

THE TUTORING CENTER IN THE OFFICE OF LEARNING SERVICES

118 Lyle Hall

871-2420

Tutoringcenter@millersville.edu

INDIVIDUAL TUTORING TIME SHEET – AIM For Success

- 1. Please print *clearly* and fill out form completely.
- 2. Use one sheet per pay period and per person.
- 3. Turn in “Time Sheets” and “Professor Contact Forms” following the schedule on the back of this form.

Department: _____

Pay Period #: _____

(One time sheet per person per pay period)

Tutor’s Name: _____

Social Security #: _____

Student’s Name: _____

Course Tutored: _____

Date	Time	# of Hours Tutored	Student ID #	Student Signature	Office Use Only Total Hours