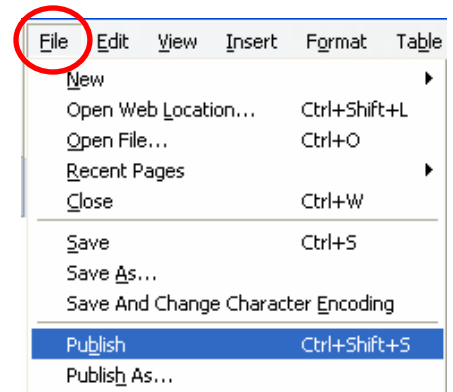


Mozilla Composer: Publishing/Uploading a Composer page. 6 Steps

This Step-by-Step explains the procedures for publishing a Mozilla Composer page to a web server so it can be viewed on the Internet.

This Step-by-Step assumes that the user has already created and saved a page using Mozilla Composer.

1) With the page already open in Mozilla Composer, click on **File** (located in the upper left corner of your computer screen) and then select **Publish**.

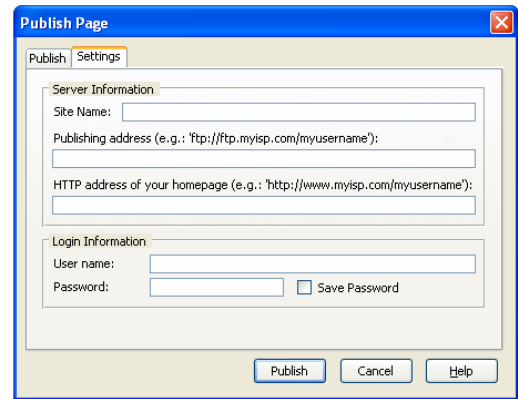


Alternative method:

1) Click on the Publish icon located on Composers main menu bar.



2) Once **Publish** has been selected, a dialog box will appear with fields that need to be completed based on the website where the page will be posted.

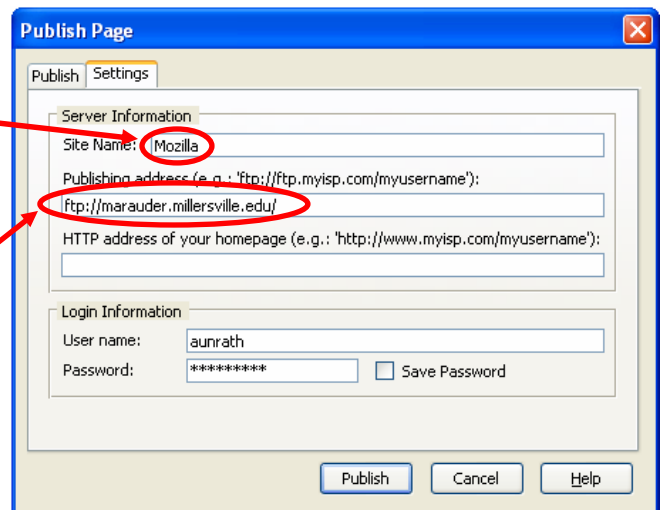


3) The **Settings** that will be entered into the text fields of the “Publish Page” will be unique to where the page is published. Where you are publishing the pages will determine the setting you enter into the settings area.

Some general settings:

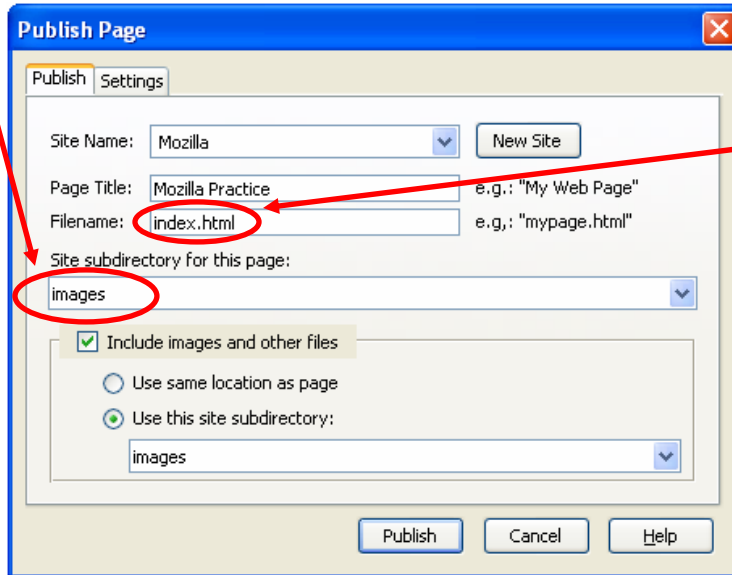
You will determine this name.

Publishing Address:
ftp://your server name/your account name
eg: ftp://muweb.millersville.edu/~bjsmith



4) If your Composer page has any images inserted into it you will need to adjust the **Publish** tab so it includes the images.

Note: If the images are stored in a subdirectory (folder) different then the html pages then you will need to enter the directory where the images are located and indicate "Use this site subdirectory". When the Composer page is completed and it is time to "Publish" the page to the web server it is important to remember that the images on the Composer page are not actually part of the page. They are only "linked" to the page, the image must be **included** when the page is "Published."



When you publish your page to the web the "entry" page into the site is often a file with the name index.html. On the MU campus adding an index.html file into your webspace will allow it to be displayed from your user webspace. On other web servers this "entry" page may need to be a different file name. Note that only the entry page should be named index.html. All other page file names should be unique so you can link to them.

5) Once you have entered the correct information for Settings and Publish, click the "Publish" button. If all settings are correct, a dialog box will appear showing the files are being moved.

6) Check your website to confirm that the pages are showing in the web browser.

You have now published a Mozilla Composer page.