

Graduate Course and Program Review Committee
September 25, 2019
Minutes

Present: Chad Baker, Jason Baker, Robyn Davis, James Dell, Oliver Dreon, Marc Felizzi, Leslie Gates, Laura Granruth, Adam Grumbling, Aileen Hower, Kelly Kuhns, Lucie Lehr, Richard Mehrenberg, Becky Mowrey, Susanne Nimmrichter, Nicole Pfannenstiel, Beth Powers, Theresa Russell-Loretz (guest), Scott Warner, Tyrone Washington, Charlton Wolfgang, Tiffany Wright, Sepi Yalda, Ping Yang (guest)

1. Review and Approval of Minutes:
 - a. Corrections to 3-b-vi, 4-a-ii, 4-a-iv, and 5-c-i
 - b. M. Felizzi moved. S. Warner 2nd. Approved.

2. Updates and Announcements:
 - a. Reminder of Grad Studies Open Houses
 - i. Wednesday, October 2, 2019 and Wednesday, April 1, 2020 in Lombardo in the Anderson Room. Dinner and cut sheets will be provided.
 - ii. A reminder email will go out shortly.
 - iii. All coordinators should RSVP.

3. Graduate Curriculum and Policy Proposals (*Paper*):
 - a. COMM courses proposers are: P. Yang, R. Spicer, T. Boyle, G. Seigworth, J. Hughes, and J. Wood
 - b. MSEM Program Change – New Communication Track/Concentration
 - i. Courses reflect faculty expertise and fit the needs of students.
 - ii. The communications field has made many inroads. Public information is changing. Communication now goes beyond mere transmission.
 - iii. Should be called a track, not a minor.
 - iv. No other PASSHE school provides this concentration.
 - v. B. Mowrey moved. B. Powers 2nd. Approved as amended.
 - c. New Course Proposal: COMM 625 - Intercultural Communication
 - i. Remove limit to Communication Track students. Availability to others allows for custom combinations for professional goals.
 - ii. Add max enrolled at 20.
 - iii. L. Granruth moved. H. Tuleya-Payne 2nd. Approved as amended.
 - d. New Course Proposal: COMM 661 - Health Communication
 - i. Same changes as course above.
 - ii. N. Pfannenstiel moved. L. Granruth 2nd. Approved as amended.
 - e. New Course Proposal: COMM 627 - Digital Advocacy
 - i. Same changes as courses above.
 - ii. B. Mowrey moved. L. Gates 2nd. Approved.
 - f. New Course Proposal: COMM 653 - Applied Communication Theory
 - i. Same changes as courses above.
 - ii. M. Felizzi moved. A. Hower 2nd. Approved as amended.
 - g. New Course Proposal: COMM 605 - Communication Research Proseminar

- i. Keep max enrolled to 16. Maybe add a rationale.
 - ii. Learning outcomes are weak. Better wording would be completing research rather than conducting. Complete an applied research project vs. conduct research. Understanding and critique of research instead of doing research.
 - iii. There is no research prerequisite, but quantitative and qualitative methods are mentioned in the course description.
 - iv. It would be helpful if coordinators shared learning outcomes from their research courses with T. Russell-Loretz. EDFN 601 is a good model.
 - v. A stronger proposal will set a research course precedent.
 - vi. This is not a capstone course.
 - vii. Student academic/research experience will be varied so the language is ambiguous on purpose.
 - viii. This course proposal will be resubmitted.
 - h. Revised Course Number: COMM 510 to COMM 610 - Communication in Organizations
 - i. This is a course number change and DL format addition.
 - ii. R. Mehrenberg moved. T. Washington 2nd. Approved.
 - i. New Course Proposal: SCCN 525 - Introduction to Professional School Counseling
 - i. An introductory course for early in curriculum. For advanced undergrad students as well who may be interested in school counseling.
 - ii. It is designed in accordance with CACREP.
 - iii. B. Mowrey moved. B. Powers 2nd. Approved.
4. Graduate Curriculum and Policy Proposals (*Grad CAP*):
- a. Revised Course Number & Title, DL Proposal: ENGL 610 - The British Novel of The 19th Century
 - i. It is the first grad CAP proposal ☺
 - ii. A revision to the course number, title and DL added.
 - iii. The agenda mistakenly listed the course as ENGL 620.
 - iv. Language is ambiguous on purpose.
 - v. It was recommended to keep the instructor requirement generic.
 - vi. O. Dreon moved. L. Granruth 2nd. Approved
 - b. CAP access
 - i. The steps to access the list of proposals were reviewed.
 - ii. The table of proposals can be sorted. U/G proposals can be filtered out.
 - iii. Coordinators can sign up for notifications.
 - iv. Proposals go to the campus community first for 14 days for open review.
 - v. Minor changes will not need area curriculum review.
 - vi. The GCPRC agenda will notify you on what you need to review for that meeting.
5. Old Business:
- a. Administrative Support in Grad Admissions
 - i. The subcommittee's draft letter to the Provost was distributed.
 - ii. The letter will be sent from the coordinators, not GCPRC.

- iii. Three areas addressed in the letter: Dean, staffing and funding.
 - iv. Revisions to the letter continue. Send your edits to T. Wright.
 - v. Student help is not the right solution for the staffing issue.
 - vi. Some restructuring in CGSAL is already under consideration.
 - vii. Marketing resources will be available to the programs.
 - viii. A GCPRC meeting is desired be added to the President's Listening Tour.
 - ix. Coordinators have their own concerns that need addressed.
 - b. GAAC Governance Policy
 - i. The group is meeting next week.
 - c. Writing Center Update
 - i. There will be a dedicated GA to the Center.
 - ii. Papers can be submitted online for critique and will be sent back.
 - iii. A new thesis writing course will be available next summer.
6. Motion to adjourn at 3:40 pm
- a. H. Tuleya-Payne moved. T. Washington 2nd. Approved.

Minutes respectfully submitted by L. Lehr