

Effective: 2025

University Curriculum and Academic Policies Committee GENERAL EDUCATION AND OUTCOMES ASSESSMENT COMMITTEE

Approved: March 4, 2025 UCAPC

The General Education and Outcomes Assessment Committee is a standing committee of the University Curriculum and Academic Policies Committee (UCAPC).

Membership:

a) Members

The General Education and Outcomes Assessment Committee (GEOAC) is composed of a maximum of 18 members. Two members shall be elected to a two-year term from each of the following clusters:

- Arts: Art and Design, Music, and Communication and Theatre (College of Arts, Humanities, and Social Sciences)
- Humanities: English and World Languages, and Philosophy (College of Arts, Humanities, and Social Sciences)
- Social Sciences: Economics; Government and Political Affairs; History; and Criminology, Sociology, and Anthropology (College of Arts, Humanities, and Social Sciences)
- Education: Educational Foundations; Early, Middle, and Elementary Education; and Special Education (College of Education and Human Services)
- Human Services: Psychology, Social Work, and Wellness and Sport Sciences (College of Education and Human Services)
- Data/Applied Sciences: Applied Engineering, Safety, and Technology; Computer Science; Geography; and Mathematics (College of Science and Technology)
- Lab/Health Sciences: Biology, Chemistry, Earth Sciences, Nursing, and Physics (College of Science and Technology)
- Business: Accounting and Finance, and Management and Marketing (Lombardo College of Business)
- University College/Non-College: Exploratory Studies and Student Development, Counseling and Human Development, Intercollegiate Athletics, and Library

If there are no members elected within a cluster, nominations for that position will be opened to all Departments within the associated College. If there are no College-wide nominees for this position, nominations will be opened to all Faculty within the University.

In the event that fewer than eighteen faculty members are elected to the Committee, the Committee shall constitute itself with the number elected.

Two-year cycles are established by discipline as follows:

- Terms beginning in even years:
 - Arts
 - Business
 - Data/Applied Sciences
 - Education
 - Social Sciences
- Terms beginning in odd years:
 - Human Services
 - Humanities
 - Lab/Health Sciences
 - University College/Non-College

Committee members shall be elected by a vote of the full faculty.

2. Chairpersons

- a) **Titles:**
 - i. Chairperson of GEOAC
 - ii. Vice Chairperson of GEOAC for Assessment
- b) **Nominations:** Nominations shall be solicited, collected, and a slate shall be created by UCAPC.
- c) **Election:** The Committee Chairperson and Vice Chairperson shall be elected by a vote of the full faculty.
- d) **Term:** Three-year staggered terms beginning at the start of the fall semester following the election.
- e) **Responsibilities:**
 - i. **Chairperson of GEOAC:** Convenes and meets with the committee on a regular basis. Approves/disapproves course proposals within the course approval system as voted upon by the committee. Attends UCAPC meetings as a liaison regarding business pertaining to the committee. Submits an annual written report outlining the membership and work of the committee.
 - ii. **Vice Chairperson of GEOAC for Assessment:** Leads assessment initiatives within the committee. Regularly informs chairperson of assessment activities. Attends UCAPC meetings as needed. Submits an annual written report outlining the assessment activities of the committee to the GEOAC Chairperson.
- f) **Voting:** The Chairperson will be a voting member of the committee only in the event of a tie vote. The Vice Chairperson is a voting member of the committee.

3. Student Representatives

- a) **Election:** Elected by the Student Government Association (SGA).
- b) **Number:** Up to two undergraduate student representatives.
- c) **Term:** One-year terms beginning and ending at the start of the fall semester of the appropriate year.
- d) **Limits:** As determined by the SGA.
- e) **Voting:** Student Representatives are non-voting members.

4. Ex Officio

- a) **Members:**

UCAPC: General Education and Outcomes Assessment Committee

- i. Provost and Vice President for Academic Affairs
 - ii. Assistant Vice President of Institutional Assessment and Planning
 - iii. General Education Coordinator
 - iv. President of UCAPC
- b) **Designees:** One designee may serve in lieu of each Ex Officio member.
- c) **Voting:** Ex Officio members/designees are non-voting members.

Functions:

- a) General Education:
- a. Promote understanding of the purpose of General Education, consistent with the Millersville University (MU) mission and the specific learning needs of MU students.
 - b. Regularly and throughout the semester, in consultation with appropriate stakeholders, review, evaluate, and recommend changes, adjustments, and updates to the General Education Program, aiming to enhance the Program academically and philosophically and to align the Program with changing needs of students and the academic environment; report to UCAPC.
 - c. Proactively initiate, review, and evaluate proposed changes to the General Education Program and submit recommendations to UCAPC.
 - d. Support the implementation of the General Education Program. Review course proposals in the undergraduate curriculum pertaining to general education, as received from the appropriate College Curriculum Committee or other approved workflow and then make recommendations to UCAPC.
 - e. Stay abreast of national issues and trends in general education and evaluate their relevancy to the General Education Program at Millersville University. Share findings with UCAPC and recommend action.
- b) Assessment:
- a. Promote a culture of assessment at Millersville University.
 - b. Review assessment plans in the undergraduate curriculum pertaining to general education, as received from the appropriate College Curriculum Committee or other approved workflow and then make recommendations to UCAPC.
 - c. Develop and oversee a plan for the implementation of outcomes assessment and collection of assessment data for the General Education Program.

- d. Review and share assessment data fostering informed conversations.
- e. Work with the Assistant Vice President of Institutional Assessment and Planning, initiate policy recommendations, and review proposed policy changes for outcomes assessment of general education.

Document History:

GEOAC was created by combining the Academic Outcomes and Assessment Committee and General Education Review Committee