



# Registration Time!!!

### *Prepare for Registration!*

As the beautiful fall season approaches, we must turn our attention to the important issue of registration for the Spring 2006 semester.

Registration for the Winter Session 2006 begins on Oct. 26th and registration for the Spring 2006 semester begins on Nov. 10th. When the Spring 2006 Undergraduate catalogs arrive, remember to check for your registration appointment time in the front of the catalog.

### *What is a TAP number?*

TAP numbers are codes that permit you to register for your Spring 2006 classes. ALL undergraduate students will need to obtain their TAP number prior to registration.

### *Where do I get my TAP number?*

Your adviser will give you your TAP number while you are meeting to discuss course selection for the Spring 2006 semester.

### *What should I bring to the meeting with my adviser?*

A copy of your DARS report as well as a list of 5-10 classes you plan to take. Don't wait until the last minute! Please keep in mind that your adviser will be very busy during registration.

Please keep your TAP number in a safe place because you will need that number to make schedule changes after you initially schedule. If you lose the TAP number, contact your adviser or the adviser's department chairperson!

## MARK YOUR CALENDAR!

\*Important dates for the Fall 2005 semester\*

**Oct. 14**– Fall recess begins after last class

**Oct. 19**– Fall recess ends at 7am

**Oct. 26**– Registration for Winter 2006 begins for all eligible students begins at noon

**Oct. 28**– Last day to withdraw from a course and receive a W grade.

**Oct. 28-30**– Homecoming

**Nov. 10-18**– Undergraduate Registration for Winter 2006 and Spring 2006.

**Nov. 22**– Thanksgiving recess begins after last class

**Nov. 28**– Thanksgiving recess ends at 7am

**Dec.13-17**- Finals week.

**Dec. 17**-Fall 2005 classes end

### Inside this issue:

Registration	1
Important Dates	1
Academic Advisement Staff	1
Questions You Should Never Ask	2
Advising One-Liners	2
Responsibility of Advisers and Advisees	2

### Academic Advisement Staff

- *Dr. Michelle White, Director of Academic Advisement*
- *Dr. Ralph Anttonen, Director of the Exploratory Program*
- *Holly Miller, Graduate Assistant*
- *Maria Riera-Palomeque, Graduate Assistant*
- *Barbara Johnson, Secretary*

# Questions You Should Never Ask

Here is a list of questions that students should avoid asking professors:

1. Do I need the textbook?
2. Do I need to read the textbook?
3. Do I need to know this for the test?
4. I missed class - Did you do anything important?
5. Don't ask questions that are answered clearly on the course syllabus.

6. Are the grades done yet?
7. How do I get an A in this class?

Keep these tips in mind and enjoy a happy, safe, and successful Fall semester at Millersville University!!!



Kilburn, K. (2005). *Dr. Mom's guide to college: Questions you should never ask*. Retrieved from [http://www.lions.odu.edu/~kkilburn/dr\\_mom/dr\\_mom\\_questions.htm#top](http://www.lions.odu.edu/~kkilburn/dr_mom/dr_mom_questions.htm#top), on September 19, 2005.



## What is the Role of Humor in Advising?



...I find that humor lightens up the task, makes the students more at ease, and makes the job more fun for me...*John Wick, Naugatuck Valley Community College*

...Humor releases stress. So many of our students are leading such stressful lives! I believe when it is appropriate, humor should be used liberally. *Carolyn Sly, California State University*

...Smiles, a little laughter, led by the student. These little bits of humor, work for me. *Vicki B. Foy, California State University, Northridge*

*Humor can always lighten up the day!*

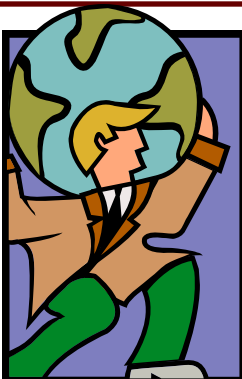
...At certain points in working during the registration period, all you have left is a good sense of humor. There are many a day when it's the only thing left to get me through! *Dr. Ralph (Doc) Anttonen,*

*Student Advocate at Millersville University*

## Responsibilities of Advisers and Advisees

### ADVISER'S ROLE

- \*Be knowledgeable about the programs in which he/she advises
- \*Establish, post, and maintain adequate office hours
- \*Be familiar with published academic policies
- \*Refer advisee to appropriate sources of information



### ADVISEE'S ROLE

- \*Know dates and times of registration
- \*Set advising appointments during the semester as needed, especially prior to registration
- \*Know your academic goals and be prepared to discuss course selection
- \*If needed, discuss unsatisfactory academic performance with adviser