

Article 40

BRANCH CAMPUSES AND OTHER TEACHING LOCATIONS

A. Branch Campuses

1. The University may appoint FACULTY MEMBERS whose entire workload will consist of assignments at a branch campus if this condition of employment is included in the FACULTY MEMBER'S letter of appointment.
2. The University may appoint a FACULTY MEMBER to teach a portion of his/her workload at both the main campus and a branch campus if this condition of employment is included in the FACULTY MEMBER'S letter of appointment. The Employer must designate either the main campus or branch campus as the primary work location for the purpose of determining travel expenses in accordance with Section 5. below.
3. Except as provided elsewhere in this Section, FACULTY MEMBERS employed at the main campus may teach at a branch campus only on a voluntary basis.
4. Except as provided elsewhere in this Section, FACULTY MEMBERS employed at a branch campus may teach at the main campus or at another branch campus only on a voluntary basis.
5. FACULTY MEMBERS will be reimbursed for travel and other expenses pursuant to Article 32, TRAVEL EXPENSES, of this Agreement.

B. Any Other Teaching Locations

1. When the STATE SYSTEM/UNIVERSITIES consider offering a course(s) and/or program(s) at other teaching locations including those leased or owned, it shall notify the affected department(s). The STATE SYSTEM/UNIVERSITIES may staff the course(s) or program(s) with volunteers and/or with FACULTY hired with the expectation of teaching at other locations stated in their letter of appointment. A faculty member who is hired to teach at other locations as stated in his/her letter of appointment shall not be eligible for the incentive payments under 3. below. Additionally, the Employer must designate a primary work location for the purpose of determining eligibility for travel expenses in accordance with 4. below. Alternatively, the STATE SYSTEM/UNIVERSITIES may seek written agreement from the affected department(s) to provide FACULTY MEMBERS to staff the course(s) or program(s). The department(s) may develop a rotation system to staff the course(s), which shall be approved by the department(s).
2. If a department(s) that has made such a written commitment to staff courses is unable to provide a FACULTY MEMBER to another teaching location, the University shall attempt to appoint a temporary FACULTY MEMBER to teach the course. In the event a temporary FACULTY MEMBER cannot be appointed, the University may assign another FACULTY MEMBER to teach the course.
3. In addition to their regular compensation under this Agreement, FACULTY MEMBERS who volunteer to teach at other teaching locations or are assigned in accordance with 2. above may elect one of the following incentives, except that no incentive shall be paid for teaching locations within fifteen (15) miles of the FACULTY MEMBER'S home or the University, whichever is closer:

Total Cumulative <u>Miles Traveled</u>	Cash <u>Incentive</u>	Professional Development <u>Incentive</u>
500 miles or less	0	0
501-1,500 miles	\$375	\$500
1,501 – 3000 miles	\$750	\$1,000
Over 3,000 miles	\$1,125	\$1,500

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- a. The cash incentive is not subject to employee or employer retirement contributions nor to retirement earnings. No additional costs shall be incurred by UNIVERSITIES offering courses should this option be selected by FACULTY MEMBERS other than mandated employer benefit contributions.
 - b. FACULTY MEMBERS accepting teaching assignments at other teaching locations may also be granted campus-based scheduling preferences.
 - c. Professional development funds in this Section are funds which are credited to an account on behalf of the FACULTY MEMBER rendering services at other teaching locations and shall be non-lapsing funds. These funds may be used to support professional development activities including, but not limited to, research, equipment, scholarships, tuition reimbursement, travel, seminar/conference/workshop registration fees or other professional development activities. A FACULTY MEMBER may draw from his/her professional development account by written notification to the President or his/her designee. The FACULTY MEMBER should include documentation verifying the activity for which the funds have been requested.
 - d. The cash incentive shall be paid or the professional development incentive shall be credited to the FACULTY MEMBER'S account at the end of the semester upon submission of appropriate documentation verifying the total cumulative miles traveled for the semester.
 - e. Where multiple FACULTY MEMBERS are jointly teaching a course at any other teaching location, the incentive to each FACULTY MEMBER shall be the FACULTY MEMBER'S pro rata share of the incentive determined by dividing the total incentive that would be provided based on the cumulative miles traveled by the FACULTY MEMBERS based upon their respective share of the workload for the course.
4. FACULTY MEMBERS will be reimbursed for travel and other expenses pursuant to Article 32, TRAVEL EXPENSES, of this Agreement.