Millersville University Alumni Association
Minutes of the Board of Directors Meeting
Saturday, April 26, 2005 – 10:00 a.m.

Voting Members Present:

	BOD Member	PRESENT	ABSENT
1	Quinn Benner	X	
2	Jennifer Bertolet	X	
3	Julia Cao		X
4	Lauren Dinse	X	
5	Conor Gilbert	X	
6	Amy Hoffman	X	
7	Jackson Houston		X
8	Lori Johnson-Negron	X	
9	Fred Kohm		X
10	Shawn Mark, EdD	X	
11	MaJuana Mayo	X	
12	Eric McCracken	X	
13	Mark Phillips	X	
14	Daniel Sidelnick, EdD	X	
15	Carroll “Butch” Staub	X	
16	Gracie Strawser	X	
17	Rebecca Tassone		X
18	Garland Thompson	X	
19	Madison Whitcomb		X – resigned 4/18/25
20	Cheryl Youtz	X	
21	Matt Olphin, President	X	
22	Derrick McCutchen, President Elect	X	
23	David Shafer, Treasurer	X	
24	Charece Collins, Secretary - resigned 2/11/25		
25	Jordan Smith-Porter – resigned 10/7/24		

Advisory Members and Guests Present:
- Joshua Belice, Director of Alumni Engagement
- Taylor McTigue, Assistant Director of Alumni Engagement
- Laura Schanz, Laura Schanz Consulting

CALL TO ORDER
There being a quorum present and the members having been given adequate and proper notice of the meeting, Matt Olphin called the meeting to order at 10:00 a.m.

ROLL CALL
Attendance was taken by virtual of those participating and observed on the virtual meeting. See list of those present on the prior page.

ACTION ITEMS

Approval of Voice Votes. On a motion made by **Jennifer Bertolet** and seconded by **Cheryl Youtz**, it was resolved to approve the use of voice votes for all matters and decisions not financially related. Motion carried. (No negative votes)

Approval of Alumni Board of Directors Meeting Minutes. The Board reviewed the minutes of the meeting held on February 15, 2025. On a motion made by **Cheryl Youtz** and seconded by **Mark Phillips** it was resolved to approve the minutes of the Board of Directors meeting held on February 15, 2025. Motion carried. (No negative votes)

Approval of Madison Whitcomb's resignation. The board accepted Madison's resignation and, on a motion made by **Amy Hoffman** and seconded by **Jennifer Bertolet** it was resolved to approve Madison's resignation from the board effective 4/18/25. (No negative votes)

Approval of the Quarterly Financial Report. The Board reviewed the quarterly financial report for the quarter ending March 31, 2025. On a motion made by **Conor Gilbert** and seconded by **Butch Staub**, it was resolved to approve the quarterly report for the quarter ending March 31, 2025.

Board members commented that they appreciated receiving the budget detail – for each transaction.

Open item – need to request more detail on the funds available on all of the scholarships, grants, and awards related to MUAA. We will request this from the Accounting Office as well.

From Tina Hedrick, Financial Accountant, on 4/10/25, the Neimeyer Hodgson award has spent $5,887.19 in this fiscal year, disbursements of $2,800 in December and $3,087.19 in April, respectively. The fund has a current balance of $12,753.40, and this reflects earnings through 3/31/2025.

After a roll call vote, the motion carried. (One (1) abstain vote).

Approval of the 2025-2026 FY MUAA Budget. The board reviewed and discussed the proposed budget for the 2025-2026 fiscal year. One a motion made by **Conor Gilbert** and seconded by **Dave Shafer**, it was resolved to approve the 25-26 budget with the addendums indicated below.

1. Activities and Social Events – change to $12,000
2. Plaques and awards – add line for $1,000
3. Audit / Taxes – change to $10,000 (reminder – by-laws call for an audit in years ending in "0 and 5"

After a roll call vote, the motion carried. (Two (2) nay votes).

The approved 25-26 budget has been placed in the Teams folder for the APR 25 meeting and also in the new folders for the 2025-2026 Board Meetings.

REPORTS

Due to the abbreviated nature of the meeting, to facilitate the strategic planning session after the business meeting, no reports were provided.

ELECTIONS

See Membership Report in Teams for more information.

Officers for 7/1/2025 – 6/30/2027

Derrick McCutchen, President
Shawn Mark, President-Elect
Dave Shafer, Treasurer
Julia Cao, Secretary

Incumbents re-elected

Carroll " Butch" Staub
Jennifer Bertolet
MaJuana Mayo
Mark Phillips

Newly elected board members

Jeremy Young
Shani Robinson
Ruby Mundock
Rachel Mark
Sue Ellenberg
Patricia Doll
Danielle Croft

ADJOURNMENT

- The April MUAA board meeting was adjourned at 10:50 AM.

FUTURE MEETING DATES

At this time, the EC estimates that the board meetings will be held in the typical months. Dates will be shared as soon as possible.

1. September / October
2. November
3. February
4. April

Disclaimer

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting by the members of the Association. This document shall not be considered a verbatim account of every word spoken at the meeting. Members have the opportunity to review and provide suggested corrections to the minutes.

Respectfully Submitted,
Matt Olphin
MUAA President