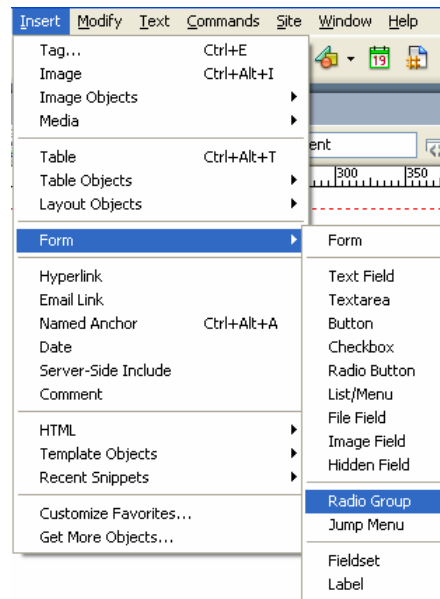


Creating a Radio Button Group for Use Inside a Form using Dreamweaver 8 4 Steps

This Step-by-Step explains the procedures for creating a Radio Button Group for use in a form using Macromedia Dreamweaver 8 to be published on a faculty member's website.

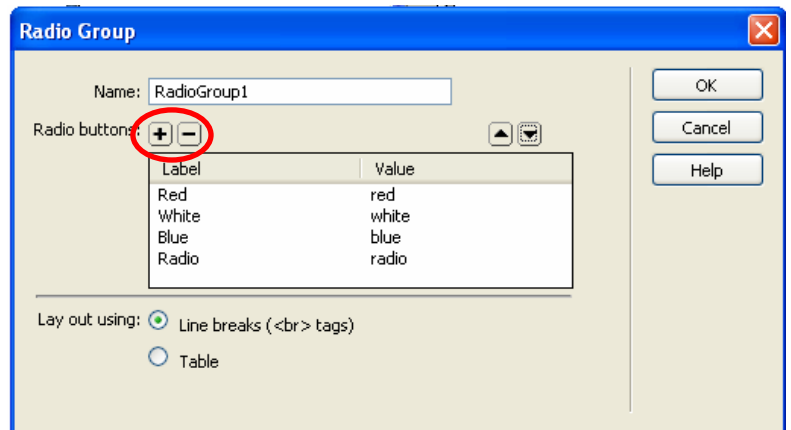
This Step-by-Step assumes that the user has already created a form using Macromedia Dreamweaver 8.

- 1) Click inside the red dashed box (the form).
- 2) From the menu bar, choose **Insert > Form > Radio Group**



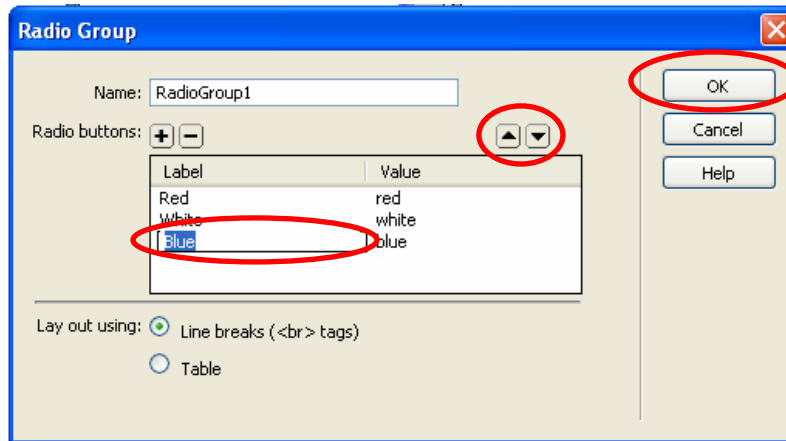
- 3) A **Properties** window called **Radio Group** will pop-up; you will need to change a few properties inside this window.

- **Name:** change the name of the group by typing a desired name in the box next to **Name:**. All radio buttons inside the same group **MUST** be named the same or they will not function.
- Note: when naming the radio group may not use spaces or upper case characters in the name. Using these may cause the form not to function properly with some browsers.



- You may add or remove radio buttons in this group by clicking the + button or – button.

- To change the order that the buttons will be displayed by selecting the one you want to move and click the up or down arrows.



- You will need to enter a Label for each radio button. This is what will be displayed to the user of the form.
 - To do this click on the label of the button you want to edit and type in the new label.
- You will also need to enter a value for each button. The value is for your reference. This is the information that will be submitted with the form.
 - To edit this click on the Value of the radio button you want to edit and type in the new value.

4) Click **OK**