

SUBSISTENCE CALCULATOR

Millersville University

Name:

STEPS

1	Dates Traveled
	<input style="width: 95%; height: 20px;" type="text"/>

2	(Number of Days) × (Per Diem Rate Total)				
	days	×	\$39	=	
	days	×	\$44	=	
	days	×	\$49	=	
	days	×	\$54	=	
	days	×	\$59	=	
	days	×	\$64	=	

3	Leave Time & Return Time				
	Lv	Ret			
			=	hours	=
		per diem	=		

4		# Provided	PD Amt	Total
	Breakfast			
	Lunch			
	Dinner			
	Incidental			

5		
	\$	
+	\$	
	\$	
		Total PD Rate
-	\$	
	\$	
		Allowable Subsistence

Per Diem Table	\$39	\$44	\$49	\$54	\$59	\$64
Breakfast	7	8	9	10	11	12
Lunch	11	12	13	15	16	18
Dinner	18	21	24	26	29	31
Incidentals	3	3	3	3	3	3

Table	
0 minutes to less than 3 hours	No Reimbursement
3 hours to less than 6 hours	25%
6 hours to less than 15 hours	62.50%
15 hours to less than 24 hours	100%