

Millersville University  
CENTER FOR ACADEMIC EXCELLENCE

Professional Development Sessions  
Fall 2014

## Types of CAE Sessions

The Center for Academic Excellence offers many different types of programs throughout the academic year. We are always looking for new topic suggestions and presenters. Please contact Dr. Oliver Dreon, Director of the Center for Academic Excellence (oliver.dreon@millersville.edu) if you have any recommendations.

### Brown Bag Discussions

The Center occasionally hosts an informal Brown Bag Discussion. Faculty are invited to join their colleagues in the McNairy Library and Learning Forum (or another location), bring a lunch, and participate in a discussion about a topic of interest. These discussions may focus on general topics such as curriculum approval processes, learner-centered teaching, or grant opportunities. At other times, one or more faculty members may be invited to lead the discussion about a topic that may be controversial or cutting edge. We make every effort to invite discussion leaders who represent various viewpoints, including content experts, those with opposing viewpoints, and even faculty who are just beginning to examine the topic. The conversations at Brown Bag Discussions are informal, dynamic, and informative. This is a great way to meet new colleagues and learn about a variety of topics.

### Instructional Technology Workshops & Sessions

The Instructional & Technology Support Team offers a large number of hands-on workshops throughout the academic year to help faculty members develop their skills and expertise with various online tools and resources. In addition to helping to promote these workshops, the Center for Academic Excellence offers new sessions to help faculty see how their colleagues in other Departments are using these tools and techniques. These application-oriented sessions are a great way to see how these important tools and resources can be used to enhance the teaching and learning process in many different settings.

### Monday Morning Mentors

Monday Morning Mentors are online sessions offered through the Teaching Professor. Monday Morning Mentors can be accessed Mondays at 10 AM but are available on demand for a week after the published date. Mentors can be accessed online at:

<http://9nl.pw/MUMentors2014>

### Open Forums

Open Forums are offered to provide opportunities to engage faculty and staff in conversations on issues related to teaching and learning at Millersville. Open Forums are usually facilitated by a leader but are designed to organically develop from the input and knowledge base of attendees.

Want to receive periodic updates on CAE happenings? Opt into the CAE email distribution list at: <http://tinyurl.com/CAEemails>

# September

<p>September 1, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor:</b> <b>How Do I Include Introverts in Class Discussions?</b> Nicki Monahan, M.Ed. Faculty Advisor in Staff and Organizational Development, George Brown College How do you handle that student who never contributes to class discussions? Or what about the student who barely responds, even when asked a direct question? Learn how you can support quiet students in your classroom and help stretch their comfort zones.</p>
<p>September 15, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor:</b> <b>How Can I Enhance Students' Self-Regulated Learning Skills?</b> Director, Office of Teaching Effectiveness and Innovation, Clemson University Thinking about how one thinks, or metacognition, is not a practice that comes readily to most new college and university students. But the sooner they develop their skill at self-monitoring their learning processes, the more successful and rewarding their educational experience will be. In this session, you'll learn the three stages of self-regulated learning plus specific and real-world-tested techniques you can use to encourage student self-monitoring, self-testing, and self-evaluation.</p>
<p>September 15, 2014 3:00 -4:00 PM McNairy 502</p>	<p><b>Tools and Tips for Communicating with Today's Students</b> Dr. Oliver Dreon, Director of the Center for Academic Excellence Want to keep your students updated on class assignments and news? Learn about some simple tricks and tools that can help your students stay on top of their work.</p>
<p>September 22, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor:</b> <b>How Can I Structure a Flipped Lesson?</b> Dr. Barbi Honeycutt, Director of Graduate Professional Development and Teaching Programs, NC State University There's more to the flip than just telling students to complete the work before class and then turning them loose when they arrive in the classroom. In this session, you'll learn how to implement a classroom-tested, four-part flipping structure that works across disciplines.</p>
<p>September 23, 2014 3:00 -4:00 PM Boyer 235</p>	<p><b>Supporting Sustainability:</b> <b>Creating PDFs with Acrobat Pro</b> Mr. Albert Unrath, Instructional Designer Adobe Acrobat is not just for viewing PDF files. Learn how to get the most out of Adobe Acrobat "Reader" for yourself and your students. Move from a consumer of PDF files to a creator of PDF documents using Acrobat "Pro." Learn how to modify a PDF file to add pages, delete pages, and even merge PDF files from multiple sources. Work more efficiently with commenting features on student papers, links, and attaching files inside a PDF file from MS Office and other programs.</p>

<p>September 26, 2014 9:30 AM – 2:30 PM University Room</p>	<p><b>Supporting Sustainability: Becoming a Paperless Campus</b> Session Facilitators: Dr. Oliver Dreon, Director, Center for Academic Excellence Ms. Marie Firestone, Instructional Support Specialist Learn from colleagues across campus who have moved to paper-free assignments with students and paper-free workflows in their classrooms. Note: Lunch is provided. RSVP to alwarren@millersville.edu by September 15, 2014.</p>
<p>September 29, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor: What Do Students Want in Online Courses?</b> Jill Schiefelbein, Owner and Guru, Impromptu Guru As an educator, you know asking the right questions can be just as important as getting the right answers. This is particularly important when it comes to designing for the online student. In this session, you'll find out how you can create a better online course experience. This pointed and practical session will show you how to meet online students' desires without sacrificing your standards.</p>
<p>September 30, 2014 2:30 – 4:00 PM McNairy 118</p>	<p><b>Promotion &amp; Tenure Session</b> Discussion Facilitator: Dr. Oliver Dreon, Director, Center for Academic Excellence Hear perspectives from a Provost, a Dean, a Department Chairperson, the MU APSCUF President, former Promotion Committee members, and recently promoted faculty members. The promotion guidelines will be distributed and discussed at this session.</p>

## October

<p>October 6, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor: Linking, Embedding &amp; Streaming: What's Legal? What's Not?</b> Dr. Linda Enghagen, Professor in the Isenberg School of Management at the University of Massachusetts In this session, learn how copyright law applies to the use of digital media online. Is it better to link, embed or stream content in your course shell? This session will examine the legal aspects at play with this decision.</p>
<p>October 6, 2014 12:00 – 1:00 PM McNairy 106</p>	<p><b>What do we know about our students? Examining the MU Freshman Survey</b> Mr. Brian Hazlett, Vice President for Enrollment Management Dr. Lisa Shibley, Assistant Vice President, Institutional Assessment &amp; Planning In this session, we will discuss highlights from The CIRP Freshmen Survey given to almost 900 Millersville freshmen during fall orientation and examine how this snapshot of our first year students may impact classroom instruction. The portrait includes perceptions of high school behaviors, academic preparedness, expectations of college, interactions with peers and faculty, and student goals.</p>

<p>October 13, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor: What art 5 FAQs About Faculty Roles in the Flipped Class?</b> Dr. Barbi Honeycutt, Director of Graduate Professional Development and Teaching Programs, NC State University Sarah Egan Warren, Education &amp; Training Director of Reify Media If you're thinking about flipping your class, you may have a few questions. It's new teaching territory for a lot of faculty, so it's understandable you'd want more information before you embark on a new approach that reverses the traditional way classes are designed. For starters, you are probably wondering when, where, and how to begin. And if you're not going to lecture, what should you do instead? Should you flip everything? Or is that too much? In this session, we discuss the common questions they've been asked by faculty across the country.</p>
<p>October 20, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor: What Does Copyright Ownership Mean to Me?</b> Dr. Linda Enghagen, Professor in the Isenberg School of Management at the University of Massachusetts In this session, Dr. Enghagen explores how copyright law impacts our work in academia, both as scholars and as educators.</p>
<p>October 20, 2014 12:00 – 1:00 PM McNairy 106</p>	<p><b>Make Smart Choices?...What Choices Are MU Students Really Making? A Review of the MU College Health Survey</b> Ms. Jayme Trogus, Director, The Center for Health Education &amp; Promotion Dr. Julie Lombardi, Associate Professor, Wellness &amp; Sports Sciences The session will describe the current health behaviors of Millersville University students collected through the American College Health Association – National College Health Assessment (ACHA-NCHA) survey administered during the fall 2013 semester. Learn how the MU Social Norms Committee uses this data to help students make smart choices about their health behaviors.</p>
<p>October 24, 2014 9:30 AM – 2:30 PM University Room</p>	<p><b>FlipU: A Flipped Classroom Workshop</b> Session Facilitators: Dr. Jeff Adams, Associate Provost for Academic Administration Dr. Oliver Dreon, Director, Center for Academic Excellence Ms. Marie Firestone, Instructional Support Specialist Mr. Greg Szczyrbak, Learning Technologies Librarians Thinking about flipping your classroom? In this workshop, we will provide some of the background to get started with "flipping your classroom" and incorporating active learning strategies in classroom instruction. Note: Lunch is provided. RSVP to <a href="mailto:alwarren@millersville.edu">alwarren@millersville.edu</a> by October 6, 2014.</p>

<p>October 27, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor: What Happens to Learning when Students Multitask?</b> Dr. Maryellen Weimer, Professor Emeritus, Penn State Berks In this session, Dr. Weimer examines the educational implications for students who attempt to multitask. She will detail data on the impact of multitasking on student attention and learning.</p>
<p>October 28, 2014 3:00 – 4:00 PM Boyer 235</p>	<p><b>What is MU Video and How Can I Use It With My Students?</b> Dr. Oliver Dreon, Director, Center for Academic Excellence Ms. Marie Firestone, Instructional Support Specialist Did you know that Millersville has it's own YouTube? Learn about MU's new streaming web server, MUVideo, and how the tool can be used to support classroom projects and activities.</p>
<p>October 30, 2014 12:00 – 1:00 PM McNairy 106</p>	<p><b>Supporting Students with Autism and Their Professors in a University Learning Community.</b> Dr. Thomas Neuville, Associate Professor, Educational Foundations Each year, more information about the college experiences of those on the autism spectrum is written by their parents, professionals and these students on the autism spectrum. Intellectually these students are often very bright but many may face a variety of "hidden challenges" that can undermine their ability to navigate a typical college campus and perform well in class. This workshop will discuss some of the challenges and possible academic supports for students on the autism spectrum. We will also rely on participants to contribute strategies and challenges as we work together to implement supports and services for the university the student and faculty.</p>

## November

<p>November 3, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor: How Can I Enhance the Impact of Feedback in Online Classes?</b> B. Jean Mandernach, Ph.D. Research Professor and Director of the Center for Innovation in Research and Teaching, Grand Canyon University When it comes to helping online students learn, few practices pack the pedagogical punch of quality online feedback. Don't you wish your students understood that? Too many students think of feedback in terms of grading, and they miss out on the educational benefits of following up on their assignments. Find out how different feedback strategies can grab students' attention.</p>
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<p>November 4, 2014 3:00 – 4:00 PM Stayer 202</p>	<p><b>Teaching with A Smart Classroom</b> Mr. Joshua Fleming, Instructional Technologist Ditch those static lessons. Make presentations dynamic. SMART technology can augment your pre-existing lecture material by allowing for digital annotation and manipulation to further student success.</p>
<p>November 10, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor: How Can I Make My Course Content More Accessible?</b> Dr. Elizabeth Harrison, Director, Office of Learning Resources, University of Dayton Presentation and acquisition of information is at the heart of higher education. You may know that it's your responsibility to make sure all your students have an equitable opportunity to participate in this learning exchange. But your assumptions about how students should access information could create barriers to learning. In this session, we explore a conceptual and practical approach to working with students with disabilities. You'll enhance your awareness of the drawbacks inherent in the most common ways of presenting course content and learn specific techniques for making material more accessible.</p>
<p>November 12, 2014 12:00 – 1:00 PM McNairy 106</p>	<p><b>Engaging Students with iClickers</b> Mr. Joshua Fleming, Instructional Technologist Formative assessment and active learning are more than buzz words. Attendees of this session will learn how to leverage iClickers to create a more engaging and successful classroom experience.</p>
<p>November 17, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor: What is Storyboarding? And How Can It Help Me Flip My Class?</b> Sarah Egan Warren, Education &amp; Training Director of Reify Media Wondering how to get started with flipping your classroom? In this session, you'll learn how storyboarding can be used to better plan flipped lessons to enhance learning and foster more student interaction.</p>
<p>November 24, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor: What Are Five Tips for Writing Effective Learning Outcomes?</b> Linda Suskie, former Vice President at the Middle States Commission on Higher Education and author of <i>Assessing Student Learning: A Common Sense Guide</i>. Whether you call them learning outcomes, learning objectives, learning competencies, or learning goals, developing a clear understanding of where you want your course to go and what you want your students to get out of it is an essential first step for faculty. In a clear and down-to-earth style, Suskie will guide you through the steps involved in creating learning goals that are both inspirational and informative. You'll learn how to craft "Goldilocks learning outcomes"—learning objectives that are neither too specific nor too broad</p>

## December

<p>December 1, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor: How Can I Design Copyright Compliant Online Courses?</b> Dr. Linda Enghagen, Professor in the Isenberg School of Management at the University of Massachusetts Designing online courses can present unique copyright challenges for instructors. In this session, you will learn how copyright laws apply to the use of digital media and educational content in online learning environments and how to design online activities that are compliant to the laws.</p>
<p>December 8, 2014 On demand at <a href="http://9nl.pw/MUMentors2014">http://9nl.pw/MUMentors2014</a></p>	<p><b>Monday Morning Mentor: Where Can I Find Flippable Moments in My Classes?</b> Dr. Barbi Honeycutt, Director of Graduate Professional Development and Teaching Programs, NC State University Not all course content is easy to flip. In this session, we examine ways to recognize “flappable” content and how best to structure flipped lessons that foster student learning and engagement.</p>