

Graduate Course and Program Review Committee Minutes

February 28, 2018

Present: Tanner Carman, Robyn Lily Davis, Victor DeSantis, Ollie Dreon, Marc Felizzi, Nadine Garner, Leslie Gates, Laura Granruth, Claudia Haferkamp, Duane Hagelgans, Kelly Kuhns, Lucie Lehr, Amelia Lopez, Clarence Maxwell, Rich Mehrenberg, Jenny Monn, Becky Mowrey, Susanne Nimmrichter, Scott Warner, Tyrone Washington, Tiffany Wright, Yufeng Zhang

The meeting was called to order by B. Mowrey at 2:00 PM

1. Review and Approval of January 2018 Minutes:
 - a. J. Monn moved. T. Wright 2nd. Approved.
2. Updates and Announcements:
 - a. The DSW and EDD programs recently had their first dissertations defended successfully. Our first doctoral grads!
 - b. Commencement:
 - i. Doctoral students will get special recognition at Grad Commencement.
 - ii. Please indicate your plan to participate. Use sign in sheet.
 - iii. Participation procedures were explained. First timers are strongly encouraged to attend rehearsal on Thursday, May 10.
 - iv. Program stoles are allowed.
3. Curriculum and Policy Proposals:
 - a. EDUC 671 DL Conversion
 - i. M. Felizzi moved. J. Monn 2nd. Approved.
 - b. SOWK 610 and SOWK 620 Title Changes
 - i. O. Dreon moved. K. Kuhns 2nd. Approved.
 - c. ACTE 651 DL Conversion
 - i. S. Nimmrichter moved. N. Gardner 2nd. Approved.
 - d. NURS 515
 - i. Required offer for accreditation. Now in compliance.
 - ii. Increases credit requirement.
 - iii. K. Kuhns will check impact on Nursing Certificate.
 - iv. S. Warner moved. N. Gardner 2nd. Approved.
4. Old Business:
 - a. Degree Candidacy
 - i. Not all programs have relayed their intention to keep or discard. Please indicate on the printed email being passed around.
 - ii. Final list will be presented to Faculty Senate before the course catalog is officially updated.
 - b. CAP/Electronic Curriculum Review Update

- i. Important to note we will continue option to discussions requests at meetings.
 - ii. We need to communicate differences between grad and undergrad to IT so they can map the process correctly.
 - iii. Grad coordinators are in favor of moving to the CAP process as soon as possible.
 - iv. O. Dreon moved. N. Gardner 2nd. Approved.
- c. GAAC
 - i. As we try to align our process with undergrad it may be helpful to refer to their form.
 - ii. An updated Appeal Form was shared. Wording on meeting option should be changed to match explanation below. Remove statement of record retention since no appeal information is added to transcript.
 - iii. Reducing face-to-face meetings is a goal. They are not always necessary. We however aim to provide due process.
 - iv. Tiered options were suggested. Committee should review submitted information first, then arrange meeting type.
- d. MED Core
 - i. An ongoing discussion.
 - ii. New courses will be suggested as we move along. We will make more concrete changes at a later time.
 - iii. Primary goal is flexibility for our students.
 - iv. It was noted international students and state grant funded students have restrictions on DL courses.
 - v. Please let the group know of any MED Core course changes. PSYC 625 being offered again is an example. Any projections should be announced as soon as known.
- e. Graduate Student Fees
 - i. Graduate students are not benefitting from collected activity fees.
 - ii. It was suggested to appeal to COT for help since they set the fees; Advocate for separate graduate funding. Present evidence that this group did attempt to work with Student Affairs on the issue.
 - iii. It would be at least beneficial to make COT aware of the problem. Data driven report can be presented at this time or at a future meeting.
 - iv. B. Mowrey will attend upcoming COT meeting.
 - v. S. Warner moved. O. Dreon 2nd. Approved.

The meeting was adjourned at 3:35 PM
 Minutes respectfully submitted by L. Lehr

