

Graduate Course and Program Review Committee

Minutes

October 25, 2017

Present: Jason Baker, Victor DeSantis, Ollie Dreon, Leslie Gates, Megan Jones, Lucie Lehr, Clarence Maxwell, Jenny Monn, Mary Lou Mortimer, Becky Mowrey, Susanne Nimmrichter, Alex Redcay, Scott Warner, Judy Wenrich, Charlton Wolfgang, Tiffany Wright, Sepi Yalda, Yufeng Zhang

The meeting was called to order by B. Mowrey at 2:00 PM.

1. Review and Approval of September 2017 Minutes
 - a. T. Wright moved. S. Warner 2nd. Approved.
2. Updates and Announcements:
 - a. Graduate Assistant applications will be ready to view on March 1, 2018. The deadline for selection will be April 16, 2018.
 - b. Graduate Curriculum Approval Process. Not functioning right now. A resource issue, not an expertise issue. Someone will have to take the lead. There is just one grad level committee. There are unique grad level forms. Should embed the link directly to those forms.
3. Curriculum and Policy Proposals:
 - a. SPAN 532 DL Conversion
 - i. S. Warner moved. J. Monn 2nd. Approved
 - b. Expressive Arts Certificate
 - i. Interesting collection of courses. Provides more credentials.
 - ii. S. Warner moved. M. Mortimer 2nd. Approved.
 - c. SCCN 625 + DL
 - i. Now a stand-alone course. Was infused in other courses.
 - ii. S. Yalda moved. J. Monn 2nd. Approved.
 - iii. DL course: T. Wright moved. O. Dreon 2nd. Approved.
4. Old Business:
 - a. Degree Candidacy
 - i. Form was distributed to check off your preference: keep or update or eliminate.
 - ii. The list of requirements for each program can be posted on the GSAL web page.
 - iii. Sample updated catalog language was distributed.
 1. Language was loosened to allow programs to opt out.
 2. Recommended to change instances of “department” to “graduate degree program”.

- iv. Approve changing the degree candidacy policy – S. Warner moved. C. Wolfgang 2nd. Approved. Language will be perfected later.
- b. MED Core
 - i. Need input from all programs, not just MED.
 - ii. The challenge with CAEP is the outline of processes, not content standards.
 - iii. NCATE did provide content standards.
 - iv. We will not get guidelines from the federal or state government.
 - v. We still need to demonstrate that we have high quality practices.
 - vi. It can be said the MED core covers those standards.
 - vii. Suggested to have a subcommittee that focuses only on MED core.
 - viii. Have the initial conversation with those who teach these courses.
 - ix. Begin investigation first with what we really need. Then look at other possibilities.
 - x. Core instructors should take a quick look at CAEP and compare to current courses.
 - xi. Middle States coming up!
 - xii. MED Core chart of courses over past 3 years distributed.
 - 1. Several dusty courses that should be eliminated.
 - 2. Due to expertise or resources?
 - 3. Consider what to replace them with.
 - 4. Beneficial to student to have course offerings with regularity.
 - 5. Offerings impact other programs.
 - 6. Lack of availability hurts enrollment.
 - 7. Late schedule posting causes problems for students as well.
 - 8. Need more transparency with course changes.
 - xiii. Cross pollination makes the issue even more viable.
 - xiv. All are tasked to have meaningful conversations with your faculty.
 - xv. Some programs could not sustain their own MED core.
- 5. Continued Agenda Items for Future Meetings:
 - a. Graduate Student/Student Senate Funding; Breakdown of Student Fees
 - i. Meeting with VP of Student Affairs has not yet occurred.
 - b. Student Focus Group
 - i. Scheduled for Thursday, November 9, 2017 at 4 PM.

The meeting was adjourned at 3:05 PM
Minutes respectfully submitted by L. Lehr