

**Effective:** October 1997

**University Governance  
APPOINTMENT PROCEDURES for DEANS and  
OTHER ADMINISTRATIVE STAFF**

**Approved:** Cabinet  
Revised, November 2006  
Revised, January 26, 2010

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**School Deans**

An elected representative of each department of a school, a dean from one of the other schools and two other persons appointed by the president, and one student, majoring in one of the departments of that school, elected by the Student Senate, shall meet to screen the candidates. The chair of the search committee is selected by the President or the President's designee. The committee shall recommend at least three (3) unranked candidates to the provost for consideration. The appointment shall be made by the president.

**Management Staff**

All other management staff shall be appointed by the president.

**Exceptions to Above Selection Procedures**

Acting appointments to deanships and other management positions may be made by the president of the University.