

## Blackboard 6: Adding a Multiple Answer Question 9 Steps

This Step-by-Step explains the procedures for adding a multiple answer question in Blackboard 6.

This Step-by-Step assumes that the quiz has already been added and accessed.

1.) From the drop-down menu select “Multiple Answer” and click “Go”

A screenshot of the Blackboard interface showing a dropdown menu with 'Multiple Answer' selected. To the right of the dropdown is a 'GO' button.

2.) Enter desired question in the text field labeled, “Question Text”  
- You must also enter the desired point value in the text field labeled, “Point Value”.

A screenshot of the 'Multiple Answer Question' form. It has a large text area for 'Question Text' and a smaller text field for 'Point Value'. Below the text area are radio buttons for 'Smart Text', 'Plain Text', and 'HTML', along with icons for mathematical symbols and a 'Preview' button.

3.) You must now enter the possible answers in each answer box. Note: enter only one answer into each box.

A screenshot showing the 'Number of Answers' dropdown menu set to '4'. Below it, there is a 'Correct' checkbox and an 'Answer 1:' input box. A 'Remove' button is next to the input box. At the bottom of the input box are radio buttons for 'Smart Text', 'Plain Text', and 'HTML', along with icons for mathematical symbols and a 'Preview' button.

4.) You may edit the number of possible answers by using the drop-down menu labeled, “Number of Answers” and selecting the desired number.

5.) You must now specify which answers are correct by putting a check in the box along side of the correct answer.

A screenshot showing the 'Answer 1:' input box with a checkmark in the 'Correct' checkbox. The text 'First Correct Answer.' is entered in the input box. A 'Remove' button is next to the input box. At the bottom of the input box are radio buttons for 'Smart Text', 'Plain Text', and 'HTML', along with icons for mathematical symbols and a 'Preview' button.

6.) You may now enter a correct answer and incorrect answer response feedback.

A screenshot showing the 'Answer 2:' input box with a checkmark in the 'Correct' checkbox. The text 'Second Correct Answer.' is entered in the input box. A 'Remove' button is next to the input box. At the bottom of the input box are radio buttons for 'Smart Text', 'Plain Text', and 'HTML', along with icons for mathematical symbols and a 'Preview' button.

A screenshot of the 'Feedback' section. It has two text areas: 'Correct Response Feedback' and 'Incorrect Response Feedback'. Below each text area are radio buttons for 'Smart Text', 'Plain Text', and 'HTML', along with icons for mathematical symbols and a 'Preview' button.

7.) Click “Submit”

A rectangular button with the word 'Submit' in a bold, sans-serif font.

8.) To modify any question click on the **Modify** button next to the question.

- Make desired changes and click submit.

Modify

Remove

- Click **Remove** to remove question from the test permanently.

9.) A receipt will appear showing what you just created, click “OK” and you are done.

## Content Receipt

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**content added**

**Chapters**

**cabbit** ( 26935 Bytes )

Chapters 1, 2, 3

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