

Graduate Course and Program Review Committee Minutes

November 30, 2022

Zoom meeting #99256158936

Access all documents for today's meeting on OneDrive here: [GCPRC Meeting 11.30.22](#)

Present: Chad Baker, Joe Behun, Rebecca Boyer, Robyn Davis, Bertha DeJesus, James Delle, Ollie Dreon, Leslie Gates, Ann Gaudino, Christine Gaudry, Laura Granruth, Barb Havercamp, Michael Houlahan, Aileen Hower, Lauren Kaiser, Lucie Lehr, Ann Marie Licata, Julie Lombardi, Rich Mehrenberg, Cayleigh Minter, Nicole Pfannenstiel, Beth Powers, Kelly Rotondo, Karena Rush, Melissa Tineo, Scott Warner, Tyrone Washington, Carlton Wolfgang, Tiffany Wright, Sepi Yalda

1. Review and Approval of Minutes
 - a. L. Granruth motion, R. Davis second. Approved. T. Washington abstained.

2. Graduate Curriculum Proposals:
 - a. MUSI New Course Proposal 112, MUSI 554 Major Performance Piano Instruction with an Emphasis in Curriculum Supervision, Assessment, and Design Graduate Study 1 (J. Cernuto) - <https://wiki.millersville.edu/display/CAP/MUSI+New+Course+Proposal+112>
 - i. Proposals 2a – 2d addressed as a group.
 - ii. Major difference between MUSI 512 and 513 is the focus on Baroque/Classical and Romantic/20th Century, respectively.
 - iii. An average 5-6 activities are added to graduate students' requirements.
 - iv. Including a particular piano pedagogy book in the proposals may go against the GCPRC practice of recommending against items that may be quickly dated; a preference for generic language.
 - v. A. Gaudino motion, S. Warner second. Four proposals approved with edits: remove textbook name and references to cross-listed courses.
 - b. MUSI New Course Proposal 113, MUSI 555 Major Performance Piano Instruction with an Emphasis in Curriculum Supervision, Assessment, and Design Graduate Study 2 (J. Cernuto) - <https://wiki.millersville.edu/display/CAP/MUSI+New+Course+Proposal+113>
 - c. MUSI New Course Proposal 114, MUSI 654 Major Performance Piano Instruction with an Emphasis in Curriculum Supervision, Assessment, and Design Graduate Study 3 (J. Cernuto) - <https://wiki.millersville.edu/display/CAP/MUSI+New+Course+Proposal+114>
 - d. MUSI New Course Proposal 115, MUSI 655 Major Performance Piano Instruction with an Emphasis in Curriculum Supervision, Assessment, and Design Graduate Study 4 (J. Cernuto) - <https://wiki.millersville.edu/display/CAP/MUSI+New+Course+Proposal+115>

- e. PSYC Curriculum Change Proposal 090, Add PSYC 537 as an option in the School Counseling Program (J. Behun) - <https://wiki.millersville.edu/display/CAP/PSYC+Curriculum+Change+Proposal+090>
 - i. For licensure requirement. Students opt for either course.
 - ii. K. Rush motion, J. Lombardi second. Approved.
 - f. PSYC Course Change Proposal 091, Add pre-requisites to PSYC 686 Internship and Seminar in School Psychology (L. Kaiser) - <https://wiki.millersville.edu/display/CAP/PSYC+Course+Change+Proposal+091>
 - i. To ensure SCHL students meet requirements via prerequisites before they begin an internship.
 - ii. J. Behun motion, L. Granruth second. Approved.
 - g. EDFN New Course Proposal 095, ACTE 561 Student Teaching in the Secondary Classroom (O. Dreon) - <https://wiki.millersville.edu/display/CAP/EDFN+New+Course+Proposal+095>
 - i. Not a new, but recreated course. All fieldwork.
 - ii. Emergency certified students do have mentors. They may be virtual.
 - iii. This 4-credit course is partnered with a 2-credit course for 6 credits total.
 - iv. S. Warner motion, K. Rush second. Approved.
 - h. EMEE Course Change Proposal 152. ECHD 613 Home, School and Community, add DL (D. Tamakloe) - <https://wiki.millersville.edu/display/CAP/EMEE+Course+Change+Proposal+152>
 - i. Add DL
 - ii. For the MED ECHD students, and an elective for others.
 - iii. J. Lombardi motion, S. Warner second. Approved.
 - i. EDFN Course Change Proposal 093, Increase credit load ELPP 890 Research in Educational Leadership 1 (A. Gaudino) - <https://wiki.millersville.edu/display/CAP/EDFN+Course+Change+Proposal+093>
 - i. Proposals 2i – 2j addressed as a group.
 - ii. Increases credits from 1 to 3 for each course.
 - iii. Chapters 1 and 2 are the outcomes.
 - iv. T. Washington motion, L. Granruth second. Approved. A. Licata abstained.
 - j. EDFN Course Change Proposal 094, Increase credit load ELPP 891 Research in Educational Leadership 2 (A. Gaudino) - <https://wiki.millersville.edu/display/CAP/EDFN+Course+Change+Proposal+094>
3. Updates and Announcements:
- a. The Certification Recognition Ceremony is tonight. All are welcome. B. Powers is the guest speaker.
 - b. The Commencement ceremony is on Sunday, December 11 at 2pm in Pucillo Gym.
 - i. The President would like to see many faculty possible in attendance.
 - ii. Master's degree hooding will be off-stage and there will be a photographer present. It is important however that the line keeps moving.

- iii. The contract with Academic Partnerships was approved. The programs that will be impacted: MSN, DNP, EMGT and MSISA.
 - iv. There is a new procedure for Graduate Non Degree applications. If interest in a program is known then it will be pre-determined if courses in that area will be available. If a course taken in a particular area then the student can be assigned to an advisor in the department instead of remaining with the default advisor.
4. Policy and Related Items:
- a. MEd Core Draft Revisions and [Working Group Sign Up](#) (L. Gates) -
 - i. The group is working on rationale for each area.
 - ii. The group is looking for additional members. They do not have to be coordinators. They will next meet in spring 2023.
 - iii. Areas (“pillars”) added were technology, diversity and leadership.
 - iv. If a department wants to add a course they must meet the competencies.
5. Old Business:
- a. Tuition and GA’s-
 - i. The GA stipend has remained flat despite increases in fees.
 - ii. It is a university budget issue. The GCPRC group can only make recommendations.
 - iii. It would be helpful to review GA program data to better evaluate any reductions that may be necessary to increase stipends.
 - b. Bundling Fees –
 - i. There is no movement on this issue.
 - ii. The group would like J. Campbell to return and help the group to better understand the impediments.
 - iii. The Provost is looking into this issue as well.
 - c. Post-Baccalaureate Admissions –
 - i. What are the protocols? We need better understanding about the application and review processes.
 - ii. L. Gates suggests a separate conversation since this does not apply to all programs. Let her know if you want to participate.

Meeting adjourned at 3:20 pm.

Minutes respectfully submitted by L. Lehr