

OCCUPATIONAL SAFETY & ENVIRONMENTAL HEALTH
EXTERNAL ADVISORY BOARD
[OSEH-EAB]

CONSTITUTION

The Millersville University (MU) OSEH External Advisory Board [the Board] of the Occupational Safety & Environmental Health Program [the Program] within the Department of Applied Engineering, Safety and Technology consists of a select group of safety, health and environmental professionals. The Board members have shown leadership and professional success in their careers, and are fully dedicated to assisting the University develop and maintain highly competitive educational programs in occupational safety and environmental health.

The Board is the primary source of external guidance for the Program and provides counsel for its continuous improvement process. Members provide leadership, program assessment, and guidance through their active engagement in the ongoing refinement of the MU OSEH curriculum. The Board may develop assessment tools to enhance the Program's abilities to meet its goals, and help promote the Program to the profession at large as well as to the general public. The Board serves as a resource to the Program's ongoing curriculum assessment and enhancement initiatives; assists in the verification that student outcomes goals are being met; and that the Program's goals are aligned with the ABET¹ Criteria for Environmental, Health & Safety Programs.

Members of the Board serve at the pleasure of the Program and are appointed for a three year term. Following a three year term, members can be reappointed annually at the discretion of the OSEH Program Coordinator. A maximum of ten (10) members will serve on the Board at any given time. The Board will have a non-voting Ex Officio Secretary. Board membership shall include and reflect a variety of expertise from professional disciplines² within the occupational safety and environmental health profession, along with two non-voting MU student representatives selected by the Program Coordinator. Members can be replaced within a term, following notification to the member for the following reasons:

1. Failure to attend three consecutive scheduled or called Board meetings;
2. For action of a member that places unfavorable publicity on Millersville University, or the Department of Applied Engineering, Safety and Technology; and
3. Upon written resignation by the Board member.

The Board shall choose a Chair from among its membership who shall be responsible for conducting the meetings and coordinating meeting content with the Program Coordinator. The Board Chair will serve a two year term. Election of a new Chair or reelection of an existing Chair will be conducted at the end of the two year term. If the Board Chair resigns or is replaced during his/her two year term, Board members will elect a new Chair. Board meetings will be held at least twice a year at any site where the University conducts activities or has offices, with additional teleconferences as necessary.

¹ Accreditation Board for Engineering and Technology

² OSEH professional disciplines such as: Academics in Occupational Safety, Health & Environmental related fields, OSEH Consulting, Construction Safety, Ergonomics, Government, Industrial Hygiene, OSEH Law, Loss Control, and Risk Management.