

Graduate Course and Program Review Committee

Minutes

March 31, 2021

Zoom meeting #4524214348

Present: James Delle, Robyn Davis, James Delle, Ollie Dreon, Leslie Gates, Laura Granruth, Aileen Hower, Julia Kane, Kelly Kuhns, Lucie Lehr, Julie Lombardi, Cayleigh Minter, Susanne Nimmrichter, Nicole Pfannenstiel, Beth Powers, Karen Rice, Karena Rush, Scott Warner, Tyrone Washington, Charlton Wolfgang, Sepi Yalda

1. Updates and Announcements:

- a. J. Delle reviewed the recent cyber attack on MU. He suggested continuing the applications workaround until we are able to use Slate, which was not impacted. All systems are being carefully monitored.
- b. Graduate Student Commencement will be held on Friday, May 7 at ~5:30 pm. Each program can send one member. Guest tickets are currently limited to 2 per student. You can put in a request for extra department attendance to L. Lehr. Students will be hooding themselves to meet social distancing recommendations.
- c. Both Covid19 and systems disruptions are affecting summer enrollments. Some courses may have to be cancelled but the process will be cautious. Changes in minimums will be considered. Labor agreements and summer finances certainly will impact the problem. Summer institutes will be handled case by case. Please have your Dean connect with J. Delle if considering a cancellation.
- d. Graduate Admissions will continue to send out weekly reports.
- e. Graduate Admissions Open House will be held on April 6 at 7 pm.
- f. The group agreed that current or upcoming 5-year window expirations for grad students should be automatically extended due to difficulties in the past year. L. Lehr will process these requests directly. No request forms are needed.

2. Graduate Curriculum and Policy Proposals (*GradCAP*):

- a. SOWK Course Change Proposal 068: SOWK 608, Social Work Administration and Supervision (K. Walsh) -
<https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+068>
 - i. DL designation.
 - ii. O. Dreon motioned. J. Lombardi second. Approved.
 - b. SOWK Course Change Proposal 048: SOWK 521, Macro Social Work Practice (L. Granruth) -
<https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+048>
 - c. SOWK Course Change Proposal 052: SOWK 520, Micro/Mezzo Social Work Practice (L. Granruth) -
<https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+052>
 - d. SOWK Course Change Proposal 056: SOWK 601, Integrative Seminar (L. Granruth)
<https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+056>
 - e. SOWK Course Change Proposal 061: SOWK 625, Advanced Research Methods (L. Granruth) -
<https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+061>
- SOWK Course Change Proposal 034: SOWK 501, Principles and Philosophies of

- Social Work (L. Granruth) -
<https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+034>
- f. SOWK Course Change Proposal 051: SOWK 515, Social Welfare Policy (L. Granruth) -
<https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+051>
- g. SOWK Course Change Proposal 059: SOWK 620, Advanced Social Work Practice with Groups and Families (L. Granruth) -
<https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+059>
- h. SOWK Course Change Proposal 047: SOWK 511, Human Behavior in the Social Environment (L. Granruth) -
<https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+047>
- i. SOWK Course Change Proposal 054: SOWK 530, Field Practicum I (L. Granruth) -
<https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+054>
- i. Requests b. through i. above were reviewed as a group.
 - ii. This is part of a reaffirmation process.
 - iii. Language has been cleaned up to meet accreditation.
 - iv. These course are more standardized.
 - v. S. Warner motioned. T. Washington second. Approved.
- j. WSSD Course Change Proposal 052: WSSD 622, Sport Finance (G. Nesbitt) -
<https://wiki.millersville.edu/pages/viewpage.action?spaceKey=CAP&title=WSSD+Course+Change+Proposal+052>
- k. WSSD Course Change Proposal 054: WSSD 615, Campus Recreation Program (GNesbitt) -
<https://wiki.millersville.edu/display/CAP/WSSD+Course+Change+Proposal+054>
- l. WSSD Course Change Proposal 053: WSSD 604, Event Planning (G. Nesbitt) -
<https://wiki.millersville.edu/display/CAP/WSSD+Course+Change+Proposal+053>
- i. Requests j. through l. above were reviewed as a group.
 - ii. It was determined the appropriate training language is present, “Camp Idea or other...”
 - iii. O Dreon motioned. B. Powers second. Approved.
- m. EDFN Course Change Proposal 055: EDFN 590, Social Foundations of Modern Education (M. Witmer) -
<https://wiki.millersville.edu/display/CAP/EDFN+Course+Change+Proposal+055>
- i. DL designation.
 - ii. A. Hower motioned. J. Lombardi second. Approved.
- n. EDFN Course Change Proposal 060: EDFN 540, Content Literacy for Diverse Classrooms (T. Mahoney) -
<https://wiki.millersville.edu/display/CAP/EDFN+Course+Change+Proposal+060>
- i. A course for pre-service teachers. Post bacc students need too.
 - ii. EDFN 340/540 will be crosslisted.
 - iii. B. Powers motioned. K. Rush second. Approved.
- o. EDFN Course Change Proposal 053: EDSU 701, Administrative Aspects of Supervision (T. Wright) -
<https://wiki.millersville.edu/display/CAP/EDFN+Course+Change+Proposal+053>
- i. DL designation.
 - ii. Supervisory programs have been waning.
 - iii. Will do the same for other supervisory courses later.
 - iv. B. Powers motioned. K. Kuhns second. Approved.

- p. EDFN Course Change Proposal 052: ELPP 891, Dissertation Seminar II. (T. Wright) - <https://wiki.millersville.edu/display/CAP/EDFN+Course+Change+Proposal+052>
 - i. DL designation.
 - ii. One credit seminar course.
 - iii. Face to face relationship is already established by this time.
 - iv. L. Granruth motioned. J. Lombardi and K. Rush co-second. Approved.
- q. EDFN Course Change Proposal 051: ELPP 899, Dissertation Research II in Educational Leadership (T. Wright) - <https://wiki.millersville.edu/display/CAP/EDFN+Course+Change+Proposal+051>
 - i. To adhere to continuing enrollment policy as with the DNP and DSW programs.
 - ii. DL requested just in case. Faculty member and student determine how they will meet.
 - iii. B. Powers motioned. L. Granruth second. Approved.
- r. ENGL Course Change Proposal 153: ENGL 614, Profession of English Studies (N. Pfannestiel) - <https://wiki.millersville.edu/display/CAP/ENGL+Course+Change+Proposal+153>
 - i. Trying to find a better path for ENGL students to get coursework done.
 - ii. L. Granruth motioned. J. Lombardi second. Approved.
- s. NURS Course Change Proposal 070: NURS 711, Scholarly Project Evaluation Seminar (K. Kuhns) - <https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+070>
- t. NURS Course Change Proposal: NURS 069: NURS 710, Transforming Healthcare (K. Kuhns) - <https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+069>
- u. NURS Course Change Proposal: NURS 068: NURS 705, Evidence-Based Practice: Models and Applied Research - (K. Kuhns). <https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+068>
- v. NURS Course Change Proposal: NURS 067: NURS 704, Complex Health Care Systems (K. Kuhns) - <https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+067>
- w. NURS Course Change Proposal 066: NURS 709: Scholarly Project Implementation Seminar (K. Kuhns) - <https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+066>
- x. NURS Course Change Proposal 065: NURS 708, Informatics and Data Management (K. Kuhns) - <https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+065>
- y. NURS Course Change Proposal 064: NURS 703, Epidemiology and Health Promotion (K. Kuhns) - <https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+064>
- z. NURS Course Change Proposal 063: NURS 702, Evidence-Based Practice: Models and Applied Research (K. Kuhns). <https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+063>
- aa. NURS Course Change Proposal 058: NURS 701, Health Policy & Healthcare Economics (K. Kuhns) - <https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+058>
- bb. NURS Course Change Proposal 057: NURS 700, Advanced Practice Nursing: Transformational Leadership (K. Kuhns) - <https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+057>

- cc. NURS Course Change Proposal 056: NURS 503, Advanced Nursing Practice Professional Issues and Health Policy (K. Kuhns).
<https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+056>
- dd. NURS Course Change Proposal 055: NURS 501, Role Development & Theoretical Foundation of Advanced Nursing Practice (K. Kuhns) -
<https://wiki.millersville.edu/display/CAP/NURS+Course+Change+Proposal+055>
 - i. Requests s. through dd. above plus NURS 706 and 707 reviewed as a group.
 - ii. DL designation to all.
 - iii. NURS 706 and 707 were added to this agenda late. Due to CAP system difficulties and the revisions being identical, the group voted on them pre CAP entered. K. Kuhns will submit immediately after meeting so J. Delle can move them up.
 - iv. S. Warner motioned. T. Washington second. Approved.
- ee. SOWK 606, 611 Revisions –
 - i. SOWK Course Change Proposal 050: SOWK 606, School Social Work (L. Foels). <https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+050>
 - ii. SOWK Course Change Proposal 064: SOWK 611, Children and Youth at Risk (L.Foels). <https://wiki.millersville.edu/display/CAP/SOWK+Course+Change+Proposal+064>
 - iii. Both are elective courses.
 - iv. Lifts the restriction of having to be enrolled in the MSW program.
 - v. Allows those with a MSW to pursue the HSV certification.
 - vi. O. Dreon motioned. J. Lombardi second. Approved.

3. New Business:

- a. Continuous Enrollment -
 - i. The work group hopes to bring forth a new thesis/dissertation/scholarly project policy. Many pieces of the current language are not applicable anymore. A more general language is sought.
 - ii. Proposed changes to the handbook are forthcoming.
 - iii. The group will meet again in April. Others are invited to help.
- b. MED Core -
 - i. This discussion surfaces about every five years.
 - ii. It may be time to open up options. Leadership classes are an example.
 - iii. To help transition students from post bacc to MED the core can be required for both. Maybe an overlap would work.
 - iv. A consensus is needed on what the core serves; what skills are needed. The group was asked to reflect on that core beliefs are for a MED. Look to other institutions if necessary. Keep in mind accreditation looks for certain content.
 - v. L. Gates will create a form for a consensus that will get this topic moving.

Meeting adjourned at 3:25 pm.

Minutes respectfully submitted by L. Lehr.