

# Graduate Course and Program Review Committee

March 29, 2023

## Minutes

Present: Chad Baker, Joe Behun, Rebecca Boyer, Robyn Davis, James Delle, Victor DeSantis, Ollie Dreon, Gail Gasparich, Ann Gaudino, Laura Granruth, Barb Havercamp, Aileen Hower, Lauren Kaiser, Susan Kopecky, Lucie Lehr, Ann Marie Licata, Julie Lombardi, Rich Mehrenberg, Cayleigh Minter, Nicole Pfannenstiel, Beth Powers, Kelly Rotondo, Karena Rush, Phil Tacka, Melissa Tineo, Scott Warner, Tyrone Washington, Carlton Wolfgang, Tiffany Wright, Daniel Wubah, Sepi Yalda

1. Visit from MU President Dr. Wubah:
  - a. President Wubah visited the group and opened a discussion on Graduate Coordinators' concerns.
  - b. The conversations were varied: the collective vision needed to move forward, adding additional doctoral programs, ways to advocate for and support growth, better utilization of current staff, CGSAL staffing, adding new tracks to current programs, investing and the bottom line, constraints of resources, enrollments as the big issue, improving electronic processes, international student recruitment and vetting, better funding for faculty research, paying success forward, and serving the community and our students.
2. Review and Approval of February 2023 Minutes:
  - a. T. Washington motioned. S. Warner second. Approved.
3. Guest Phil Tacka from the Music Department:
  - a. Two programs that come together at the grad level in music are music education and music theory, two disciplines that normally don't communicate.
  - b. The students are given critical thinking skills and creative thinking skills.
  - c. The hallmark of the program is that they are real musicians, not just performers.
  - d. The MUSI proposals presented today are part of the MED LDTL program.
4. Graduate Curriculum Proposals Part 1:
  - a. MUSI New Course Proposal 107, Add MUSI 572 The Art of Teaching Middle Level According to the Kodály Concept with an Emphasis in Curriculum, Design, and Supervision to the Music Concentration of the MEd LDTL program (J. Cernuto).  
<https://wiki.millersville.edu/display/CAP/MUSI+New+Course+Proposal+107>
  - b. MUSI New Course Proposal 108, Add MUSI 512 Solfège, Harmony and Analysis III According to the Kodály Concept with an Emphasis in Curriculum Design, Assessment, and Supervision to the Music Concentration of the MEd LDTL program (J. Cernuto).  
<https://wiki.millersville.edu/display/CAP/MUSI+New+Course+Proposal+108>
  - c. MUSI New Course Proposal 109, Add MUSI 513 Solfège, Harmony and Analysis IV According to the Kodály Concept with an Emphasis in Curriculum Design,

Assessment, and Supervision to the Music Concentration of the MEd LDTL program (J. Cernuto).

<https://wiki.millersville.edu/display/CAP/MUSI+New+Course+Proposal+109>

- d. MUSI New Course Proposal 111, Add MUSI 517 The Art of Teaching Elementary Music According to the Kodály Concept with an Emphasis in Curriculum, Design, Assessment, and Supervision to the Music Concentration of the MEd LDTL program (J. Cernuto).  
<https://wiki.millersville.edu/display/CAP/MUSI+New+Course+Proposal+111>
- e. MUSI proposals 4a – 4d were approved as one group.
  - i. B. Powers motioned. R. Davis second. Approved.

5. Graduate Curriculum Proposals Part 2:

- a. HIST Curriculum Change Proposal 062, Revise Requirements to the MA degree program -  
<https://wiki.millersville.edu/display/CAP/HIST+Curriculum+Change+Proposal+062>
  - i. The current curriculum is too restrictive.
  - ii. Reduces credits to 30.
  - iii. Eliminates the MA candidacy exam.
  - iv. Opens up seminars on various topics.
  - v. O. Dreon motioned. L. Kaiser second. Approved.
- b. EMEE Course Change Proposal 168, Change Name of SPED 618 to Advance Topics in Early Intervention -  
<https://wiki.millersville.edu/display/CAP/EMEE+Course+Change+Proposal+168>
  - i. There is an undergrad version but they do not overlap.
  - ii. This is being done to avoid confusion.
  - iii. T. Washington motioned. S. Yalda second. Approved.
- c. NURS New Course Proposal 102, Add NURS 642 Healthcare Informatics Systems Analysis and Design to service the new program in Nursing Informatics -  
<https://wiki.millersville.edu/display/CAP/NURS+New+Course+Proposal+102>
- d. NURS New Course Proposal 103, Add NURS 643 Healthcare Project Management to service the new program in Nursing Informatics -  
<https://wiki.millersville.edu/display/CAP/NURS+New+Course+Proposal+103>
- e. NURS New Course Proposal 104, Add NURS 644 Healthcare Data Science and Data Analytics to service the new program in Nursing Informatics -  
<https://wiki.millersville.edu/display/CAP/NURS+New+Course+Proposal+104>
- f. NURS New Course Proposal 105, NURS 645 Practicum in Nursing Informatics to service the new program in Nursing Informatics -  
<https://wiki.millersville.edu/display/CAP/NURS+New+Course+Proposal+105>
- g. NURS New Course Proposal 101, NURS 641 Advanced Nursing Informatics to service the new program in Nursing Informatics -  
<https://wiki.millersville.edu/display/CAP/NURS+New+Course+Proposal+101>
- h. NURS New Program Proposal 106, add Nursing Informatic concentration to the MSN curriculum -  
<https://wiki.millersville.edu/display/CAP/NURS+New+Curriculum+Proposal+106>

- i. In the next decade MSN informatics will be leading in healthcare. Our new Informatics program is 37 credits. The key areas are based on certification, though certification is not required.
  - j. NURS proposals 5c – 5h were approved as one group.
    - i. S. Warner motioned. J. Lombardi second. Approved.
  - k. SOWK Curriculum Change Proposal 088, Formalize accelerated BASW-MSW program -  
<https://wiki.millersville.edu/display/CAP/SOWK+Curriculum+Change+Proposal+088>
    - i. This passed UCPRC last year.
    - ii. This is probably a consent item.
    - iii. Accelerated programs are a good strategy for increasing enrollments.
    - iv. A. Licata motioned. S. Yalda second. Approved.
6. Updates and Announcements:
- a. The CAP system is being closed and proposals in the system will disappear on July 1 so be sure they are done. If not they will need to be re-entered into CourseDog, which will be ready by the end of the summer. The workflow will be similar.
  - b. The 2023-24 Graduate Catalog will be published next week.
  - c. Spring enrollments are lower than last year by 40.
  - d. Retention efforts will be helpful for fall enrollments.
  - e. Commencement has been in constant change. Marshals and a Mace Bearer are still needed for May 5. We will do the photo project again but in the lobby this time. Since it is our last graduate student-only ceremony we are having a tented reception afterwards.
  - f. The recent online open house was successful.
  - g. The MED Core draft is available in the agenda. Feel free to comment on it.
  - h. We should invite Kelly Herr of marketing to a future meeting for assistance in understanding our website needs. Updated webpage information is needed in various areas.

Meeting adjourned at 3:26 pm  
Minutes respectfully submitted by L. Lehr