

Effective: June 24, 2014

**Enrollment Management Policy
SCHOLARSHIP DEFERMENT**

**Approved: June 24, 2014
President's Cabinet**

Some academic scholarships may be deferred in certain circumstances if a scholarship recipient's enrollment at Millersville University is interrupted. Traditionally acceptable reasons for scholarship deferments include: military deployment; church or volunteer service or a severe medical condition. If approved for a scholarship deferment, the deferment can be granted for up to two consecutive semesters. Students requesting a deferment must have attended the university at least one full-time semester prior to the semester they intend to leave in order to be considered for the deferment. They also must be a student in good standing who still meets the award criteria at the time the deferment is requested. Scholarship deferments will not be granted for attendance at another college or university. Enrollment at another college or university during the deferment period will result in an automatic forfeiture of the scholarship.

Process

The student must submit a letter to the Director of Financial Aid requesting the deferment during the semester before departure. The letter must include the reason for the deferral request and the anticipated semester of return to Millersville University. The student making the request must provide documentation related to the reason for the scholarship deferment, e.g. copy of his or her military service notification; a letter on official letterhead from a church or mission group or a physician's letter. If the request for scholarship deferral is denied, the denial can be appealed to the Vice President for Enrollment Management whose decision will be final. If the student is approved for the scholarship deferment and does not return to Millersville University by the date stipulated the scholarship will be forfeited.