

HOW TO FIND AND REGISTER FOR A CHEMISTRY INTERNSHIP

Eligibility: At least 24 credits and 2.0 GPA

Step 1:

- Complete and print the request for internship form.
<https://www.millersville.edu/elcm/internships/internship-files/request-for-internship.pdf>

Step 2:

- Obtain signature of Chemistry department Coordinator for Internships (Dr. Mbindyo - Caputo 321).
- Return forms to Office of Experiential Learning and Career Management (ELCM) (Bedford House – across SMC).

Step 3:

- Access Career Connection database, post resume, search open positions. Need assistance with using Career Connection, contact ELCM.
<https://www.millersville.edu/elcm/career-connection/index.php>

Step 4:

- Employers contact you directly. Make follow up.

Step 5:

- If position found, obtain internship registration forms from ELCM office. Register. Note: If you already have a Chemistry related job, you only complete steps 1, 2 and 5.

Questions??

Contact Dr. Mbindyo – Jmbindyo@millersville.edu