MILLERSVILLE UNIVERSITY
STUDENT TEACHING CALENDAR
SPRING SEMESTER 2017

January 20  Fri  First Day Meeting for Student Teachers - **MANDATORY**
Reighard Multipurpose Room, Student Memorial Center  8:00am – 2:30pm.

January 23  Mon  First day of student teaching.

January 24  Tue  3:00 – 6:00pm. Students meet with supervisors if necessary.  **Co-ops:** Please allow your student to leave in a reasonable amount of time necessary to return to campus.

January 24  Tue  Application to graduate given to advisor. (Application deadline 2/17/17)

February 24  Fri  "Dean of Education **MANDATORY** Seminar on Interviewing" for ALL student teachers. Local Superintendents will be participating.  **KEEP THE ENTIRE DAY OPEN.**  Times and locations will be emailed to the students & supervisors approximately 1 week before the event. Students should check their MyVille email account for this information.  **No Absence Form required.**

February 24  Fri  May certification intent packets due in the Field Services/Certification Office, Stayer Hall, Room 120.  (should be submitted online)

February 28  Tues  Chalk to Chalkboard – students should contact ELCM to register.  (717) 871-7655

March 1  Tue  Student Teachers contact second cooperating teacher. Appointments made outside of school day.

March 14  Tue  Teacher Recruitment Day. Marauder Courts, Student Memorial Center. 9:00am-3:00pm (with permission of cooperating teacher and university supervisor.  **Not mandatory – Absence Form required.**

March 17  Fri  Last day of first student teaching assignment (for students with two teaching assignments). Full day assignment.

March 20  Mon  First day of student teaching for second assignment.

March 22  Wed  **SUPERVISORS - EVALUATIONS DUE:**
- MU Adapted Danielson Evaluations for ALL students (online only)
- PDE 430 Eval for ALL student teachers (online & hardcopy to Field Services)
- Observation/Grade Sheets submitted to department secretaries

May 1 – 8  Student Teachers: Submit TIMS application and turn in TIMS coversheet to Certification Office

May 11  Thu  Final day of student teaching. Half day assignment – dismissal at NOON.

May 12  Fri  Appointments with University Supervisors for final evaluations (if not conducted previously)

May 13  Sat  Commencement

May 17  Wed  **SUPERVISORS - EVALUATIONS DUE:**
- MU Adapted Danielson Evaluations for ALL students (online only)
- PDE 430 Eval for ALL student teachers (online & hardcopy to Field Services)
- Observation/Grade Sheets submitted to department secretaries
- Grades for first half, second half, and full semester placements entered into MAX

If you have any questions concerning student teaching, contact the Field Services Office, at (717) 871-5752, Stayer Hall, Room 120, Millersville University, Millersville, PA 17551 or Email Student.Teaching@millersville.edu