

Graduate Course and Program Review Committee
Minutes
Wednesday, August 31, 2016

Present: Jason Baker, Jon Bannan, Victor DeSantis, Leslie Gates, Claudia Haferkamp, Duane Hagelgans, Kelly Kuhns, Lucie Lehr, Clarence Maxwell, Jenny Monn, Becky Mowrey, Marcia Nell, Susanne Nimmrichter, Karen Rice, Cynthia Taylor, Helena Tuleya-Payne, Scott Warner, Judy Wenrich, Charlton Wolfgang, Tiffany Wright, Yufeng Zhang

1. Review and Approval of Minutes:
 - a. M. Nell moved. K. Rice 2nd. All approved.

2. Updates and Announcements:
 - a. New members are Ellen Long and Helena Tuleya-Payne.
 - b. A reminder that meetings are obligatory and to send a sub if unable to attend.
 - c. Fall Open House is Wednesday, October 5 in the Library. All Coordinators (or sub) are expected to attend. This is a first grad school impression for many students.
 - d. Psychology Dept. will hold its first Orientation specific to Psychology on Sept. 11. Spring admits are welcome.
 - e. Extremely positive feedback from the Aug 20th Grad Orientation attendees so will continue the sessions indefinitely.
 - f. Grad enrollment is up 3% from last year, now at 924. Credit counts are however down.
 - g. Doctoral Symposium held in June was successful. There is hope to plan another one in 2017. Target date is first week in June again.

1. Old Business:
 - a. Signatures/Fitness Center Update- Three pages of signatures gathered at Grad Commencement. An ongoing issue. Agreed to invite M. Perez to upcoming meeting.
 - b. Academic Honesty Policy/Procedures: (tabled)
 - c. GAs Assisting in the Absence of Faculty- A local agreement in place to protect the GA, but it should be brought to representative council.
 - d. Thesis/Dissertation Processes/Expectations Updates-
 - i. Payout will be annual.
 - ii. Initial form (or new form) needs updated to identify chair and committee.
 - iii. GSAL often not receiving copies of Thesis Request Form submitted to the Registrar. This form is also missing committee members' identification.
 - iv. No notices for payouts so members are advised to see J. Pflugrad.
 - v. Course release in lieu of payout may be too complicated.
 - e. GAAC Update-
 - i. New forms and processes working smoothly.
 - ii. D. Hagelgans and J. White will remain as co-chairs.
 - iii. All GCPRC members are GAAC members unless a personal appeal is made for exclusion.

- iv. Grad Coordinator and GAAC will now recommend the time limit for reapplying. GAAC forms will be updated accordingly.
- v. A student with a second dismissal will not be permitted to reapply. V. DeSantis will draft the language. B. Mowrey moved. K. Kuhns 2nd. All approved.
- f. Faculty Senate Representatives – More grad student input needed at meetings. Please encourage more to attend.
- g. Graduate Faculty- B. Mowery will distribute faculty list for Coordinators to update. Delete retired faculty.
- h. SS & Sustainability Review-
 - i. Master's degrees completed – 20 over 5 years.
 - ii. Doctoral degrees completed - 10 over 5 years
 - iii. Joint programs are one number.
 - iv. Refer to MU Fact Book to identify deficient programs.

Meeting adjourned at 3:30 p.m.