

Millersville University

Branch Campuses and Other Locations Teaching Incentive Form Article 40

	Date
Name	Perner #
Home Address	
Department	Term/Year
Course # and CRN	Course Location

Qualifications:

- A-**No Incentive will be paid for teaching location within 15 miles of the faculty member's home or University, whichever is closer.
- B-**Mileage used is whichever is closer, home to site or University to site.
- C-**Faculty member volunteered to teach at other teaching locations or was assigned.
- D-**Mileage has to exceed 500 cumulative miles.

Mileage Information:

Miles from home to location: _____ Miles from MU to location: _____

Total Cumulative Miles Traveled: _____

	501-1,500 miles	1,501-3,000 miles	Over 3,000 miles
CASH	<input type="text"/> \$375	<input type="text"/> \$750	<input type="text"/> \$1,125
PROFESSIONAL DEVELOPMENT	<input type="text"/> \$500	<input type="text"/> \$1,000	<input type="text"/> \$1,500

Faculty Signature	Date
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Primary Work Location

Dean Signature-By signing this form, you are confirming the primary work location and that item C above have been met.	Date
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Please return this form to Jen Lefever, CGSAL.

CGSAL Signature	Date
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Provost Signature	Date
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HR Signature	Date
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Budget Signature	Date
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If PROFESSIONAL DEVELOPMENT, SAP NUMBER ASSIGNED _____