How to Start a New Student Organization

This is a guide on how to get your new student organization recognized by Millersville University, Student Government Association, and CSIL.

**Step 1: What You Need**

- **25 Student Signature Petition**
  - Petition may be electronic or handwritten, but must be submitted online
  - Include student's name, M#, and email

- **Advisor Letter of Support**
  - A letter from your advisor saying why they support the org and what the org could add to Millersville

- **Organization Constitution**
  - Stating all the rules and procedures that the org will follow
  - Guide on what to add and how to write it is on SGA GetInvolved page

**Step 2: Put in Motion**

- Complete the request form to start a new organization on the SGA GetInvolved page

**How to get there**

- Go to GetInvolved
- Search SGA and click on our page
- Scroll to find forms and select "Request to Form New Student Organization"
- The form is step-by-step and gives good insight on how to proceed in filling out your request

- Once form is submitted SGA Director of Organizations will be in contact with the President of the org listed in the request to set-up a meeting

**Help: Who to Contact**

- SGA Director of Organizations
  - SGAOrgs@millersville.edu
- If you have any questions on how to start a new organization contact the SGA Director of Organizations