

MEMORANDUM

TO: Dr. Ana Borger-Greco
Faculty Senate Chairperson

FROM: Vilas A. Prabhu
Provost and Vice President
for Academic Affairs

DATE: June 9, 2008

SUBJECT: APPROVAL OF FACULTY SENATE CURRICULAR RECOMMENDATIONS

As the President's designee, I am informing you of the approvals of the following Faculty Senate Curricular Actions.

Faculty Senate action at April 1, 2008, meeting:

Addition of Plus/Minus Grades to Graduate Grading Policies – Current Graduate Academic Policy Affected:

Regular Graduate Courses

Graduate level courses are those regular courses taught at the 500-600-700 levels. Undergraduate courses (100-400 level) may not be counted for credit in a graduate degree program.

The letter grades A, B, C, F, H, P, W, I (Incomplete), and AU (Audit) will be used. Grades of P, H, W, I, and AU are not used in computing the grade point average. Grade point average (GPA) will be rounded to two places.

Academic Standing

Graduate degree students are required to maintain a B grade average. A student who fails to meet the scholarship standards may be dismissed from a graduate degree program. If a student falls below a 3.0 average, he/she will be placed on probation. Failure to raise the grade average to a minimum of 3.0 during the next semester in which the student is enrolled will result in dismissal from graduate studies at Millersville University. (Summer is considered a semester.) Graduate students who earn two grades of C will receive an academic warning, regardless of GPA. Earning a third grade of C will result in academic dismissal, regardless of GPA. This includes any courses which have been repeated and replaced with a higher grade. A C grade earned at Millersville University may not be made up at another institution of higher learning for the same course.

Transfer of Credit Policy: Credits Prior to Admission at Millersville

All work recommended by the department for transfer credit must be taken in a regular program of studies offered by a four-year regionally accredited institution on its main campus, at an established center, or by the institution's distance education program. Grades of B or above (or documented equivalency) must be achieved in these courses. (Documented equivalency is confirmed with the originating institution by the graduate coordinator of the program of the degree-seeking graduate student).

NEW POLICY LANGUAGE (*new language indicated in blue ink and italics*)

Regular Graduate Courses

Graduate level courses are those regular courses taught at the 500-600-700 levels. Undergraduate courses (100-400 level) may not be counted for credit in a graduate degree program.

Each instructor establishes his or her own grading policy and states it clearly and in writing at the beginning of the course. Sufficient measures are built into each course structure to evaluate student achievement.

The letter grades used in graduate level courses and their associated grade point value are as follows: A (4.0), A- (3.7), B+ (3.3), B (3.0), B- (2.7), C+ (2.3), C (2.0), C- (1.7) and F (0.0). In addition, grades of H (Honors), P (Pass), W (Withdrawal), I (Incomplete) and AU (Audit) may also be used in graduate level courses. Grades of P, H, W, I, and AU are not used in computing the grade point average. Grade point average (GPA) will be rounded to two places.

Academic Standing

Graduate degree students are required to maintain a **3.0** grade average. A student who fails to meet the scholarship standards may be dismissed from a graduate degree program. If a student falls below a 3.0 average, he/she will be placed on probation. Failure to raise the grade average to a minimum of 3.0 during the next semester in which the student is enrolled will result in dismissal from graduate studies at Millersville University. (Summer is considered a semester.)

Graduate students, who earn two grades of **C+, C or C-**, or any combination thereof, will receive an academic warning, regardless of GPA. Earning a third grade of **C+, C or C-** will result in academic dismissal, regardless of GPA. This includes any courses which have been repeated and replaced with a higher grade. A **C+, C or C-** grade earned at Millersville University may not be made up at another institution of higher learning for the same course.

Transfer of Credit Policy

Credits Prior to Admission at Millersville

All work recommended by the department for transfer credit must be taken in a regular program of studies offered by a four-year regionally accredited institution on its main campus, at an established center, or by the institution's distance education program. Grades of **B- or higher** (or documented equivalency) must be achieved in these courses. (Documented equivalency is confirmed with the originating institution by the graduate coordinator of the program of the degree-seeking graduate student).

Approved, Effective Fall 2008 Grades Processing