

Creating a Radio Button Group for Use Inside a Form

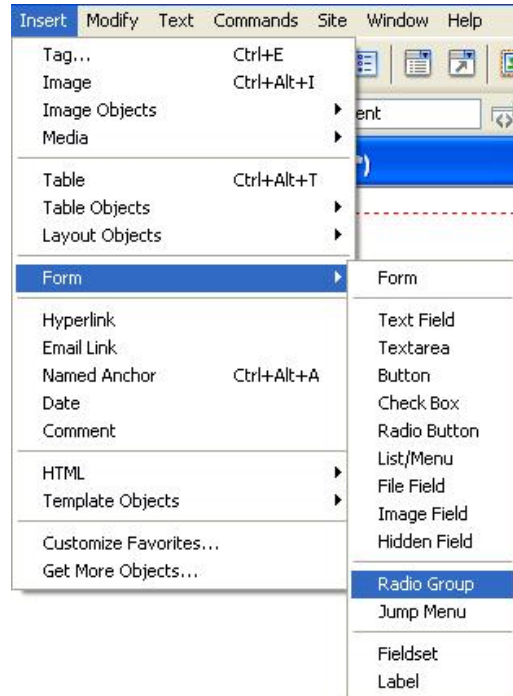
4 Steps

This Step-by-Step explains the procedures for creating a Radio Button Group for use in a form using Macromedia Dreamweaver MX 2004 to be published on a faculty member's website.

This Step-by-Step assumes that the user has already created a form using Macromedia Dreamweaver MX 2004.

1.) Click inside the red dashed box (the form).

2.) From the drop down menus at the top of the screen choose Insert > Form > Radio Group.

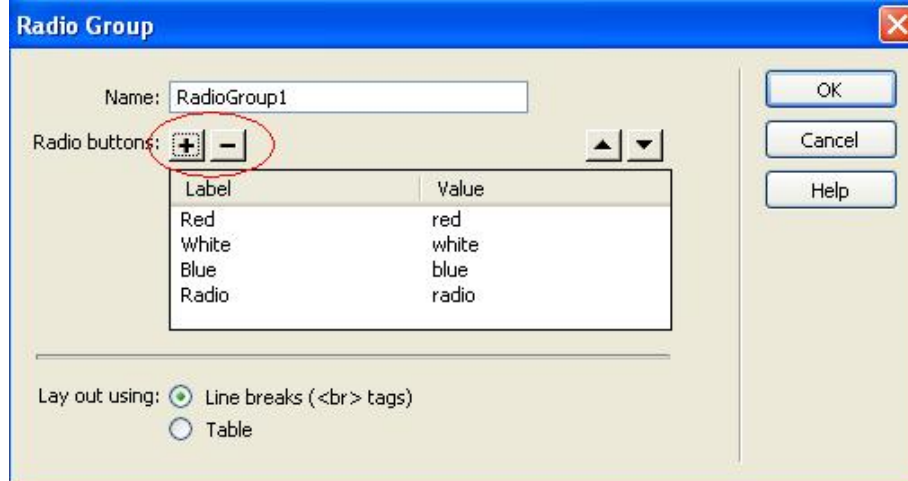


3.) A Properties window called "Radio Group" will pop-up; you will need to change a few properties inside this window.

- Name- Change the name of the group by typing desired name in box next to "Name:". All radio buttons inside the same group **MUST** be named the same or they will not function.

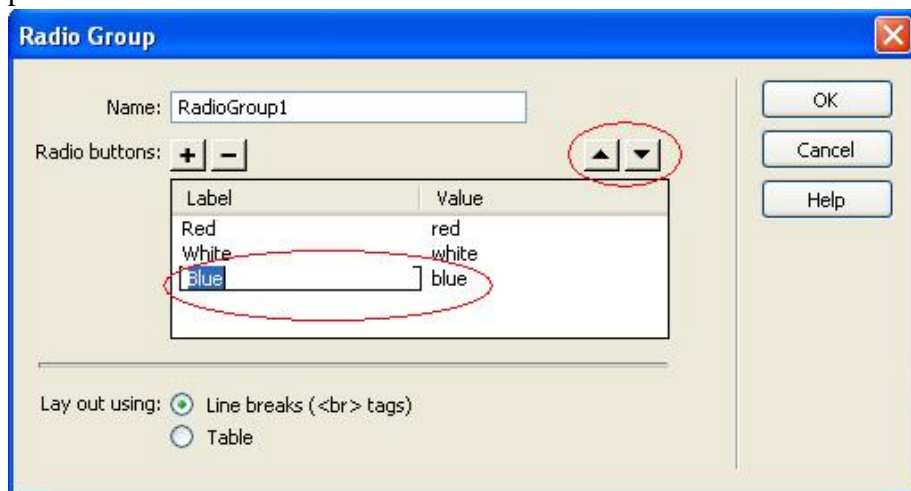
- Note: When naming the radio group you may not use spaces or upper case characters in the name. Using these may cause the form not to function properly with some browsers.

- You may add or remove radio buttons in this group by clicking the + button or – button.



- To change the order that the buttons will be displayed by selecting the one you want to move and click the up or down arrows.

- You will need to enter a Label for each radio button. This is what will be displayed to the user of the form.
 - To do this click on the label of the button you want to edit and type in the new label.



- You will also need to enter a value for each button. The Value is for your reference. This is the information that will be submitted with the form.
 - To edit this click on the Value of the radio button you want to edit and type in the new value.

4.) Click "OK"

You have now created a Radio Button Group.