

**Effective:** October 1997

## University Governance COMMENCEMENT COMMITTEE

**Approved:** October 1997  
Revised, March 22, 2007  
University President

The University Commencement Committee is responsible for the coordination and planning of graduation exercises.

### Membership

1. Commencement coordinator, selected by the President's Executive Cabinet, serving as chairperson.
2. One representative from the President's Office.
3. Assistant to the Provost.
4. Associate Registrar.
5. Assistant Registrar.
6. Chairperson, Department of Music, or his/her designee.
7. Chairperson, Faculty Senate, or his/her designee.
8. Chief marshal.
9. Assistant chief marshal.
10. Administrative Assistant, Graduate Studies.
11. One representative from Alumni Services, selected by the Vice President for University Advancement.
12. One representative from Communications, selected by the Vice President for University Advancement.
13. Director, Special Events.
14. Director, Safety and Environment.

15. Associate Director, Dining and Conference Services.
16. Three representatives from Student Services, Inc. (University Store, Technical Operations, SMC, and Ticket Manager, SMC), selected by the Vice President for Student Affairs.
17. Director, Costume Shop.
18. Manager, Custodial Services.
19. Supervisor, Maintenance/Grounds.
20. Director, Maintenance Operations.
21. Two representatives from University Police.
22. Three representatives from Information Technology (Communications/Network Services and Media Specialist).

**Functions**

Coordinate and plan commencement exercises.

**Modifications**

Modifications of the committee reside with the University President or designee.