

# MILLERSVILLE UNIVERSITY

Student Name \_\_\_\_\_ Student I.D. **M00**

## Curriculum Record Form for an Academic Minor in Business Administration

Minor: Business Administration / **Accounting** Total credit hours required: 18.0 minimum  
 Department: Business

**Regulations governing minor course work:**

1. There shall be a minimum of 18.0 credit hours with a minimum Millersville QPA of 2.0
2. Only one course, which does not count toward a major, may be counted toward a minor in the same discipline.
3. Courses that count toward a minor are also eligible to be used to satisfy the current University-wide General Education requirements subject to normal distribution requirements.
4. At least two courses should be at the upper-division level (300-400). Exceptions may be requested upon evidence of program depth.
5. No course needed for the minor may be taken Pass-Fail.
6. One-half or more of the work required for the minor must be completed at Millersville University.
7. **Be sure to check for prerequisites that may be required for BUAD courses.**

Course	No.	Short Title	C.H.	Grade	Q.P	Course	No.	Short Title	C.H.	Grade	Q.P
<b>REQUIRED BUSINESS COURSES (18.0 credits)</b>											
BUAD	101	Intro to Business	3.0	_____	_____						
BUAD	*161	Intro Financial Acctng	3.0	_____	_____						
BUAD	*162	Intro Managerl Acctng	3.0	_____	_____						
BUAD	*361	Intermed Accounting I	3.0	_____	_____						
BUAD	*366	Federal Income Tax I	3.0	_____	_____						
BUAD	*364	Cost Accounting	3.0	_____	_____						
<p><b>* WARNING: These courses have prerequisites. Check the Millersville University catalog.</b></p>											

**Note to the student:** This form is a guide. It is your responsibility to consult regularly with your adviser to be aware of changes and curriculum details that are not incorporated on this form.