

# STUDENT SEXUAL ASSAULT

## WHAT MILLERSVILLE UNIVERSITY STUDENTS NEED TO KNOW

### Obtaining Information, Support and Assistance, Filing a Complaint



If you are the victim of sexual violence, there are a number of ways to report the incident and a wide array of services available to obtain the information, support, and assistance you need to ensure your health and safety. Additional information can be found on the University's Sexual Violence Resource: [www.millersville.edu/sexualviolence](http://www.millersville.edu/sexualviolence)

## 1 IMMEDIATELY AFTER AN INCIDENT

### REPORTING THE INCIDENT



**You are strongly encouraged to report sexual violence to the police.**

**Additional reporting options listed in section 3.**

Report sexual violence to the police by calling one of the numbers below. You may also report, in person, to any police officer. If you seek medical care at Lancaster General Hospital, you can ask to report the sexual violence incident at that time as well. Your decision to report to the police will not affect your ability to file a complaint through the University's judicial process (see back), which is independent of the criminal process.

#### HOW TO CONTACT THE POLICE

Emergency:	Non-emergency:	
<b>911</b>	Millersville University Police Department, Lebanon House	<b>717-871-4357</b>
	Millersville Borough Police Department	<b>717-872-4658</b>
	Manor Township Police Department	<b>717-299-5231</b>
	Lancaster City Police Department	<b>717-735-3300</b>
	24/7 Lancaster County Non-Emergency Dispatch *dispatch all Lancaster County Police Departments	<b>717-664-1180</b>

### SEEKING EMERGENCY MEDICAL ATTENTION



**You are encouraged to seek immediate medical attention.**

#### WHERE TO GO FOR CONFIDENTIAL MEDICAL ATTENTION

Lancaster General Hospital ER:  
555 North Duke Street, Lancaster City  
**717-544-5122**

\*within 72 hours of assault or as soon as possible

MU Health Services- Witmer Bldg:  
**717-871-5250**

Mon-Thur: 9 a.m. - 5 p.m., Fri: 8 a.m. - 4 p.m.

Timely medical attention is crucial to obtain evidence in criminal or civil procedures. It is important to preserve evidence. Do not eat, drink, smoke, comb your hair, shower, urinate, defecate or douche as these behaviors can damage evidence. If you do change your clothes, put all clothing you were wearing at the time of the incident in a paper, not plastic, bag.

**Lancaster General Hospital has nurses who are specially trained to collect evidence for victims of sexual assault, and this evidence collection must occur within 72 hours of the assault.** A victim advocate from the Lancaster YWCA will be at the hospital to provide you with support.

The care you receive after a sexual assault is as **confidential** as any other health care and will not be reported to the police or the University unless you want to report it. More information about the sexual assault exam and your options are available on the University's Sexual Violence Resource website. You can receive health care (pregnancy test, med-ications to prevent infections) at any facility. You can receive confidential health care (pregnancy test, STI/HIV testing) through University Health Services, Witmer Building.

### SEEKING CONFIDENTIAL CRISIS COUNSELING



**There are a number of crisis hotlines that you may call for confidential advice, support, and information immediately after a sexual assault.**

#### CONFIDENTIAL HOTLINE NUMBERS TO CALL

YWCA Sexual Assault Prevention and Counseling Center	<b>717-392-7273</b>
Domestic Violence Services of Lancaster	<b>717-299-1249</b>
Crisis Intervention of Lancaster County	<b>717-394-2631</b>

## 2 SEEKING SUPPORT IN THE FOLLOWING DAYS

### SEEKING EMOTIONAL SUPPORT SERVICES

There are CONFIDENTIAL sources of support and counseling available on campus.

Center for Counseling and Human Development Lyle Hall, Mon, Tue, Thur, Fri: 8 a.m.-4 p.m., Wed: 8 a.m.- 6 p.m.	<b>717-871-7821</b>
YWCA Sexual Assault Counselor at the Montour House, Mondays from 3-7pm by appointment	<b>717-871-4141</b>

### SEEKING PROTECTIVE SERVICES

#### University Protective Services

Once notified of the assault, if both parties involved are students, Judicial Affairs will typically impose a “no-contact order,” a document that orders parties to refrain from having in-person or electronic contact with each other. Violation of the no-contact order is enforceable through the University’s Code of Conduct, and the order may be issued whether or not there is a formal complaint filed. In addition, Judicial Affairs may assist with room changes or emergency relocation options when the parties live in close proximity or have classes or other activities in common.

## 3 REPORTING OPTIONS

You have several options for filing a report of sexual assault. You may pursue all or none of these options. You are not required to file a report immediately; however it is important to preserve any evidence of the sexual assault.

#### Police Report (Criminal Investigation)

Students are encouraged to report sexual assault to the police. Both the police department and District Attorney offices are victim centered. Police do not force victims to “press charges”. It is the first step of a criminal investigation. The goal of a criminal investigation is to determine if a crime has occurred and if a suspect can be linked to the crime. The Millersville University police department will involve a YWCA advocate during the initial stages of a police report. All other Lancaster police departments will involve a YWCA advocate upon a hospital medical exam if not earlier. Police will not charge an assault victim who had been drinking with underage drinking charges.

#### Anonymous Complaints

You may file an anonymous complaint through Judicial Affairs online: [www.millersville.edu/judicialaffairs](http://www.millersville.edu/judicialaffairs). However, filling out a complaint anonymously limits Judicial Affairs staff in offering support services and their ability to investigate and respond to the incident.

#### University Complaint

If the alleged perpetrator is a University student, you may file a University complaint by completing the online reporting form on the Judicial Affairs website: [www.millersville.edu/judicialaffairs](http://www.millersville.edu/judicialaffairs) or by contacting the Office of Judicial Affairs by phone: **717-871-5841** or by contacting any university employee to assist you with your report to Judicial Affairs. A University complaint is governed by the University Student Code of Conduct: [www.millersville.edu/services/judicialaffairs/files/ StudentCodeofConduct-pdf](http://www.millersville.edu/services/judicialaffairs/files/StudentCodeofConduct-pdf). You may seek either “formal” or “informal” resolution; the standard of proof is “a preponderance of the evidence;” and potential sanctions may include suspension or expulsion.

**Students making a report have the right to be considered for amnesty of other Code of Conduct violations when reporting a sexual misconduct incident.** A full listing of student rights can be found in the Student Code of Conduct.

Complaints of this nature against faculty or staff are handled by the Office of Human Resources: [www.millersville.edu/hr](http://www.millersville.edu/hr) or **717-871-4950**.

### TITLE IX

Millersville University is committed to supporting survivors of sexual assault and misconduct. We are dedicated to creating a climate that is preventative, safe, supportive and provides due process for ALL students, employees, and visitors. **The University is required by Federal Law under Title IX to investigate allegations of Sexual Misconduct.** The University uses the term “sexual misconduct” as any type of sexual contact or conduct that occurs without the explicit consent of the recipient and includes violations of sexual harassment, nonconsensual sexual contact, non-consensual sexual intercourse, dating violence, domestic violence, stalking and sexual exploitation/exposure. Definitions, including what consent is, can be found on the Sexual Violence Resource Page.

The University will maintain your privacy and offer assistance and support without disclosing unnecessary details of the misconduct. Confidentiality, however, can be afforded by the resources within this publication listed as confidential (medical, counseling, hotline numbers, in addition to personal attorneys and clergy). In some circumstances, such as a report indicating a repeat offender, the University may have an obligation to proceed with an investigation, regardless of a complainant’s wishes, in order to ensure campus safety. You are not required to participate if you choose not to; however, this may limit the University’s ability to respond to the incident. If you request that your name or other identifying information not be used in an investigation, the University will consider your request in light of the context of its responsibility to provide a safe and nondiscriminatory environment.

A follow up contact will be made by the Title IX coordinator or a deputy Title IX coordinator as soon as possible after receiving a report, usually within two working days. Title IX coordinator: Mr. Robert Wood, Title IX Coordinator, **717-871-4100**.

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