

Graduate Course and Program Review Committee
Minutes
Wednesday, September 27, 2017

Present: Jason Baker, Tanner Carman, Victor DeSantis, Ollie Dreon, Leslie Gates, Claudia Haferkamp, Duane Hagelgans, Megan Jones, Lucie Lehr, Clarence Maxwell, Jenny Monn, Becky Mowrey, Beth Powers, Alex Redcay, Helena Tuleya-Payne, Scott Warner, Judy Wenrich, Charlton Wolfgang, Tiffany Wright, Yufeng Zhang

The meeting was called to order by B. Mowrey at 2:00 PM.

1. Review and Approval of Minutes
 - a. April 2017 minutes
 - i. T. Wright moved. J. Monn 2nd. Approved
 - b. August 2017 minutes
 - i. O. Dreon moved. C. Wolfgang 2nd. Approved
2. Updates and Announcements:
 - a. Open House is Oct 4. Please confirm your attendance. Bring your own business cards. Be sure your program is represented.
3. Curriculum and Policy Proposals:
 - a. ACTE 635 – Change in title and prerequisites. Prerequisites made participation difficult due to rolling admissions. Now a stand-alone course.
 - b. L. Gates moved. B. Powers 2nd. Approved.
4. Degree Candidacy:
 - a. Most programs are satisfied with current process.
 - b. Ok for programs to have different processes
 - c. It does not lend itself to automation in DARS. Too many program variations.
 - d. In DARS it can be programmed to reside in a separate block, or leave it as is in the Degree block but with a custom description.
 - e. The group would like to see suggested degree candidacy language for the catalog, plus a list of those intending to keep it.
5. MED Core
 - a. The MED Core Revisions wish list has been listed at the bottom of GCPRC agendas for several years.
 - b. Further discussion needed. Core should address areas such as PDE competencies and accreditation. May no longer be needed for accreditation.
 - c. Discussion whether Data Analytics fits here or stands alone. And which department will house it? It will move forward regardless.
 - d. Some core courses currently not offered often enough. Marginal experiences occurring.

- e. The group never voted on this. Are all satisfied with current offerings?
 - f. See if CAEP standards will guide us. A .pdf document forthcoming.
 - g. Helpful to have a broader analysis of who is taking these courses. Do a data pull of the past 5 years. Identify which are distance learning.
6. Old Business:
- a. Student Orientation – Online orientation comments? None at this time.
 - b. A request to open Graduate Assistant applications earlier, by March 1.
7. Continued Business:
- a. Graduate Student Funding –
 - i. Fitness Center issue has been resolved. GAs are no longer prorated.
 - ii. Seeking separate Student Senate funding for grad students.
 - iii. Graduate students are not appropriately represented. Punitive practices can exacerbate the problems.
 - iv. Request to set up meeting with Student Affairs to discuss options.
 - b. Focus Groups –
 - i. Fall focus group will be scheduled for late October/early November. Grad students only.
 - ii. An upcoming adult student learner survey on our downtown facility will include both u/g and grad students.
 - c. Meeting Nametags –
 - i. Requested for the ease of new GCPRC members. Placard style. First name only.

The meeting was adjourned at 3:05 PM
Minutes respectfully submitted by L. Lehr