

Graduate Course and Program Review Committee  
**August 28, 2024**  
Minutes

Present: Amanda Amspacher, Chad Baker, Joe Behun, Oliver Dreon, Gail Gasparich, Laura Granruth, Duane Hagelgans, Barb Havercamp, Aileen Hower, Drew Hunter, Lucie Lehr, Ann Marie Licata, Julie Lombardi, Clarence Maxwell, Erin Moss, Nicole Pfannenstiel, Beth Powers, Kelly Rotondo, Karena Rush, Deborah Tamakloe, Scott Warner, Charlton Wolfgang, Tiffany Wright, Lara Willox

1. Review and Approval of Minutes:
  - a. L. Granruth motion. C. Wolfgang second. Approved.
  
2. Announcements:
  - a. T. Wright is stepping down as GCPRC chair. N. Pfannenstiel was nominated to serve as interim for the remainder of the term – 1 year.
  - b. D. Hunt is the new program coordinator for School Psychology.
  - c. L. Lehr is retiring on September 20.
  
3. Visit from Provost:
  - a. G. Gasparich met recently with Interim Graduate Dean L. Willox to discuss new arrangements since the departure of graduate dean J. Delle, who will not be replaced this fiscal year.
  - b. There is no decision yet on replacing L. Lehr. Some responsibilities will be transferred to other offices.
  - c. Graduate Admissions and Online Programs now reside with Undergraduate Admissions to synergize the admissions area.
  - d. Adult Learning now resides with the University College and will continue adult learning initiatives.
  - e. The Graduate Assistant program will be used as more of a recruitment tool. Designated students will apply for positions directly instead of being chosen from a pool of applicants.
  - f. Some 2<sup>nd</sup> year graduate assistants in high credit programs were granted the original 24 credit waiver.
  - g. L. Willox led a discussion on what the Graduate Studies structure may look like going forward. Everything is on the table. Less duplication of effort helps support university finances. Decentralizing graduate studies may lead to better efficiencies, but it also may mean more responsibilities for graduate program coordinators. Should we have a dean, a director or a faculty member load?
  - h. There is a need for graduate students to teach ESL on campus. It was suggested to recruit from the current ESL program.
  - i. Request forms will soon be in an online workflow via Quali.
  - j. The assigned advisor at admission issue will soon be resolved. Some SLATE processes need updated or workarounds.
  - k. The new audit layout does not show undergrad and graduate courses together so may lead to advisement errors. To be discussed soon at TEC.
  - l. Graduate program applications are up 12% from last fall.

4. Old Business:
  - a. MED Core Subgroup –
    - i. The next step is to determine how to request that a course be included.
    - ii. A. Licata and J. Lombardi will join the group.
  - b. GAAC –
    - i. A wider volunteer group is needed.
  - c. CourseDog –
    - i. Opens in September.
    - ii. MED core changes to a program do need to go through the curricular revision process. A change in catalog year on audit can help in the meantime.

Minutes respectfully submitted by L. Lehr