

Effective: October 1997

University Curriculum and Academic Policies Committee UNDERGRADUATE COURSE AND PROGRAM REVIEW COMMITTEE

Approved: Updated, fall 2009, Faculty Senate
Revised: March 4, 2025, UCAPC

The Undergraduate Course and Program Review Committee (UCPRC) is a standing committee of the University Curriculum and Academic Policies Committee (UCAPC).

Membership:

1. The Undergraduate Course and Program Review Committee is composed of a maximum of nine members. One member shall be elected to a two-year term from each of the following clusters:
 - Arts: Art and Design, Music, and Communication and Theatre (College of Arts, Humanities, and Social Sciences)
 - Humanities: English and World Languages, and Philosophy (College of Arts, Humanities, and Social Sciences)
 - Social Sciences: Economics; Government and Political Affairs; History; and Criminology, Sociology, and Anthropology (College of Arts, Humanities, and Social Sciences)
 - Education: Educational Foundations; Early, Middle, and Elementary Education; and Special Education (College of Education and Human Services)
 - Human Services: Psychology, Social Work, and Wellness and Sport Sciences (College of Education and Human Services)
 - Data/Applied Sciences: Applied Engineering, Safety, and Technology; Computer Science; Geography; and Mathematics (College of Science and Technology)
 - Lab/Health Sciences: Biology, Chemistry, Earth Sciences, Nursing, and Physics (College of Science and Technology)
 - Business: Accounting and Finance, and Management and Marketing (Lombardo College of Business)
 - University College/Non-College: Exploratory Studies and Student Development, Counseling and Human Development, Intercollegiate Athletics, and Library

If there are no members elected within a cluster, nominations for that position will be opened to all Departments within the associated College. If there are no College-wide nominees for this position, nominations will be opened to all Faculty within the University.

In the event that fewer than nine faculty members are elected to the Committee, the Committee shall constitute itself with the number elected.

Two-year cycles are established by discipline as follows:

- Terms beginning in even years:
 - Arts
 - Business
 - Data/Applied Sciences
 - Education
 - Social Sciences
- Terms beginning in odd years:
 - Human Services
 - Humanities
 - Lab/Health Sciences
 - University College/Non-College

Committee members shall be elected by a vote of the full faculty.

2. Chairperson for Undergraduate Course and Program Review Committee
 - a) Nominations: Nominations shall be solicited, collected, and a slate shall be created by UCAPC.
 - b) Election: The Committee chairperson shall be elected by a vote of the full faculty.
 - c) Term: Three-year term beginning at the start of the fall semester following the election.
 - d) Responsibilities: Convenes and meets with the committee on a regular basis. Attends UCAPC meetings as a liaison regarding business pertaining to the committee. Submits an annual written report outlining the membership and work of the committee.
 - e) Voting member of the committee: Chair will be a voting member of the committee only in the event of a tie vote.
3. Two non-voting student representatives are elected by the Student Government Association for overlapping terms of two years.
4. The Provost and Vice President for Academic Affairs or designee is a non-voting ex officio member of the committee.

Functions:

1. The Undergraduate Course and Program Review Committee reviews proposed changes in the undergraduate curriculum and programs, as received from the appropriate College Curriculum Committee, and makes its recommendations to the University Curriculum and Academic Policies Committee.

Document History:

Minor wording change, fall 2009

Update to membership and chair bylaws, spring 2025