

Millersville Job Tour

Presented by
Career Services



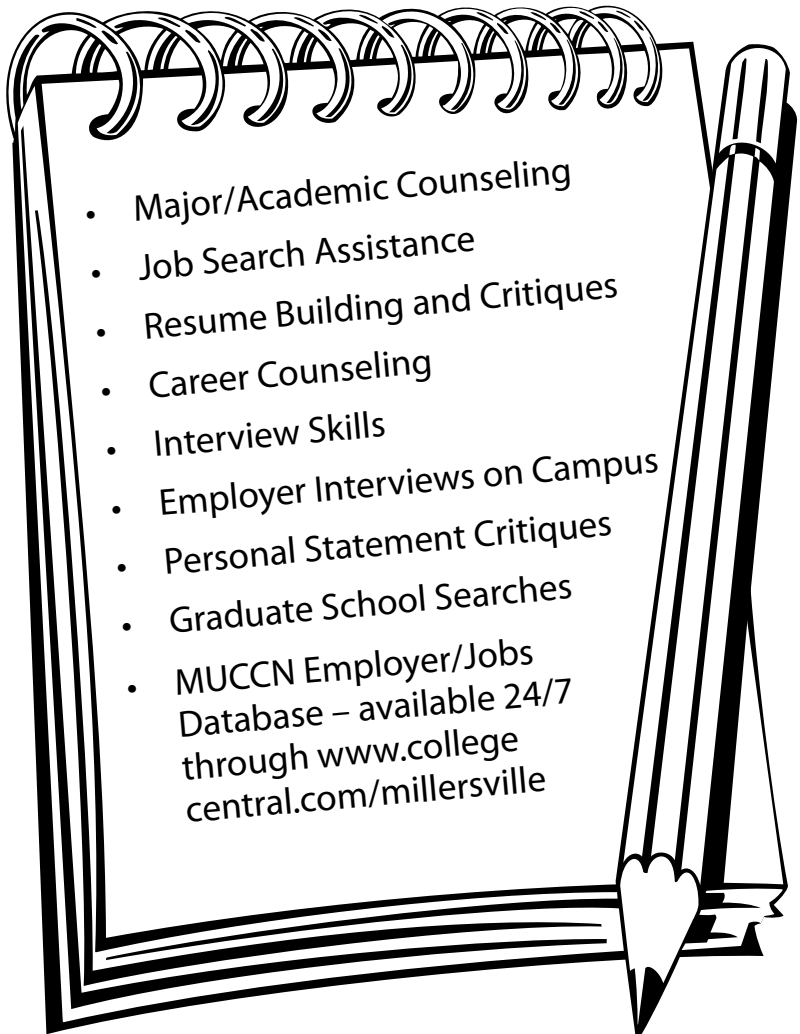
Millersville University Career Services Office

Call me Zachary. Some time ago—last semester actually—having little or no money in my wallet and no job to employ me on campus, I thought I would go around and see what employment I might find in the area. I loaded my pockets with pens, tousled my hair, strapped a healthy dose of freshman year optimism to my back, and boarded Red Rose Transit Authority's (RRTA) free bus to Park City, which departs the shores of the Millersville campus every hour. Passing plenty of venues for possible employment along the way, I arrived at Park City to be confronted with dozens more. I realized that I had no plan, no foundation for my search, and no clue as to where to begin. One soft pretzel, one soda, and four applications later I became overwhelmed and returned to the bus, to the road, to the campus, and finally to my residence hall.



Discouraged, with nothing left between the leather flaps of my wallet, I set out for my 8 a.m. class that next morning. A poster hanging from the front door of the building provided me with the solution to my problem: Career Services. Surely, if anyone does, they must have their fingers on the pulse of employment in the area, so I paid a visit to the third floor of Lyle Hall. There I met a career counselor who sympathized with the difficulties of my job search. After much thought and a little discussion, the two of us decided to create a bus tour guide to assist part-time job searches and to complement the variety of services already offered by the **Millersville University Career Services Office.**

Career Services Available



- Major/Academic Counseling
- Job Search Assistance
- Resume Building and Critiques
- Career Counseling
- Interview Skills
- Employer Interviews on Campus
- Personal Statement Critiques
- Graduate School Searches
- MUCCN Employer/Jobs Database – available 24/7 through www.collegecentral.com/millersville

Semester Office Hours

Monday through Thursday – 8 a.m. to 6 p.m.

Friday – 8 a.m. to 5 p.m.

Resume Critique Walk-in Hours M-F – 11 a.m. to 1p.m.

SEVEN TIPS FOR THE ROAD

1. BRING A GENERAL RESUME

If you have a resume, it is a good idea to bring it with you. Even if an employer does not want a resume, the information on your resume can help you fill out job applications. Use a general resume that is not tailored to one specific job.

2. BRING EMPLOYMENT INFORMATION

Often the information a potential employer requests from an applicant is different from what may already be on your resume. Be prepared to provide information on the following for all past employers: address, phone number, employment dates, wages or salary, and the name and title of your supervisor.

3. BRING REFERENCE INFORMATION

It is a good idea to be prepared with information for at least three positive references. These can be previous employers, teachers, or organization leaders. You often need to include the following information for each reference: job title, address, phone number, and length and type of association.

4. KNOW WHAT YOU WANT

Know the date you are available to start a job and be aware of what hours you will be available to work. If you are not prepared with this information, it will be next to impossible for an employer to evaluate you for a position.

5. BRING PROOF

Have an I.D. on hand as you apply. If you are a minor, be sure to have your working papers. Be aware that you will need your social security card once you are hired.

6. BE READY FOR ANYTHING

Be prepared to talk about yourself; you may find yourself in an interview situation for an employer who is seeking to hire on the spot.

7. DRESS THE PART

Wear something with a clean and professional appearance.

PARK CITY EXPRESS

We'll start our tour in front of the Student Memorial Center (SMC) where the Park City Express idles for about five minutes every hour, before beginning its loop from Millersville to Park City. The bus rolls onto George Street, after a fleeting view of the rear of the SMC, and glides past the Helen A. Ganser Library and the other institutional buildings huddled along the pavement.

Chryst Hall, the English building, is nestled right up against the infirmary and is home to the **Chryst Writing Center**. The writing center is a great place to snag a job as a tutor, if you are so inclined.

Soon you are passing the quaint academic buildings that form the northern perimeter of the university. We are on the verge of passing into the wider world of Millersville and the surrounding area of Lancaster Pennsylvania.

"We are approaching Manor Avenue and George Street," says a voice over the intercom as we round the corner. We are now beyond the campus limits.

If you look to your right you can spot **The George Street Café**. The café offers the chance of employment, or a cup of coffee and a sandwich, within walking distance from many of the residence halls.

A pocket of part-time employment opportunity is nestled along this elbow of Manor Street. **Turkey Hill, John Herr's Market,** and **Subway** precede a small shopping center on the left called **Millersville Center**.

MILLERSVILLE CENTER

Citizen's Bank
Domino's Pizza
Sovereign Bank
Wiley's Pharmacy

Continuing down Manor Avenue (Rt. 999), the bus soon makes a left onto Millersville Road (Rt. 741). This intersection is marked by two churches that face off across Millersville Road. Keep in mind that if we remained on Manor Avenue at this crossroads we would soon arrive in Lancaster City. It is at this point that Millersville's Park City Express and the Route 16 shuttle diverge. This time I will lead you north from the intersection of the round church and the brick church; later we shall discover what lays to the east.

Heading north on Millersville Road we approach our first major commercial location at the intersection with Columbia Avenue. Here we find a cluster of businesses within quick walking distance of the intersection.

COLUMBIA AVENUE

Sleepy's: The Mattress Professionals
Susquehanna Bank
Weis Markets • Wendy's
Blockbuster Video
Metro Bank • Denny's
El Serrano Restaurante
Lowe's Hardware Store

Continuing north (now Rohrerstown Rd.), a moment after this intersection, we arrive at a large shopping center that offers an array of employment possibilities and several places to grab breakfast, lunch, or dinner.

REGENCY SQUARE

Bikeline
Cactus Willie's Steak Buffet & Bakery
Dollar Store Plus • EmbroidMe
Gardner's Bedrooms & Mattresses
Goodwill Fashions Etc.
Monroe Muffler and Brake
Peking Chinese Buffet
Subway • Wilderrest

A supermarket and garden center, **Stauffers of Kissel Hill**, looms just behind Regency Square. One of my track and field teammates studies botany. She informed me that she would love to work in the Stauffers garden area if she had the time. This might be a good part-time job for you, too, if you have a green thumb that is. A **Wachovia Bank** is located in the parking lot for the fiscally minded part-time job hunter.

Now, I must warn you, this next stretch of road gathers traffic like flies to sticky-paper (holds it for about as long too). Expect a brief delay in traffic as we continue north toward Park City, our ultimate destination. One of my favorite breakfast spots is **Ida's Café**, located on the right as we filter through crowded intersections with the rest of the traffic.

Crossing the railroad tracks we arrive at a niche for small business parks and shopping centers, perhaps a good place to look for an internship or part-time job where you can gain some valuable experience related to your field. These centers include **Hempfield Center, Erin Court, Wolf Plaza and Rohrerstown Professional Center**.

Passing over Rt. 30, a major transportation artery of Lancaster and the surrounding area, we are released from the grip of the traffic that has dissipated into the Pennsylvania highway system via Rt. 30. Another small shopping center waits at the next corner.

CAMPUS PLAZA

**Minuteman Press • Susquehanna Bank
Amelia's Grocery Outlet
Brandon Home Furnishings**

Are you feeling a little travel sick at this stage of our journey? Or perhaps you are looking for a place where you can shadow someone in the medical profession. The next stop on our tour is the **Lancaster General Health Campus**. The campus houses dozens of medical offices and provides a potential cure to your queasy stomach or your inexperience with the environment of the health care field.

The bus winds its way through the sprawling parking lot of the health campus and emerges on Harrisburg Pike, within view of Park City. First, before rushing to a mecca of part-time retail employment, the bus passes three shopping centers that share the border of Plaza Boulevard with the mall.

These shopping centers are home to a number of retail stores as well as a restaurant. A few of these businesses include:

PLAZA BOULEVARD

**Armed Forces Recruiting • Babies “R” Us
Borders Books • Cyber Warehouse
F.Y.E. (For Your Entertainment)
Olive Garden • Ollie’s Bargain Outlet
PNC Bank • T.J. Maxx**

Finally, a right hand turn brings us into the parking lot of Lancaster County’s largest shopping center. The bus meanders through the parking lot before coming to rest between Kohl’s department store and the Park City food court; this is where you can find the bus for your return trip. Park City Mall holds literally dozens of stores, service providers and restaurants. For our purposes here I will include a brief list of some of the larger employers.

RESTAURANTS AT PARK CITY MALL

Damon's Sports Bar and Grill
JB Dawson's Restaurant & Bar
Longhorn Steakhouse

Qdoba Mexican Grill
Romano's Macaroni Grill
T.G.I. Friday's

SOME STORES AT PARK CITY MALL

Aeropostale

Ann Taylor

Apple

Banana Republic

Bath & Body Works

The Bon-Ton

Boscov's

CVS

Finish Line

Foot Locker

Gamestop

Gap

H & M

JCPenney

Kohl's

Lady Foot Locker

Limited

New York & Company

Pacific Sunwear

Radioshack

Suncoast Video

Victoria's Secret

Wachovia Bank

**White House/
Black Market**

BUS ROUTE 16

LANCASTER CITY

Grab your resumes and head over to the bus stop in front of the Charles and Mary Hash building. I am standing beneath the awning now, covering from the rain and waiting for the Route 16 bus. Whether you found some job prospects on the Park City route or not, a trip on the Route 16 bus to Regency Square and beyond is well worth your while.

Once we board the bus our trip begins exactly as it began on the Park City Route, heading down George Street, sweeping past the Turkey Hill and Campus Plaza, and coming to a stop at the intersection of Manor Avenue (Rt. 999) and Millersville Road (Rt. 741). This is where the two paths divert.

Continuing down Manor Avenue past residential pockets of apartments and homes, we eventually come to Planet Fitness, an affordable 24-hour gym, and another Turkey Hill.

At this point we have reached our first destination on the Route 16 tour, Manor Shopping Center: a plaza that features, among other things, a sixteen-screen movie cinema. Whether looking for a job, a bite to eat, or a screening of the latest blockbuster Manor Shopping Center offers several options.

RESTAURANTS AT MANOR SHOPPING CENTER

Average Joes

Bubba's Breakaway

Burger King

China Garden

Luciano's Pizza, Inc. MSC

McDonalds

Ruby Tuesdays

STORES AND ENTERTAINMENT AT MANOR SHOPPING CENTER

Advance Auto Parts

Blockbuster

CVS Pharmacy

Fulton Bank

Guitar Center

Mandeos

Payless Shoe Source

Radio Shack

Regal Cinema 16

**Smitty's Hobby &
Craft Shop**

Weis Markets

After circling the shopping center parking lot, the Route 16 bus turns left onto Ruby Street, a residential area. After a right turn onto Rt. 462 we are headed into the heart of Lancaster City. As we pass **Kegel's Seafood Restaurant**, we approach the juncture with Manor Avenue. Nestled at the corner of Manor Avenue and King Street is **Reveron Electronics**. The bus bears right onto King Street, the main thoroughfare of the city. Heading east on King Street the rows of residences give way to shops that line both sides of the street. A brief walk down this stretch of King Street might not only prove enjoyable, in favorable weather, but offer the student job-seeker a number of opportunities.

Where King Street and Queen Street intersect, we find ourselves at the Lancaster City Square. While the distribution of businesses in the city is varied and wide, there are a few located near the square. **Lancaster Newspapers, Inc.**, for example, is located near the square and offers two internships to college students every summer.

LANCASTER CITY SQUARE

Bank of America

Heritage Center Museum

Lancaster Newspapers

The Pressroom Restaurant



The bus takes a left turn at the square, revealing an **Isaac's Restaurant & Deli**. Just down the street from this location is Lancaster City's **Central Market**, open Tuesdays, Fridays and Saturdays, a great place to visit for fresh food at a good price.

The bus continues its route through Lancaster City passing many small businesses, corner restaurants and boutiques that provide possible resources for the motivated job seeker. The lack of a centralized location for these businesses and the sheer number of them prohibits the presentation of an organized list. Please feel free to explore some of these possibilities as you keep your eyes peeled to the windows of the bus.

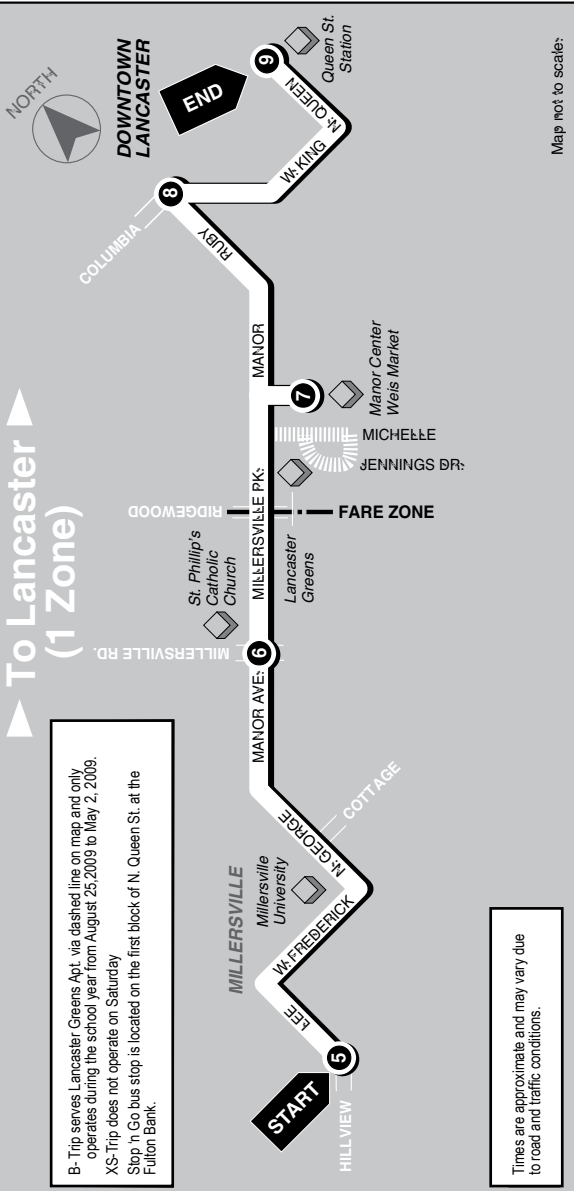
Finally, we arrive at the farthest point in our journey. The bus idles for several minutes at a large bus terminal before making the return trip to Millersville University. This is where you can catch the bus later, but make sure you check the bus schedules. On one ill-fated trip a friend and I ended up waiting on the steps of the **Fulton Theatre** for over two hours for a ride. Without realizing it, we had boarded the last bus into the city.

Please keep in mind that if you board another bus to take you deeper into Lancaster City, you will have to pay. Only the MU Park City Express and Route 16 buses are free to Millersville University students.

As our guided bus tour comes to a close, I would like to recommend that you stop in the Career Services office to discuss more tips for your job search, resume, and any other questions you might have.

As Millersville University students most of you will spend at least four years in college. Why not refine those countless hours of class, studying and stress by spending just a few hours with the counselors in Millersville University's Career Services office? We'd love to meet you!

ROUTE **16** MILLERSVILLE - INBOUND TO LANCASTER



To Lancaster
(1 Zone)

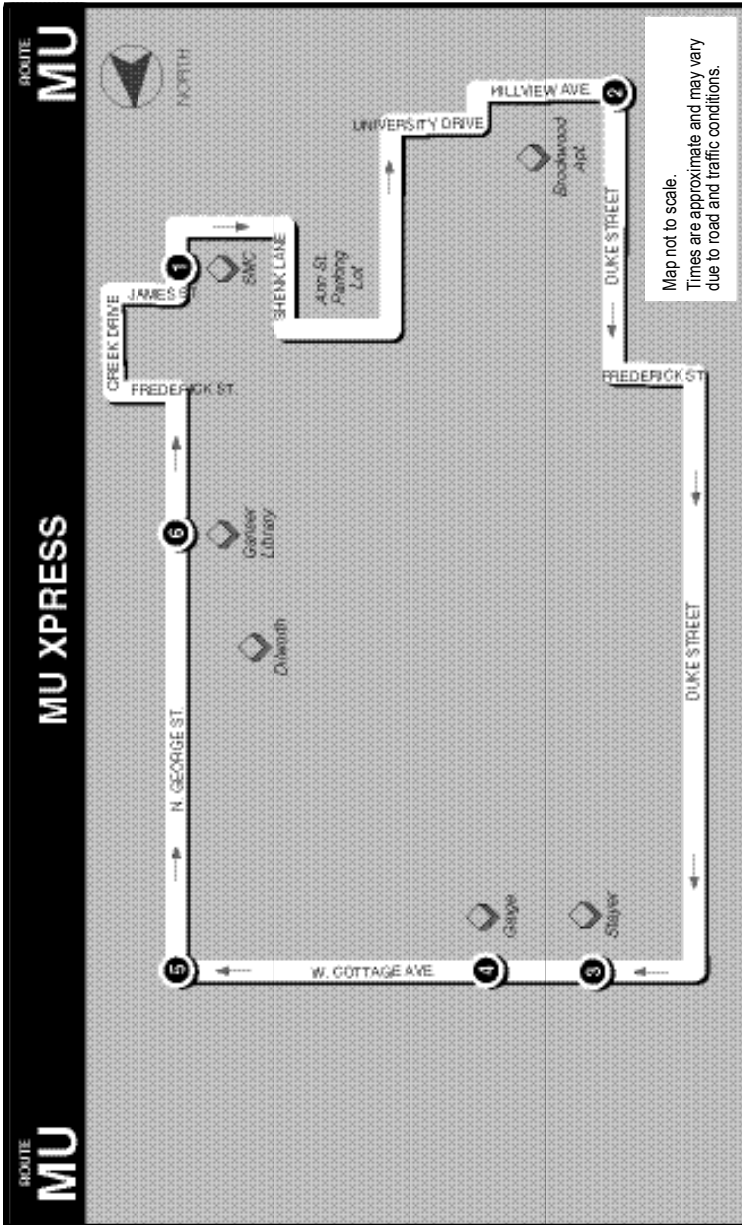
B-Trip serves Lancaster Greens Apt. via dashed line on map and only operates during the school year from August 25, 2009 to May 2, 2009.
 XS-Trip does not operate on Saturday
 Stop 'n Go bus stop is located on the first block of N. Queen St. at the Fulton Bank.

Times are approximate and may vary due to road and traffic conditions.

Map not to scale.

- 5** BUS STARTS
Hillview Drive and Lee Ave.
- 6** BUS DEPARTS
Millersville Pike and Millersville Rd.
- 7** BUS DEPARTS
Manor Center Weis Market
- 8** BUS DEPARTS
Columbia Ave. and Ruby St.
- 9** BUS ENDS
Queen St. Station Transit Center
225 N. Queen St.

Visit online at www.redrosetransit.com for a complete schedule.



Map not to scale.
 Times are approximate and may vary
 due to road and traffic conditions.

- 1** SMC
- 2** Brookwood Hillview & Duke
- 3** Stayer
- 4** Gaiger
- 5** N. George & Cottage
- 6** Gaiger Library
- 1** SMC

Visit online at www.redrosetransit.com for a complete schedule.

Notes:

Student AFFAIRS

Career Services

PO Box 1002
Millersville, PA 17551-0302

717-872-3312

Millersville University

SEIZE THE OPPORTUNITY

Millersville University is an Equal Opportunity/Affirmative Action institution. Coordinators: Services for Students with Disabilities—Dr. Sherlynn Bessick, Director, Office of Learning Services, Lyle Hall, 717-872-3178; Title VI and Title IX—Ms. Patricia Hopson-Shelton, Assistant to the President for Social Equity and Diversity, Delaware House, 717-872-3787; ADA Coordinator—Mr. Louis DeSol, Associate Vice President for Human Resources, Dilworth Building, 717-872-3017.

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