

**Effective:** October 1997

## **University Curriculum and Academic Policies Committee ACADEMIC POLICIES COMMITTEE**

**Approved:** October 1997

Reviewed: June 26, 2007

Revised: March 2, 2010, Faculty Senate

Revised: March 4, 2025, UCAPC

The Academic Policies Committee is a standing committee of the University Curriculum and Academic Policies Committee (UCAPC).

### **Membership:**

1. The Academic Policies Committee is composed of a maximum of nine members. One member shall be elected to a two-year term from each of the following clusters:
  - Arts: Art and Design, Music, and Communication and Theatre (College of Arts, Humanities, and Social Sciences)
  - Humanities: English and World Languages, and Philosophy (College of Arts, Humanities, and Social Sciences)
  - Social Sciences: Economics; Government and Political Affairs; History; and Criminology, Sociology, and Anthropology (College of Arts, Humanities, and Social Sciences)
  - Education: Educational Foundations; Early, Middle, and Elementary Education; and Special Education (College of Education and Human Services)
  - Human Services: Psychology, Social Work, and Wellness and Sport Sciences (College of Education and Human Services)
  - Data/Applied Sciences: Applied Engineering, Safety, and Technology; Computer Science; Geography; and Mathematics (College of Science and Technology)
  - Lab/Health Sciences: Biology, Chemistry, Earth Sciences, Nursing, and Physics (College of Science and Technology)
  - Business: Accounting and Finance, and Management and Marketing (Lombardo College of Business)
  - University College/Non-College: Exploratory Studies and Student Development, Counseling and Human Development, Intercollegiate Athletics, and Library

If there are no members elected within a cluster, nominations for that position will be opened to all Departments within the associated College. If there are no College-wide nominees for this position, nominations will be opened to all Faculty within the University.

In the event that fewer than nine faculty members are elected to the Committee, the Committee shall constitute itself with the number elected.

UCAPC: Academic Policies Committee

Two-year cycles are established by discipline as follows:

- Terms beginning in even years:
  - Arts
  - Business
  - Data/Applied Sciences
  - Education
  - Social Sciences
- Terms beginning in odd years:
  - Human Services
  - Humanities
  - Lab/Health Sciences
  - University College/Non-College

Committee members shall be elected by a vote of the full faculty.

2. Chairperson for APC

- a) Nominations: Nominations shall be solicited, collected, and a slate shall be created by UCAPC.
- b) Election: The Committee chairperson shall be elected by a vote of the full faculty
- c) Term: Three-year term beginning at the start of the fall semester following the election.
- d) Responsibilities: Convenes and meets with the committee on a regular basis. Attends UCAPC meetings as a liaison regarding business pertaining to the committee. Submits an annual written report outlining the membership and work of the committee.
- e) Voting member of the committee: Chair will be a voting member of the committee only in the event of a tie vote.

3. Student Representatives

- a) Election: Elected by the Student Government Association (SGA).
- b) Number: Up to two undergraduate student representatives.
- c) Term: Two-year overlapping terms beginning and ending at the start of the fall semester of the appropriate year.
- d) Limits: As determined by the SGA.
- e) Voting: Student Representatives are non-voting members.

4. The Provost and the Registrar or designee(s), as ex officio non-voting member(s).

**Functions:**

1. Review all proposed changes in academic policies, regulations, structure and related matters at the undergraduate level and present its recommendations to the University Curriculum and Academic Policies Committee.
2. Initiate recommendations in academic policies, regulations, structure and related matters at the undergraduate level and present its recommendations to the University Curriculum and Academic Policies Committee.

**Document History:**

Original document approved October, 2007 by Faculty Senate  
Revised February, 2025, to reflect updated membership