

**Effective:** August 28, 2006

## **Local Agreement SUMMER SCHOOL**

**Approved:** June 9, 2006

MU/APSCUF-MU

**Updated:** October 2, 2009

March 14, 2016

April 3, 2018

MU/APSCUF-MU

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### **Compensation for summer school teaching**

Compensation for summer school teaching is based on the CBA.

### **Summer school teaching loads**

1. Maximum faculty summer loads.

A faculty member may be assigned up to twelve credits in the summer, including sessions one, two and three of summer school. No faculty member may be assigned more than two courses that begin in a single session. However, a faculty member may complete a course from an earlier session that extends into a session in which a faculty member is assigned two courses unless disapproved by the dean for reasonable cause.

2. Temporary faculty can only be used after regular faculty are given full consideration in the following order:

Qualified regular full-time faculty in the department,  
Qualified regular part-time faculty in the department.

In circumstances where several departments share ownership of a specific course, faculty in all responsible departments will be consulted first.

3. Cooperative education or student internship assignments made during the summer should be arranged at times when the faculty member does not have a heavy teaching load. Cooperative education or internship load credits count towards the maximum summer load. However, if necessary, one co-op education or internship assignment may be made above the maximum with the approval of the Provost or designee.

## **Summer contracts**

### 1. Contingency contract enrollment minimums

The minimum number of students needed for a contingency course to be taught is seven (7) students for graduate classes and twelve (12) students for undergraduate classes. Exceptions may to these limits may be made based on student demand and the approval of the Provost. These enrollment minimums will be revisited by Millersville's Local Agreements Committee subsequent to the ratification of the next APSCUF/PASSHE Collective Bargaining Agreement.

### 2. Contingency course limits

No arbitrary limits shall be set on the number of contingent sections to be advertised, provided that the number of such sections is reasonable and that justification, if requested by the dean, can be given for specific sections (e.g., likely student demand or special need).

#### Amendment: For Summer Sessions in 2018 Only

The minimum number of students needed for a contingency course to be taught is six (6) students for graduate classes and ten (10) students for undergraduate classes. Exceptions may to these limits may be made based on student demand and the approval of the Provost.

This local agreement is for the summer 2018 session only and is without prejudice of precedent to Millersville University Administration or APSCUF-MU.