session will instruct attendees on how to utilize and navigate MU's interactive Excel dashboards: graduation &amp; persistence rate, enrollment, race &amp; ethnicity enrollment, and departmental analysis. These dashboards enable users to drill down by various academic, demographic, and special population identifiers.</p>

<p><b>April 2, 2019</b>  Tuesday Common Hour  (12:05 – 1:10 PM)  McNairy 502</p>	<p><b>IT Session: Leading Effective Synchronous Sessions</b>  Matthew Fox, Instructional Designer, Online Programs  Synchronous learning occurs when a group of students participate and engage in a learning event in real time. Such learning opportunities provide immense value to learners when implemented using best practices. We will explore the best practices and other strategies that can be implemented to lead to successful synchronous learning sessions.</p> <p>NOTE: Session repeats on April 3.</p>
<p><b>April 3, 2019</b>  3:00 – 4:00 PM  McNairy 502</p>	<p><b>IT Session: Leading Effective Synchronous Sessions</b>  Matthew Fox, Instructional Designer, Online Programs  Synchronous learning occurs when a group of students participate and engage in a learning event in real time. Such learning opportunities provide immense value to learners when implemented using best practices. We will explore the best practices and other strategies that can be implemented to lead to successful synchronous learning sessions.</p>
<p><b>April 3, 2019</b>  3:00 – 4:00 PM  McNairy 118</p>	<p><b>Promotion &amp; Tenure Panel Discussion</b>  Join us as we hear multiple perspectives on the Promotion and Tenure process. Attendees will be able to ask questions and get advice from recent members on the University Promotion and Tenure Committee. The promotion and tenure guidelines will also be distributed and discussed at this session.</p>
<p><b>April 4, 2019</b>  Thursday Common Hour  (12:05 – 1:10 PM)  McNairy 117</p>	<p><b>Brown Bag Discussion: Applying for a Fulbright Scholarship</b>  Dr. Timothy Mahoney, Educational Foundations  Dr. Mahoney will talk about his Fulbright Fellowship in Poland in Fall 2018 as well as discuss some tips to apply and be accepted as a Fulbright Scholar and provide some insight into the opportunities and challenges of becoming a Fulbright Fellow.</p>
<p><b>April 5, 2019</b>  11:00 AM – 1:30 PM.  Lehr Dining Room  Bolger Conference Center</p>	<p><b>Making the Most of Millersville’s First-Year Seminar: Where Do We Go from Here?”</b>  The Freshman Year Seminar Task Force invites you to participate in a workshop facilitated by Dr. Betsy Barefoot (<a href="http://bit.ly/2Civ8ER">http://bit.ly/2Civ8ER</a>), a Senior Scholar at the John N. Gardner Institute for Excellence in Undergraduate Education (<a href="http://bit.ly/2Csl3oW">http://bit.ly/2Csl3oW</a>). Through exploring what matters most for student success during the first-year experience, we will consider first-year seminars as High-Impact Educational Practice at Millersville University. Participants will contribute to our expanding campus dialogue centered around how our current first-year seminars (University 103 courses) might be improved.</p> <p>Please RSVP no later than Thursday, March 28th, 2019 to Kay Keen at <a href="mailto:kay.keen@millersville.edu">kay.keen@millersville.edu</a></p>



<p>April 8, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: How Can I Most Effectively Fulfill My Citizenship Requirements?</b> Kenneth Alford, PhD, Professor, Brigham Young University This program helps faculty determine how to be more effective in citizenship responsibilities and take an active role on campus. The presenter's tips apply to becoming an effective and efficient committee member and to serving as a successful committee chair. These strategies empower faculty to leave every citizenship assignment in better shape than they received it.</p>
<p>April 9, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 118</p>	<p><b>Brown Bag Discussion: High impact practices of internships and traineeships and why they are important.</b> Michele Boté, Assistant Director-Experiential Learning Internships have long been recognized as a "High Impact Practice," directly benefiting student learning and leading to greater academic success and professional preparation. Join us for a discussion on how high impact practices such as non-credit traineeships and credit-bearing internships can enhance your student's skillset not just for the classroom but also for the workforce or graduate school.</p>
<p>April 9, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 502</p>	<p><b>IT Session: Using Office 365 for digital storage and organization of materials</b> Marie Firestone, Instructional Support Specialist, Online Programs &amp; Dr. Oliver Dreon, Director, Center for Academic Excellence Office 365 offers a host of options for storing and organizing a variety of content. In preparation for the transition to digital processes for promotion and tenure, this session will discuss ways that faculty can use Office 365 to organize their resources.</p> <p>NOTE: Session repeats on April 30, May 1 and May 2 (see below)</p>
<p>April 15, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: What 5 Play-based Activities Can I Use to Create an Active, Learning-centered Class?</b> Susan Wehling, PhD, Professor of Spanish, Valdosta State University Simple and engaging activities such as comparing and contrasting similarities and differences can greatly impact student learning. Play engages students to succeed in tasks they generally find unpleasant or challenging. This program will help you become more student-centered in the way you design and teach your courses by presenting five play-based activities that can be incorporated into teaching for almost any subject.</p>

<p>April 22, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: Copyright Crash Course: How Can I Stay on the Right Side of the Law?</b> Thomas Tobin, PhD, Conference Program Chair, University of Wisconsin-Madison</p> <p>As more instructors move away from creating course content and into curating content through works created by others, it's important to be aware of how to ethically, legally, and responsibly handle copyrighted works. Copyright law can be a complex and confusing area. Different rules apply to different types of content, so when designing courses, teachers must have a grasp on the legal limits for copyrighted content and intellectual property. This program provides the core principles of copyright law, so you're better able to choose the right materials for your classes as well as be legally compliant when using these materials.</p>
<p>April 23, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 118</p>	<p><b>Brown Bag Session: What Flipping Tools DO Students Use Outside the Classroom?</b> Dr. Aaron Haines, Biology</p> <p>Flipping the classroom involves providing instructional content to students outside of a traditional lecture or lab to improve student learning. This approach goes beyond simply assigning homework. In a flipped environment, students take content learned outside of lecture and lab and bring it back to the classroom. Flipped materials or tools can include video tutorials, practice worksheets, homework facilitation templates or case studies. I have used flipped content in my Zoology Lab extensively to help students understand course content and science literacy. However, I wanted to evaluate whether students actually used flipped materials, and if they did, what type of materials did they prefer (e.g., instructional videos, homework templates, PowerPoint Slides, Practice Sheets etc.). To answer these questions, I conducted a D2L based survey and collected data from over 80 students from 5 different Zoology labs. In this presentation I will share the results of this survey, showing which flipped tools were most used by students and which tools students found most helpful.</p>
<p>April 23, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 502</p>	<p><b>Using First-semester Student Assessment Data to Consider Ways to Improve Student Research and Writing</b> Dr. Lynn Marquez, General Education Coordinator</p> <p>The transition from high school to the university setting can be challenging for students, especially when trying to meet expectations as beginning researchers. Moving from what we learned through first-year student assessment, Dr. Marquez will share strategies to support this transition and improve student research and writing skills.</p>
<p>April 25, 2019 Thursday Common Hour (12:05 – 1:10 PM) McNairy 502</p>	<p><b>Brown Bag Discussion: Embracing Internationalization in Your Classroom</b> Jason Petula, Faculty Coordinator of Internationalization and Dr. Patrice Campbell, Director of International Programs</p> <p>Positive Contribution to global communities has long been at the core of Millersville University's values, but what can we do to make our commitment to internationalization even stronger? Join the Global Education staff to talk about strategies for embracing international students, internationalizing your</p>

	<p>curriculum, and using campus resources to enhance global literacy of your students.</p>
<p>April 29, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: Why Should I Migrate from Traditional Resources to OER in My Courses?</b> Erik Christensen, Dean, South Florida State College This program looks at the implementation of OER from the perspectives of students, faculty, and institutions, and the reasons why faculty and institutions should consider adopting and using OER in place of traditional learning resources.</p>
<p>April 30, 2019 Tuesday Common Hour (12:05 – 1:10 PM) McNairy 502</p>	<p><b>Academic Living-Learning Communities as a High Impact Practice: A Research-Based Model</b> Scott M. Helfrich, D.Ed., Director, Housing &amp; Residential Programs, Steven Knepp, Associate Director, Housing &amp; Residential Programs This session will explore academic living-learning communities and how their implementation has become a high impact practice at colleges and universities. Research will be presented as well as best practices for successful implementation. Various case studies of successful LLCs from around the U.S. will be illustrated along with our current efforts at Millersville University.</p> <p>NOTE: Faculty attendees will receive a free copy of the book <i>Living-Learning Communities That Work: A Research-Based Model for Design, Delivery, and Assessment</i> (2018).</p>
<p>May 1, 2019 3:00 - 4:00 PM McNairy 104</p>	<p><b>IT Session: Using Office 365 for digital storage and organization of materials</b> Marie Firestone, Instructional Support Specialist, Online Programs &amp; Dr. Oliver Dreon, Director, Center for Academic Excellence Office 365 offers a host of options for storing and organizing a variety of content. In preparation for the transition to digital processes for promotion and tenure, this session will discuss ways that faculty can use Office 365 to organize their resources.</p> <p>NOTE: Session repeats on May 2 (see below)</p>
<p>May 2, 2019 Thursday Common Hour (12:05 – 1:10 PM) McNairy 502</p>	<p><b>Brown Bag Discussion: Develop and Lead an MU-Guided Study Abroad Program</b> Dr. Jason Petula, Faculty Coordinator of Internationalization and Dr. Patrice Campbell, Director of International Programs Interested in taking students abroad! Learn about ways to design and lead a successful short-term study abroad experience. You will have the opportunity to discuss the process and gain insight into program leader responsibilities, choosing a location, risk assessment, and budget and administrative matters.</p>

<p>May 2, 2019 3:00 - 4:00 PM McNairy 104</p>	<p><b>IT Session: Using Office 365 for digital storage and organization of materials</b> Marie Firestone, Instructional Support Specialist, Online Programs &amp; Dr. Oliver Dreon, Director, Center for Academic Excellence Office 365 offers a host of options for storing and organizing a variety of content. In preparation for the transition to digital processes for promotion and tenure, this session will discuss ways that faculty can use Office 365 to organize their resources.</p>
<p>May 6 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: How Can Preparing to Teach Online Improve My Face-to-face Teaching?</b> Lolita Paff, PhD, Associate Professor, Penn State Berks Online course preparation leads to more effective face-to-face teaching. The process of developing an online course requires an examination of classroom-based course design, exploration of assumptions about learning, and ultimately improves instructional practice in both settings. This mentor explores these issues along five dimensions: teaching persona, power distance, instructional clarity, student interaction, and learning assessment.</p>
<p>May 13, 2019 On demand at <a href="http://9nl.pw/MUMentors">http://9nl.pw/MUMentors</a></p>	<p><b>Monday Morning Mentor: How Can I Plan (or Revise) My Courses More Efficiently?</b> Lolita Paff, PhD, Associate Professor, Penn State Berks Often, planning for a course revolves around syllabus revision, closing loopholes, and adjusting dates. What most of us need is a strategic, instructionally sound set of steps to help guide our decision-making. This presentation provides just that, a four-step model considering the big picture goals, major content areas, calendar implications, and assessments.</p>