

The Center for Public Scholarship and Social
Change invites applications for the
**2023 Community Engagement Grant
Program**

All tenured, tenure track, and regular part time faculty
are eligible to apply.

Eligible Projects:

- Community based research projects
- Community impact projects

Funding Maximum: \$2000

Deadline: Monday April 10, 2023 by 11:59pm

Contact: Carrie L. Smith (carrie.smith@millersville.edu)

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Community Engagement Grant Program

The **Community Engagement Grant Program**, housed within the Center for Public Scholarship & Social Change, is an internal grant program for faculty that aims to support costs (e.g., supplies, equipment, student wages) associated with one of the following:

- community-based research projects: collaborative inquiry between faculty and community members to identify, research, and solve community problems
- community impact projects: projects where faculty and community members work together to address problems and needs in the community

Priority funding will be given to those addressing political, social, or economic issues in Lancaster County. Collaborative faculty-student projects are encouraged.

Eligibility

Full-time faculty and regular, part-time faculty are eligible to apply.

Funding

Request for funds should not exceed \$2000 per proposal.

Faculty may apply in advance for funding but may not apply retroactively.

A committee that consists of faculty members and administrative staff will read and rank each proposal and allocate funds.

Deadline

Submission deadline: **Monday April 10, 2023**

We expect to announce the grantees by May 5, 2023.

Funds will be available to cover expenses incurred from May 15, 2023 to May 30, 2024.

For additional information or with questions, please contact Carrie Smith at carrie.smith@millersville.edu

Application

Community Engagement Grant Program

Center for Public Scholarship & Social Change

Application Process and Requirements

1. Faculty must complete an application that includes a cover page with the following information: date, name, rank, department, campus address, title of project, duration of project with start date, requested amount, and a list of any additional funding faculty member is receiving for the project and the source of that funding.
2. Faculty must submit a proposal as part of their application that includes three sections:

Section 1 (not to exceed 1,500 words)

- a. Title of the project
- b. Description of the project
- c. Discussion of how the project meets the criteria of a community-based research project or a community impact project
- d. Whether the project addresses social, economic, or political issues in Lancaster County
- e. Whether the project includes faculty-student collaboration.
- f. Discussion of project outcome or plans for dissemination of research (publication, presentation, pilot project to attract outside funding, report, informational documents, etc.)
- g. Time frame for the project with evidence that the project can be completed within the time period indicated
- h. Detailed budget

Section 2

In addition, the application must also address:

- a. whether the project will continue beyond the grant award period, and if so, how the proposer plans to secure additional funding
- b. whether the project has received previous awards from the Community Engagement Grant Program; if so, how this project builds upon the previously awarded project

Section 3

Finally, proposers are encouraged to include letter(s) of support from community partners.

3. Proposals that involve the use of human subjects must receive approval from the Institutional Review Board at Millersville. As such, a “Request for IRB Protocol Number for Pending Research” must be completed and attached to the application (<http://millersville.edu/spra/irb/index.php>).

4. Faculty should submit the proposal electronically to carrie.smith@millersville.edu. Please submit your proposal in PDF format as one document.
5. Faculty must submit a report of the project one year from the date of award. The report should include applicant's name, department, title of project, amount of award, amount used, and a maximum 500-word report of the project undertaken. Reports should be submitted electronically to carrie.smith@millersville.edu.
6. Faculty are also required to give a presentation on their funded project approximately one year from the date of award.