
Effective: April 17, 2018

**Administrative Policy:
DIPLOMA POLICY**

Approved: Deans' Council, April 4, 2018
Cabinet, April 17, 2018

In compliance with policy set forth by the PA State System of Higher Education Board of Governors, the Millersville University diploma for completion of an associate's, bachelor's, master's or doctoral degree will include the following items:

- The full statutory title of the University and the State System of Higher Education
- Student's full legal name or preferred name, as determined by the student's application for graduation
- The appropriate degree designation approved for the major program completed by the student. Ex. Associate in Science; Bachelor of Arts; Master of Education; Doctor of Social Work, etc.
- Latin honors, as appropriate and only at the baccalaureate level
- The name, title and signature of the following, and no others: Chair, Board of Governors; Chancellor; Chair, Council of Trustees; University President

Honors other than Latin honors will not be printed on the Millersville University diploma.

Degrees that are offered as approved joint programs with another PA State System of Higher Education university may be recognized with diplomas that feature the names, seals and official signatures from both institutions.

Students who wish to use a preferred first name other than their legal first name may so indicate on their application for graduation submitted in their final semester. Preferred names are subject to approval under the current University "Use of Preferred Names" policy.