I AM STUDYING ABROAD FOR A SEMESTER. WHAT DO I NEED TO DO?

1. Contact the Office of Global Education and Partnerships (formerly Office of International Affairs) to complete the necessary paperwork for your study abroad program.

2. Complete your FAFSA as usual for financial aid for the academic year.

3. Ask the Office of Global Education and Partnerships to forward a copy of your study abroad paperwork with the costs to the Office of Financial Aid.

4. The Office of Financial Aid will process your financial aid through Millersville University using your study abroad costs and the number of credits that you will be enrolled for in your program. Study Abroad programs usually have higher costs than Millersville University; however, this does not mean that your federal or state awards will be increased (including your Stafford Loan). Contact the Office of Financial Aid for additional funding options if your costs exceed your aid awarded.

5. **Please note that if you need funds early to pay for deposits or air fare, you need to make sure you have other funding options to cover these costs until your financial aid disburses.** Federal funds will disburse as they normally would at the beginning of each semester to your account at Millersville University and cannot be disbursed early. If no balance is due to the Bursar’s Office, then a refund will be issued to you at that time. Be aware that any balance owed to the Bursar will be deducted before a refund is sent to you.

6. Any refund you receive from the Bursar will be sent to your home address in a check made payable to you, the student. It is possible that the check will not arrive until after you have embarked on your trip. Therefore, you should make any necessary arrangements for someone else to deposit/negotiate your check for you.

7. If you have any questions, contact the Office of Financial Aid at (717) 871-5100.