

Overview: Banner Web Information System

To help you become familiar with Banner Web for faculty and staff, here is a brief description of the features that are currently available:

FACULTY SERVICES:

Instructor Menu *(for teaching faculty only)*

- Faculty schedule – view your own teaching schedule in two formats: an overview of your weekly schedule, and a detailed listing of your courses with enrollment, meeting time and location.
- Class lists – view a list of students enrolled in your classes for the selected term; available in two formats.

Advisor Menu *(for faculty and staff)*

- Degree Audit Reporting System (DARS) – process and view a student's degree audit, process a "what-if" degree audit.
- Student academic transcript – view a student's Banner transcript with courses, credits, and GPA by term.

Student Menu *(for faculty and staff)*

- Student address and phone – view a student's local and mailing (home) address and phone.
- Student schedule – display a student's schedule of classes for the selected term.
- Student information – includes a student's curriculum (degree, major, concentration, minor), primary advisor, attendance dates, term admitted, and academic standing status.
- Student email address

PERSONAL INFORMATION:

- Change PIN – change your Personal Identification Number.
- View your own address and phone information

For Help... Click the **Help button** on the top right of your screen for more information about the screen you are viewing. This information can also be printed on the printer designated for your web browser. If you have comments or suggestions for improving the on-line help, please send them to registrar@millersville.edu.