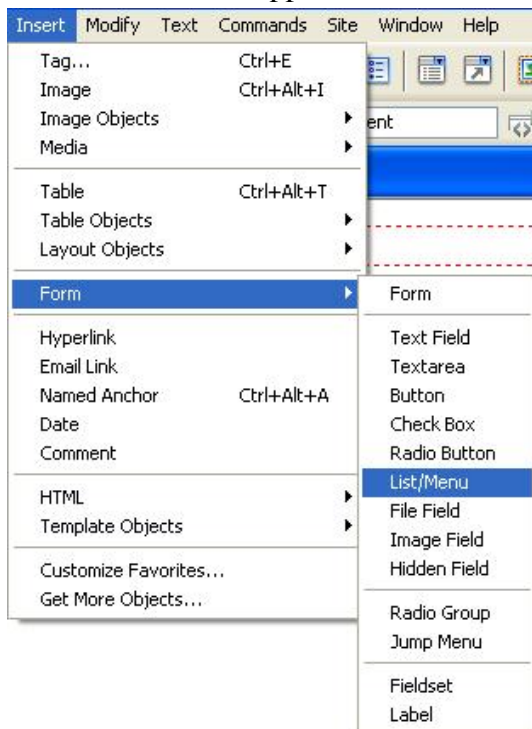


Creating Menus for Use Inside a Form 4 Steps

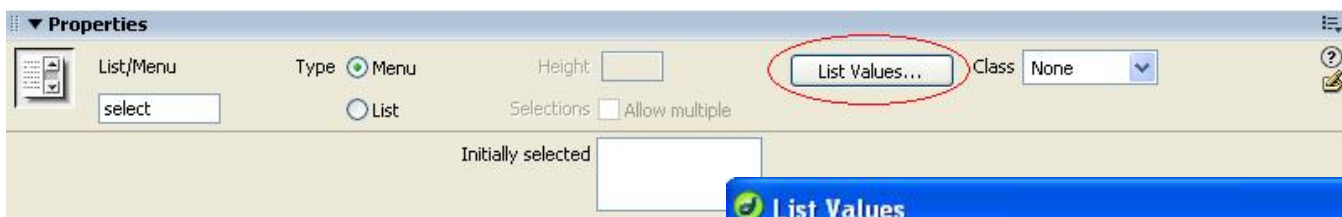
This Step-by-Step explains the procedures for creating a menu for use in a form inside Macromedia Dreamweaver MX 2004 to be published on a faculty member's website.

This Step-by-Step assumes that the user has already created a form using Macromedia Dreamweaver MX 2004.

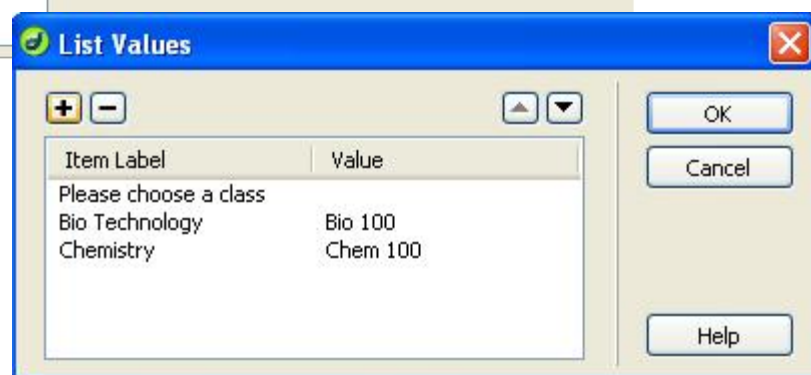
- 1.) Click inside the red dashed box (the form).
- 2.) From the drop down menus at the top of the screen choose Insert > Form > List/Menu.
 - A menu will appear inside the form.



- 3.) In the Properties window click "List Values"



- In the list values window click the + button and type label or instruction



- Repeat this process for each item you want displayed in the menu.
- For all labels you will need to enter a value.
 - The Value is what will be displayed to the person viewing the menu once published.

4.) Once you have entered all Items and Values click “OK”

You have now created a menu.