

**Effective:** October 1997

## **Academic Program: Undergraduate Studies ASSOCIATE DEGREE PROGRAMS**

**Approved:** October 1997

Reviewed: June 4, 2007

Revised: February 22, 2017 Deans' Council, Faculty Senate

Revised: February 18, 2025 University Curriculum and Academic Policies Committee.

The University's associate degree programs are primarily career oriented, with specific occupational objectives in mind. Students may be admitted to programs leading to an Associate of Science, or an Associate of Technology degree, or such other title as approved.

1. Admission: Admission standards applicable to baccalaureate programs will also be applicable to the associate degrees. Any special departmental or program admission requirements must be approved by the University Curriculum and Academic Policies Committee.
2. Proficiencies: Standards of minimum proficiencies established for bachelor's degree students will be applicable to associate degree students.
3. Probation: Existing standards for probation will also be applicable to students in the associate degree programs.
4. Graduation: To earn an associate degree the student must meet the following requirements:
  - a. All curricular and proficiency requirements must be met.
  - b. A minimum of 60-65 credits must be completed with a Millersville University cumulative grade point average of 2.0.
  - c. A GPA of at least 2.0 must be earned in Millersville courses required for the area of concentration.
  - d. At least 30 credits must be completed at Millersville.
  - e. At least half the area of concentration requirements must be completed at Millersville.
5. Departments that submit associate degree program proposals should designate which associate degree applies to the proposed program. All programs must contain a rationale, must demonstrate a need, and must follow all standard University approval procedures. Program proposals should follow the PA State System of Higher Education Program Approval Policy statement.

## **Current Associate Degree Programs**

The current Millersville University Undergraduate Catalog contains a listing of associate degree programs.

### **Curriculum Requirements for Associate Degree Programs**

The associate degree programs consist of 60-65 semester hours of study. The programs normally include:

1. Foundational courses in student preparation, writing, communication, and quantitative literacy;
2. Courses to develop critical thinking skills within the context of different means of investigation/ways of knowing; and
3. Courses taken to satisfy an area of concentration.

Approximately half the course work is in general education; the other half is in the area of concentration. The distribution of the amount of work in each area varies with the kind of program:

General Education	21-30 credits
Cornerstone Stage	12 credits, one course from each label
Gateway Stage	9-18 credits, from at least three labels
Concentration	30-44 credits