Millersville University’s

Accounting and Finance
Job & Internship Fair

EMPLOYER GUIDEBOOK

September 27, 2018
11:30 a.m. – 1:30 p.m.
Reighard Multipurpose Room, Student Memorial Center

Co-sponsored by Experiential Learning & Career Management
and the Department of Accounting and Finance
WELCOME TO THE

ACCOUNTING & FINANCE JOB & INTERNSHIP FAIR

Experiential Learning and Career Management

➢ Career Services
  • Resume Writing and Critiques
  • Interviewing Skills, Mock Interviews
  • Job Search Assistance
  • Career Exploration
  • Graduate School assistance
  • Career Counseling

➢ Internships
➢ Traineeships
➢ Volunteer Central
➢ On-campus job interviews (internships and full-time opportunities)
➢ Job and Internship Fairs
➢ Graduate School Fair
➢ Four Year Career Plan

Bedford House
717-871-7655
www.millersville.edu/elcm
careers@millersville.edu
EQUAL OPPORTUNITY AND ANTI-HARASSMENT

It is the policy of Millersville University and Experiential Learning and Career Management (ELCM) to promote and maintain an environment free of all forms of discrimination, intimidation, and exploitation including sexual harassment.

ELCM affirms equal opportunity in hiring practices. Offers of employment are expected to be made without regard to disability, race, color, religion, sex, national origin or age.

In addition, ELCM sets forth the expectation that all participating employers will not harass any registrant or other employer in either an emotional, physical or sexual way.

Anyone who believes that he or she has been a victim of sexual harassment or discrimination, or believes that he or she has witnessed conduct that would constitute sexual harassment or discrimination, should report the matter immediately to an ELCM staff member. The report should be made as soon as possible after the incident of alleged harassment or discrimination occurs; failure to report the matter promptly to one of the ELCM staff may hamper effective action.

REMINDEERS TO STUDENT CANDIDATES

1. **Be sure your cell phone is TURNED OFF!**

2. You must wear your name tag.

3. Expect to spend 5-10 minutes with each employer, but take your cues from the recruiter. Be sure to get the recruiter’s name and title for use in follow-up contact. Ask for his/her business card.

4. Many organizations require candidates to submit an online application as part of their selection process. Do not be discouraged if representatives direct you to their web page for this purpose. It is simply one more step in the process to secure employment with their organization.

5. If the waiting line to talk to a particular employer is too long, go to another employer and come back later.

6. If you need assistance or have questions, come to the ELCM registration table at the entrance to the MPR and speak with an ELCM staff member.

7. Follow-up with employers is extremely important. A thank you note should be sent within 48 hours to all employers with whom you spoke at the Fair. Visit Experiential Learning and Career Management if you need assistance.

8. **WE WANT YOUR FEEDBACK!** The ELCM office will email a short survey to you in the next few days. Please take time to complete the survey so that we may bring MU students the best possible employment opportunities.
AXA ADVISORS/KARR BARTH ASSOCIATES—Full-time, Internships
BROWN SCHULTZ SHERIDAN & FRITZ—Full-time, Internships
CLARK ASSOCIATES—Full-time, Internships
COMMONWEALTH OF PA—LABOR & INDUSTRY—Full-time
MCKONLY & ASBURY—Full-time, Internships
NORTHWESTERN MUTUAL—Full-time, Internships
PA DEPARTMENT OF REVENUE—Full-time, Internships
PRIMERICA—Full-time
RKL, LLP—Full-time, Internships
SIMON LEVER—Full-time
SMOKER & COMPANY—Full-time, Internships
TROUT, EBERSOLE & GROFF, LLP—Internships
UNITED WAY OF LANCASTER COUNTY (VITA Tax Program)—Internships
WALZ GROUP—Internships
ZELENKOFSKES AXELROD LLC—Full-time, Internships
AXA Advisors
AXA Advisors is a network of financial professionals representing AXA in communities around the U.S., meeting with clients every day to help them develop customized investment, risk management and financial strategies.

1755 Oregon Pike, Suite 203
Lancaster, PA 17601
PH: 717-560-2000
Web: http://AXA.com
Recruiter: Chris Boutsikaris    Email: chris.boutsikaris@axa-advisors.com

BROWN SCHULTZ SHERIDAN & FRITZ
Since our founding in 1990, Brown Schultz Sheridan & Fritz (BSSF), CPAs, has grown to become a successful, multi-faceted accounting and business advisory firm. From advising large corporations concerned about regulations to helping startups ensure high standards from day one.

Our team of approximately 90 professionals and administrative personnel, including over 50 CPAs, and one of the largest tax departments in the region. With offices in Camp Hill and Lancaster, we are located in the heart of the Susquehanna Valley and have the ability to serve clients in Central Pennsylvania. As well as into Virginia, New Jersey, Delaware, New York, Maryland and beyond.

We are proud to be recognized 13 times as a Best Places to Work in PA, 7 times as a national Best Accounting Firms to Work For, and 4 times for the When Work Works Award. Come join a team that places great emphasis on teamwork, personal and professional development, job satisfaction and quality of life.

210 Grandview Avenue
Camp Hill, PA 17011
PH: 717-761-7171
Web: www.bssf.com
Recruiter: Amanda Caviston Email: AmandaCaviston@bssf.com
Recruiter: Susan Yohn Email: SusanYohn@bssf.com

CLARK ASSOCIATES
A large multi-divisional company supporting the food service industry. We distribute over 250,000 products through our regional chain of stores, The Restaurant Store, and nationwide through the industry’s largest e-commerce company, WEBstaurantstore.com. Our design/build division completes large-scale foodservice renovations and constructions projects throughout the east coast. We employ over 2,700 and are constantly growing.

2205 Old Philadelphia Pike
Lancaster, PA 17602
PH: 717-392-7550
Web: www.clarkassociatesinc.biz
Recruiter: Bryan Phillips Email: bphillips@clarkinc.biz
Recruiter: Reuben Stoltzfus Email: rstoltzfus@clarkinc.biz
Recruiter: Randall McCarty Email: ramccarty@clarkinc.biz
COMMONWEALTH OF PA – LABOR & INDUSTRY
The Department of Labor & Industry administers and monitors regulations that touch the daily lives of Pennsylvanians in a variety of ways.

651 Boas St.
Harrisburg, PA 17121
PH: 717-299-0793
Web: www.dli.pa.gov
Recruiter: Sandra Luckenbill   Email: sluckenbil@pa.gov

MCKONLY & ASBURY
Was founded as a firm committed to the ideal of providing superior service to our clients and the community. As we continue into our fourth decade of business, we have grown to become one of the largest and most qualified public accounting and consulting firms in the region.

Our firm provides advisory, assurance, entrepreneurial, internal audit, placement, and tax services to many of the region’s largest and most well-known companies and organizations. Because of our talented, experienced, and professional team, we are able to offer world-class expertise while we focus on providing the local service that our clients deserve.

For fourteen years, we have been named a Best Place to Work in PA by The Best Companies Group. McKonly & Asbury has also been named a Best Accounting Firm to Work For in the United States by Accounting Today for six years. In 2017 we also received the Best Firm to Work for Women.

415 Fallowfield Road
Camp Hill, PA 17011
PH: 717-972-5753
Web: www.macpas.com
Recruiter: Jim Shellenberger   Email: jshellenberger@macpas.com
Recruiter: Lindsey Waltemyer   Email: lwaltemyer@macpas.com
Recruiter: Michelle Herman    Email: mherman@macpas.com
NORTHWESTERN MUTUAL
As achieving financial security becomes more complex for people, a few simple truths are becoming even more powerful: Relationships are built on trust. Our lives and businesses matter. And we’re much stronger together than we are apart. These beliefs launched our company nearly 160 years ago. Today they’re hardwired into our DNA and are just some of the reasons why people turn to Northwestern Mutual to help secure their financial futures.

Above all, we believe in doing what’s right for our clients. With every important decision, we ask ourselves this poignant question: "Is this in the best long-term interest of our clients?" It’s the primary reason we created a distinctive planning process and evolved from a life insurance company to a financial security company in recent decades. We knew having the solutions to meet all of our clients’ financial needs was the right thing to do.

280 Granite Run Suite 100
Lancaster, PA 17601
PH: 717-205-4051
Web: www.northwesternmutual.com
Recruiter: Conor Gilbert   Email: conor.gilbert@nm.com
Recruiter: Corin Dundore   Email: corin.dundore@nm.com

PA – DEPARTMENT OF REVENUE
The Department of Revenue is charged with the task of collecting and distributing all tax moneys due to the Commonwealth. Included in this task is the responsibility of projecting sound estimates of future revenues to accurately depict the current condition of the economy. The Department also maintains the Pennsylvania Lottery Fund, whose proceeds provide a wide range of services exclusively for Pennsylvania senior citizens. Most of our positions are located in Harrisburg but we also have opportunities in various Area and District Offices across the state. We are looking for Accounting majors interested in full-time and internship opportunities in our Bureau of Audits. There are seven regional offices located across Pennsylvania (Pittsburgh, Erie, Altoona, Scranton, Harrisburg, Philadelphia and Allentown).

4th & Walnut St
Harrisburg, PA 17128
PH: 717-787-6499
Web: www.revenue.pa.gov
Recruiter: Dave Hess   Email: dhess@pa.gov
Recruiter: Jonathan May   Email: jonmay@pa.gov
PRIMERICA
Primerica is the largest independent financial services marketing organization in North America, serving middle-income households.

Primerica’s core operations focuses on the distribution of term life insurance, mutual funds and annuities, as well as other financial products which are distributed primarily on behalf of third parties.

440 Running Pump Rd.
Lancaster, PA 17601
PH: 717-393-0122
Web: www.Primerica.com
Recruiter: Chris Kerner   Email: ckerner@primerica.com
Recruiter: Kelly Kerner    Email: ckerner@primerica.com

RKL, LLP
Be unstoppable with RKL.

We are home to over 400 employees serving the areas of tax, audit, small business, consulting, wealth management and risk management. Our offices span the central and southeast regions of PA in York, Lancaster, Reading, Harrisburg, Mechanicsburg, and Exton.

Join our team through our internship program or full-time Staff Accountant. You’ll gain exposure to a variety of clients and industries while engaging in career focused learning and development.
1800 Fruitville Pike PO Box 8408
Lancaster, PA 17604
PH: 717-394-5666
Web: www.rklcpa.com
Recruiter: Ruchi Amin    Email: ramin@rklcpa.com
Recruiter: Stefanie Deiter-Printz   Email: sdeiterprintz@rklcpa.com

SIMON LEVER, LLP
Awarded one of The Best Places to Work in Pennsylvania, continues to grow in the number of talented professionals, technology, service expertise and offerings. Our professionals embrace the challenge of providing exceptional service, honest value and original thought to every client relationship. We are proud of our reputation as one of South Central Pennsylvania’s premier public accounting and consulting firms.

147 W. Airport Rd
Lititz, PA 17543
PH: 717-569-7081
Web: www.simonlever.com
Recruiter: Nicole Quigley   Email:nquigley@simonlever.com
Recruiter: Tim Krepps    Email: tkrepps@simonlever.com
SMOKER & COMPANY
Smoker & Company has built an outstanding reputation for providing the highest standards of quality service to our clients. Credit for this goes to every one of our team members. The firm provides a challenging, growth oriented, and rewarding environment for all team members.

49 E Main St
Leola, PA 17540
PH: 717-656-7544
Web: www.smokercpa.com
Recruiter: Andrew Smoker   Email: andrews@smokercpa.com

TROUT, EBERSOLE & GROFF, LLP
A full service certified public accounting firm with offices in Lancaster and Mechanicsburg, PA. Since 1929, we have provided quality accounting, auditing, tax and business consulting services to our clients in the Central Pennsylvania region.

1705 Oregon Pike
Lancaster, PA 17601
PH: 717-569-2900
Web: www.troutcpa.com
Recruiter: Kasey Mulberry      Email: kmulberry@troutcpa.com
Recruiter: Maddie Stoltzfus      Email: mstoltzfus@troutcpa.com

UNITED WAY OF LANCASTER COUNTY
WE MUST THINK DIFFERENTLY. WE MUST WORK TOGETHER.
Here in Lancaster County, our neighbors have increasing needs and fragmented help. And everyone’s resources are limited. We can no longer try to solve today’s problems by being a mile wide and an inch deep. We must address underlying causes and stop bandaging the issues they create. No single organization or individual can accomplish this alone. Great things will happen when we LIVE UNITED.

The Volunteer Income Tax Assistance (VITA) program provides free tax preparation services to individuals and families making less than $62,000. Through VITA clients save an average of $200 in tax preparation fees. Let VITA help you get your hard-earned money back!

630 Janet Ave
Lancaster, PA 17601
PH: 717-824-8122
Web: www.uwlanc.org
Recruiter: Michelle Ingham   Email: ingham@uwlanc.org
Recruiter: Jaclyn Belew   Email: belew@uwlanc.org
WALZ GROUP
The Walz Group is a dynamic and growing accounting firm based in Lancaster, PA providing accounting, audit, tax and business consulting services to the south central Pennsylvania region. We are looking for talented individuals to join the firm in the areas of Accounting, Auditing, and Taxation.

2929 Lititz Pike, PO Box 5555
Lancaster, PA 17606
PH: 717-392-8200
Web: www.walzgroupcpa.com
Recruiter: Colby Young   Email: cyoung@walzgroupcpa.com
Recruiter: Mary Schmidt   Email: mschmidt@walzgroupcpa.com
Recruiter: Matt Bono    Email: mbono@walzgroupcpa.com

ZELENKOFSKES AXELROD, LLC.
Zelenkofske Axelrod, LLC. (ZA) is a Pennsylvania based regional CPA firm with offices in Harrisburg, Metropolitan Philadelphia, Pittsburgh, and the Lehigh Valley that specializes in providing auditing, accounting, tax and consulting services to non-profit and governmental entities of all sizes and all types.

830 Sir Thomas Court
Court 100
Harrisburg, PA 17109
PH: 717-561-9200
Web: zallc.org
Recruiter: Kimberly Stank   Email: careers@zallc.org