

Millersville University
Date/Time
Location

Guiding Agenda

- I. Introductions
 - a. Student Name – Honors College Senior, Majors/Minors
 - b. Thesis Advisor Name – Title
 - c. Thesis Committee Member Name – Title
 - d. Thesis Committee Member Name – Title

- II. Presentation (15 minutes +/-)
 - a. Student Name
 - i. Presentations typically cover:
 1. Background
 2. Goals
 3. Process & Methods
 4. Outcomes
 5. Application
 6. Evaluation

- III. Questions (15-20 minutes +/-)
 - a. Panel: Thesis Advisor, Thesis Committee Members
 - b. Audience? (optional, as time allows)

- IV. Deliberation (10 minutes +/-) **Presenter and visitors leave the room. **
 - a. Revisions?
 - b. Edits?
 - c. Worthy of Honors?

- V. Decision (5-10 minutes +/-) **Presenter and visitors return to room. **
 - a. Panel
 - b. Presenter

- VI. Signatures
 - a. Student will need to have the committee sign the signature page of the written thesis.
 - i. Page 1 is title page, page 2 is signature page, page 3 is the abstract page, page 4 is the acknowledgements, and then the body of the project.

- VII. Adjournment