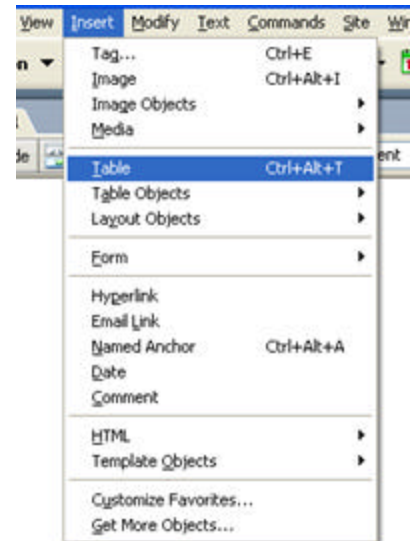


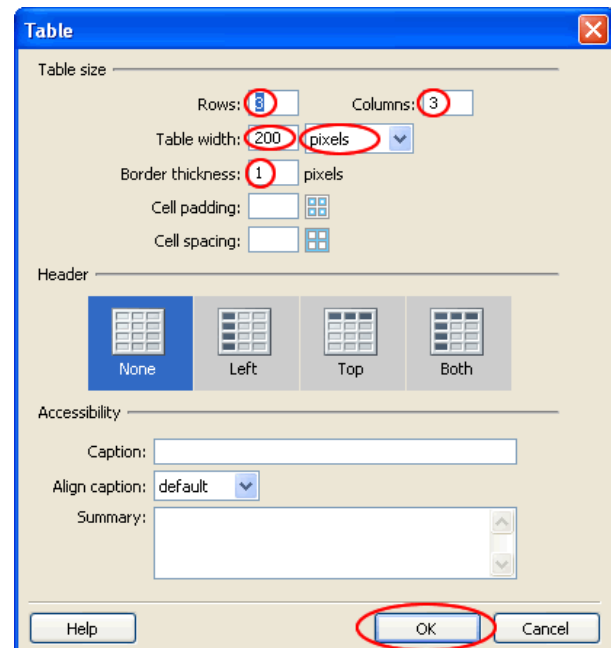
Adding and Modifying Tables using Dreamweaver MX 2004 10 Steps

This Step-by-Step explains the procedures for adding a table to a Dreamweaver MX 2004 Document.

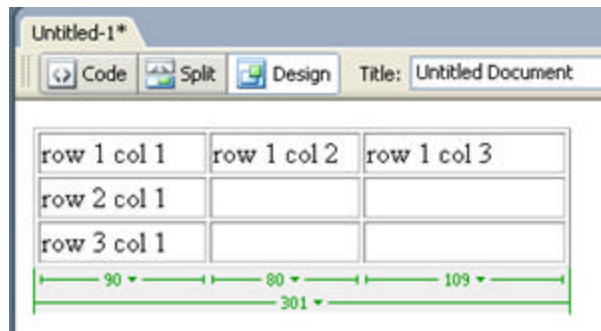
1) Choose **Insert** -> **Table** from the top drop-down menu.



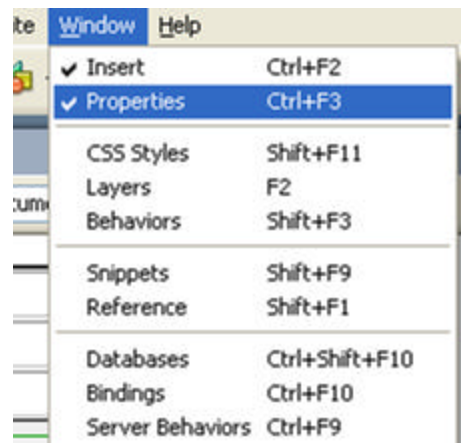
2) Enter the number of desired **rows** and **columns** in the **Insert Table** window. (Rows run left to right. Columns run top to bottom.) Also enter the table's **width**, and the width of its **border**. Click **OK** after making the changes.



- 3) The table will be placed into your document at the location of your cursor. Text / images / links can be placed in the table's cells. (A cell is one location inside the table.)

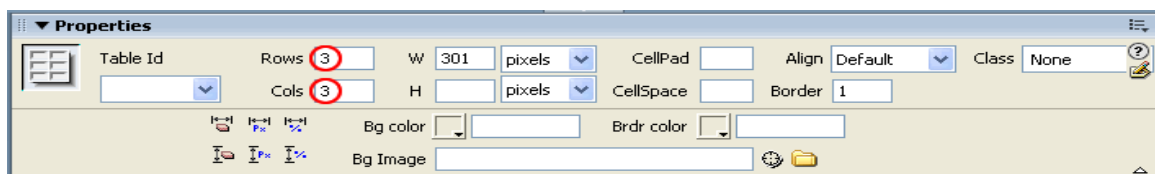


- 4) The table can also be modified in the **Properties** popup window. If your Properties window has been closed, choosing **Window -> Properties** from the drop-down menu will reopen it.

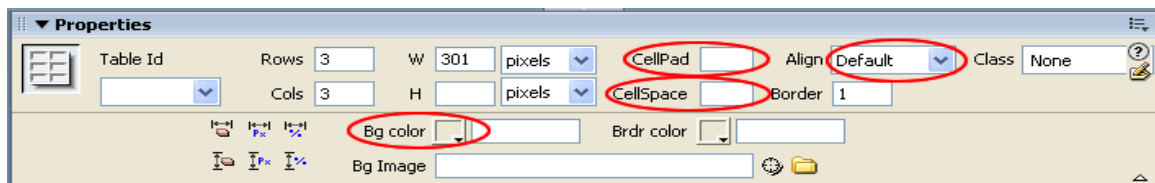


- 5) **Select** the table. (click on one of the edges of the table)

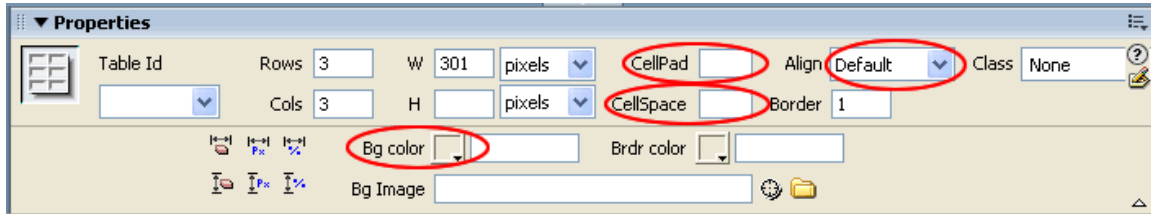
- 6) The number of **rows** and **columns** can be adjusted here.



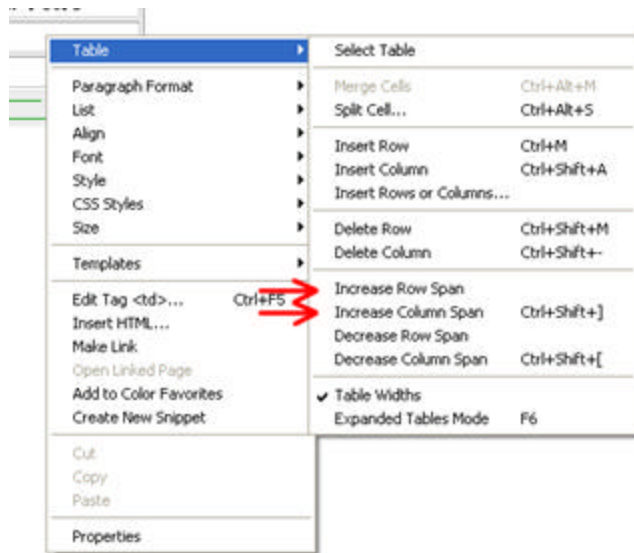
- 7) **Width** can be specified in screen **pixels** or by **percent** of the window's size.



8) Some other options include **Background color**, **cell padding**, **cell spacing**, and the **table's alignment**.



9) More options are available by **right-clicking** inside a cell. In the Table menu, **Increase Row Span** and **Increase Column Span** can be helpful in aligning elements on your page.



10) Also inside the **right-click** menu are **Insert Row / Column** and **Delete Row / Column**.

