

Graduate Course and Program Review Committee  
Wednesday, September 30, 2015  
Minutes

Present: Jason Baker, Jon Bannan, Leslie Colabucci, Ollie Dreon, Leslie Gates, Heather Girvin, Claudie Haferkamp, Duane Hagelgans, Ojoma Edeh Herr, Lucie Lehr, Jenny Monn, Becky Mowrey, Marcia Nell, Susanne Nimmrichter, Charlton Wolfgang, Tiffany Wright, Yufeng Zhang

Meeting commenced at 2:00 p.m. by Becky Mowrey

1. Review and Approval of Minutes:
  - a. D. Hagelgans, M. Nell motioned. All approved.
  
2. Updates and Announcements:
  - a. Open House on October 8. Each program expected to have a representative in attendance. Request for tour guides. Request that GSAL distribute RSVP list two days prior.
  - b. Reminder to submit a list of graduate faculty to Becky by Oct 1.
  - c. The fall graduate student head count is 906. This is 30 more than last fall.
  - d. The BOG is meeting on Oct 8 for a final vote on the DNP program, to be announced on Oct 9. A full marketing and communications plan is ready to launch it.
  
3. Curriculum and Policy Proposals:
  - a. ELPP 890: Research in Educational Leadership (T. Wright)
    - i. Purpose is to discuss current research practices.
    - ii. May be offered for 1 or 2 credits. A summer offering.
    - iii. Need to be clear on advisement vs. requirement.
    - iv. How will sufficient progress be determined?
    - v. Cohort disconnect concern. Should affect first groups only.
    - vi. Reimbursement if same course number will be a problem.
    - vii. More discussion needed with SU.
  
4. Old Business:
  - a. Graduate Curriculum Forms/Centralized GS&AL Site: (V. DeSantis)
    - i. In progress. Only 30 days until completion.
  - b. Masters' Thesis Guidelines & Special Study Form: (T. Wright & L. Gates)
    - i. Requirements for front pages are not clear.
    - ii. Front pages should be standard and consistent.
    - iii. Who decides honors criteria?
    - iv. L. Gates will chair committee to review guidelines. Members: J. Monn, T. Wright, O. Herr, H. Girvin, V. DeSantis, Y. Zhang, C. Maxwell, K. Rice, B. Mowrey, S. Warner, J. Baker.
    - v. New Special Study form was created that includes dissertation.
  - c. Doctoral Academic Policy/Continuous Enrollment: (V. DeSantis)

- i. Still need language from the other schools and other additions planned before coming back to GCPRC.
  - d. M. Ed. Core Revisions/Wish List Implementation:
    - i. We are open to adding new courses. Revisions too.
    - ii. Student needs should determine curriculum, not vice versa.
    - iii. Discuss with your programs - what is your ideal M.Ed. core?
  - e. Graduate Course Proposal Review Process:
    - i. IUP's streamlined, electronic process with Wikisource could be a model for us.
  - f. Student Focus Groups: (V. DeSantis)
    - i. To be rescheduled.
    - ii. Lunch event may have better response.
- 5. New Business:
  - a. Doctoral Programs: (B. Mowrey)
    - i. Victor will form and chair an ad hoc committee to discuss doctoral program expectations of faculty.
    - ii. Looking for clarity and policy, especially with dissertations – who will serve on committee and in what role. Goal is highest quality dissertations.
    - iii. Committee will expedite the issue and provide GCPRC with a working draft.

Meeting adjourned at 3:28 p.m.