 **OFFICE OF THE CHANCELLOR**

 **Academic Affairs**

**Notification for New Non-Major Program**

Applicable for Minors, Certificates, Concentrations and Teacher Certifications.

\*All fields must be completed within applicable sections.

\*\*The second section is for minors, certificates and teacher certifications. The last section is for concentrations only.

|  |
| --- |
| **HEADER INFORMATION** |
| University: Select university. | Desired Implementation Date: Click to enter date. |
| Type of Program Being Added: Select program. |
| **MINOR, CERTIFICATE or TEACHER CERTIFICATION DETAILS** |
| \*If program type is concentration, skip this section and go to the CONCENTRATION(S) section below.\* |
| Name: Click here to enter text. |
| CIP: Click here. | Credits Required to Complete: Click here. |
| Department: Click here to enter text. |
| Delivery Methods: [ ]  Face-to-Face [ ]  Online 100% [ ]  Blended/Hybrid [ ]  Interactive TV [ ]  Multi-modal/HyFlex |
| **CONCENTRATION(S)** |
| Please provide the details of the associated Major for the concentrations. |
| Major Name: Click here to enter text. |
| Major Award: Click here. | Major CIP: Click here. | Major API Object Id: Click here. |
| **CONCENTRATIONS (if applicable)**\*\* For more than one concentration, click a text field below and then click the “+” sign on the lower right-hand side of this section. |
| Name: Click here to enter text.CIP: Click here to enter text.Minimum Credits Required for Concentration: Click here to enter text.Department: Click here to enter text. | Delivery Methods: | [ ]  Face-to-Face[ ]  Online 100%[ ]  Blended[ ]  Interactive TV[ ]  Multi-modal/HyFlex |
| **RATIONALE FOR NEW NON-MAJOR PROGRAM** |
| Provide a rationale for adding this program to the array. |
| **Click here to enter text.** |
| **DESCRIPTION** |
| Provide a brief description that includes the purpose of the program. |
| **Click here to enter text.** |
| **STUDENT OUTCOMES** |
| Provide the program-level student learning outcomes. |
| **Click here to enter text.** |

|  |
| --- |
| **CURRICULUM REQUIREMENTS** |
| Please list the requirements of the program to include course numbers, titles, descriptions, credits, and pre-requisites and co-requisites. If adding a concentration, provide the course numbers, titles, descriptions, credits, and pre-requisites and co-requisites for the courses in the concentration. If a minor, indicate which courses are advanced standing as it is not always inherent in course numbers. |
| **Click here to enter text.** |